



BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2

HONOR | INTEGRITY | COURAGE

WE'RE **HIRING!** FACILITIES TECHNICIAN

Help keep our facilities clean, safe, and mission-ready.



TYPE:

Full Time
Non-Exempt



LOCATION:

Various



SALARY:

Competitive



WORK HOURS:

7:00 a.m. – 5:00 p.m.
Monday through Thursday
*(Subject to change based on
department needs; occasional
evenings/weekends and
emergency call backs as required)*



CONTACT:

Human Resources
hr@bc2fd.org
210.688.2406



DATE POSTED:

July 15th, 2026



POSTING EXPIRES:

July 29th, 2026

ABOUT THE POSITION

The Facilities Technician is responsible for performing routine cleaning, sanitation, and general upkeep of district buildings, with a primary focus on maintaining clean, safe, and orderly interior spaces. This entry-level role supports inspections, responds to work orders, assists with projects and events, and helps ensure a clean and comfortable environment for our personnel and visitors.

YOU WILL:

- ✓ Perform routine cleaning and sanitation of building interiors, including restrooms, offices, common areas, and floors.
- ✓ Restock supplies and maintain clean, safe, and orderly facilities.
- ✓ Support setups, events, inspections, and special projects.
- ✓ Use a work order/CMMS system to manage and document tasks.
- ✓ Follow safety procedures and maintain equipment in good working condition.
- ✓ Provide courteous, professional service to all district personnel and visitors.



**BE PART OF A TEAM THAT SUPPORTS
OUR MISSION EVERY DAY.**



MINIMUM QUALIFICATIONS

- High School Diploma or equivalent.
- Valid Texas Class C driver's license and insurable under department policy.
- Entry-level or some prior experience in janitorial, custodial, housekeeping, or general cleaning work preferred but not required.
- Ability to read and follow instructions and safety information in English.
- Must pass a medical exam, including drug/alcohol screening, and a criminal background check.



PREFERRED QUALIFICATIONS

- Training or certification in custodial services, OSHA safety, chemical handling, or related field.
- Prior experience in a fire, EMS, transit, or other public sector environment.
- Familiarity with cleaning, sanitation, and workplace safety standards.



PHYSICAL DEMANDS

This position requires regular standing, walking, climbing stairs and ladders, bending, stooping, and lifting up to 50 pounds regularly and heavier with assistance or mechanical aids. Work is performed in indoor and outdoor environments with exposure to varying conditions. Flexible schedule, nights, weekends, holidays, and on-call rotation may be required.



SUBMIT APPLICATION TO
hr@bc2fd.org



HR OFFICE
210-331-7189



WEBSITE
<https://bc2fd.org/>

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Job Description

Job Title: Facilities Technician
Type: Full Time Non-Exempt
Location: Various

Salary: \$20.00-\$21.65
Work Hours: 7:00 a.m. – 5:00 p.m. Monday through Thursday. (Subject to change based on department needs; occasional evenings/weekends and emergency call backs as required)

Contact: Human Resources – hr@bc2fd.org or 210.331.7189

Date Posted: 07/15/2026 5:00pm
Posting Expires: 07/29/2026 5:00pm

Job Summary

The Facilities Technician is an entry-level position responsible for performing routine cleaning, sanitation, and general upkeep of district buildings, with a primary focus on maintaining clean, safe, and orderly interior spaces. Working under direct or general supervision, this position completes scheduled cleaning tasks for floors, restrooms, offices, common areas, and other facility spaces, and assists with special cleaning projects, event setup and cleanup, and light support tasks as needed. The Facilities Technician responds to work orders, helps address cleanliness and sanitation concerns that affect comfort and safety inside the buildings, and supports inspections and projects while learning broader custodial skills.

Reports to: Director of Logistics and Support Services

Works with: Bexar County ESD No. 2 Operational Staff, Fleet Services, Vendors, Administrative and Fiscal Staff

Supervises: Does not exercise supervisory responsibilities (may provide functional guidance to assigned personnel, vendors, or contractors)

Essential Functions

- Performs routine janitorial services on interior building areas, including daily cleaning, disinfecting, restocking supplies, and scheduled deep cleaning tasks.
- Cleans and sanitizes restrooms, kitchens, break areas, offices, meeting rooms, hallways, entryways, and other common areas according to established schedules and standards.
- Sweeps, mops, vacuums, buffs, and cleans floors as assigned; maintains carpets, tile, vinyl, and other

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floor surfaces in clean and safe condition.

- Empties trash and recycling containers, replaces liners, and removes waste from assigned areas following proper waste handling procedures.
- Dusts, wipes, and disinfects surfaces, furniture, fixtures, touchpoints, windowsills, and other interior areas to maintain a clean environment.
- Restocks restroom and custodial supplies such as paper products, soap, and hand sanitizer; reports supply shortages or inventory needs to supervision.
- Assists with cleaning and disinfecting high-touch surfaces and common areas in accordance with safety and sanitation guidelines.
- Supports setup, cleaning, and breakdown for meetings, training sessions, special events, and departmental activities.
- Conducts regular inspections of assigned interior areas to identify cleaning needs, sanitation concerns, spills, odors, or safety hazards; reports more complex issues to supervisors.
- Uses a computerized maintenance management system (CMMS) or work order system, when available, to receive assignments, document work performed, log time and supplies, and close tasks.
- Assists as needed with limited exterior and grounds tasks, such as cleaning entry areas, sidewalks adjacent to buildings, and removing debris near building entrances when they affect safety or appearance.
- Moves and arranges furniture, trash receptacles, equipment, and interior fixtures for cleaning, events, and special projects.
- Maintains custodial tools, cleaning equipment, and supplies in a clean, safe, and serviceable condition; reports damaged equipment or unsafe conditions to supervision.
- Follows all applicable safety procedures, including use of personal protective equipment (PPE), safe chemical handling, ladder safety, and proper disposal of cleaning materials and hazardous waste.
- Provides courteous, professional service to station personnel and building occupants; responds to questions and concerns regarding cleanliness and housekeeping conditions.
- Drives varying types of vehicles and equipment provided by the District, including box trucks, vans, forklifts, and scissor lifts.
- Performs other duties as assigned that support the mission and operations of the fire department and district facilities.

Minimum Qualifications/ Requirements

- Successfully pass a medical examination, including drug and alcohol screening, and a criminal background check consistent with department standards.
- Possess and maintain a valid Texas Class C driver's license and be insurable under the department's vehicle liability insurance.
- High School Diploma or equivalent.
- Entry-level or some prior experience in janitorial, custodial, housekeeping, or general cleaning work in a

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building, facility, or public sector environment preferred but not required.

- Demonstrated ability to safely use common cleaning tools, floor care equipment, ladders, and basic custodial supplies in a building maintenance setting.
- Ability to read and follow written and oral instructions, cleaning procedures, supply labels, and safety information in English.

Education beyond the minimum and additional relevant certifications may substitute for a portion of experience, at the department's discretion.

Preferred Qualifications, Licensing, and Other Requirements

- Training or certification in custodial services, cleaning procedures, OSHA safety, chemical handling, or a related field.
- Prior experience as a janitor, custodian, housekeeping worker, or similar role in a fire, EMS, transit, or other public safety/public sector environment.
- Familiarity with cleaning, sanitation, and workplace safety standards as they apply to public facilities.

Knowledge, Skills, and Abilities

The requirements listed below are representative of the knowledge, skills, and/or abilities required. The individual in this position must have the skills, ability, and willingness to:

Have knowledge of:

- Basic principles and practices of custodial and janitorial services, including cleaning, sanitizing, floor care, and waste removal.
- Operation and basic maintenance of common custodial equipment and supplies used in facility upkeep.
- Occupational hazards and standard safety practices related to janitorial work, including safe use of chemicals, ladders, and cleaning equipment.
- Basic recordkeeping practices for documenting work performed, supplies used, and time spent on custodial tasks.

Have the ability to:

- Perform routine cleaning and sanitation tasks in and around district facilities with limited supervision, within established guidelines.
- Identify common cleanliness and sanitation concerns, determine appropriate first-line corrective actions, and recognize when to escalate issues to supervisors.
- Read and follow written and oral instructions, product labels, cleaning schedules, and basic safety procedures.
- Safely operate custodial tools, floor care equipment, ladders, and other cleaning equipment.

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- Use a work order or CMMS system to receive assignments, document work performed, and close out tasks.
- Plan, organize, and prioritize multiple custodial tasks and respond appropriately to urgent cleaning needs or spills.
- Establish and maintain effective working relationships with district staff, contractors, and the public, and provide courteous, professional customer service.

Physical Demands/Work Environment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with limited disabilities; however, accommodations may not be available for the essential functions listed above, due to bona fide occupational requirements.

This position involves regular physical activity in both indoor and outdoor environments. The employee is frequently required to stand, walk, climb stairs and ladders, bend, stoop, kneel, crouch, and reach with hands and arms to access work areas and perform repairs. The employee must regularly lift and/or move up to 50 pounds and occasionally lift or move heavier materials or equipment with assistance or mechanical aids. Work is performed in and around fire stations and other district facilities, with exposure to varying temperatures, weather conditions, noise, dust, fumes, and other hazards typical of building and maintenance operations. The position may require a flexible schedule and extended hours, including nights, weekends, and holidays, as well as participation in an on-call rotation to respond to facility emergencies.

Other Requirements

Must pass the Bexar County Emergency Services District No. 2 suitability examination, drug and alcohol testing, and background investigation if required, and possess no felony convictions, no misdemeanor convictions involving moral turpitude or pattern of misdemeanor convictions; no pending misdemeanor or felony charges; not a habitual drunkard or gambler; no use of illegal drugs in the past ten years; never sold illegal drugs.

Submit application to hr@bc2fd.org HR Office: 210-331-7189 Website: <https://bc2fd.org/>

EQUAL OPPORTUNITY EMPLOYER

Employee Signature: _____ Date: _____



Bexar County Emergency Services District No. 2

(Bexar County 2 Fire Department)

Employment Application

An Equal Opportunity Employer

Important Instructions for completing the application:

- Please TYPE or PRINT in INK
- Applications are accepted only for job titles for which recruitment is currently being conducted.
- All information requested must be completed on the application. Incomplete or illegible applications will not be processed.
- This application form and its attachments are official property of the Bexar County ESD No. 2 and will not be returned, reused or copied for you after being submitted. You should retain a copy of this application for future use or reference.
- Excessive or nonessential attachments will not be referred to the hiring department. Only information necessary to complete the application should be attached. Examples of work, awards, letters, etc., may be taken to interview.
- If more space is needed to give full answers or explanations, attach additional sheets referencing the item number, your name, social security number and job title applied for. Staple attachments to the application.
- Only United States citizens or individuals who are legally entitled to work in the United States are eligible for employment.
- Bexar County ESD No. 2 affords equal employment opportunity to all individuals regardless of race, color, national origin, sex, religion, age, qualified disability status or veteran status.
- If you require an accommodation during the application/interview process, please call Human Resources at 210-688-2406.
- Reimbursement for travel expenditures during an interview process is not available.
- Please make sure you meet the minimum qualifications and the application deadline.
- Applications are accepted Monday through Friday from 9:00 AM to 5:00 PM in the Human Resources Department or you may mail your application to our office or email to hr@bc2fd.org.

Section A: Answer all questions.

Official Job / Title Applying For		Date of Application		Sex	
				☐ Male ☐ Female	
Social Security #		Date of Birth			
Last Name		First Name		Middle Name	Suffix (Jr, Sr, III, Etc)
Mailing Address		City		State	Zip
Cell Phone #		Home Phone #		Email Address	

Driver's License #	State Issuing License	Class or Type of License
Can you, upon employment, submit documentation verifying your identity and your legal right to work in the United States?		
☐ Yes ☐ No		
Check the schedules you are willing to work:		
☐ Other than 9AM-6PM ☐ Weekends/Holidays ☐ Full Time ☐ Part Time		
Are you presently employed? If yes, specify where		
☐ Yes ☐ No	Specify:	
Have you ever been terminated or asked to resign from a previous employer?		
☐ Yes ☐ No		
Are you over the age of 18? If yes, can you provide proof of your eligibility to work?		
☐ Yes ☐ No		
If you are related to any BC2FD employees? If yes, specify names, relationship and department:		
Have you ever been employed with Bexar County ESD No. 2, District 2 Fire & Rescue, or Geronimo Village VFD?		
☐ Yes ☐ No	If Yes, From:	To:
Have you ever applied with Bexar County ESD No. 2?		
☐ Yes ☐ No	If Yes, When:	
Are you currently in another hiring process with a different agency?		
☐ Yes ☐ No		
Are you able to perform all the essential functions of the job for which you are applying, with or without, reasonable accommodation?		
☐ Yes ☐ No		
If you have been employed or attended school under other names, list names and dates of use:		
Dates of Military Service		Branch of Service
From:	To:	
Section B: Answer all questions.		
Have you ever been convicted of a crime (misdemeanor, felony, or military court martial)?		
☐ Yes ☐ No		
Have you ever been placed on probation?		
☐ Yes ☐ No		
Have you ever been placed on deferred adjudication?		
☐ Yes ☐ No		
Are there criminal charges currently pending against you?		
☐ Yes ☐ No		

For any yes answer to questions 25-29, list type or offense, location and fine or sentenced received. Convictions do NOT necessarily disqualify an applicant from employment consideration.

Section C: Education, Certification, Licenses & Additional Skills

Do you have a High School Diploma or GED?

☐ Yes ☐ No

Check highest level of completion:

☐ Some HS ☐ HS/GED ☐ Some College
☐ Associate ☐ Bachelor ☐ Master ☐ Doctoral

College or University Name

From

To

Major

Degree earned

Sem. Hours

1.

2.

3.

License or Certifications

Date Earned

Expiration Date

1.

2.

3.

4.

5.

In what language(s) other than English are you proficient?

1.

☐ Speak ☐ Read ☐ Write

2.

☐ Speak ☐ Read ☐ Write

Additional Skills: List equipment, software, specialized systems or other skills that are related to the job for which you are applying.

Section D: List jobs in reverse order starting with your most recent job. List your work history for the last 10 years including volunteer, part-time, temporary, self-employment and military jobs. Provide a detailed description of duties performed. Do NOT substitute a resume for completion of this section. You may attach additional pages in the same format if more space is needed.

Employer

Address

City, State and Zip Code

Job Title

From (Month/Year)

To (Month/Year)

Hourly or Salary Rate

Hours per Week

Reason for Leaving

Supervisor's Name	Supervisor Phone #	May we contact this supervisor?	
		☐ Yes ☐ No	
Duties:			
Employer	Address	City, State and Zip Code	
Job Title	From (Month/Year)	To (Month/Year)	
Hourly or Salary Rate	Hours per Week	Reason for Leaving	
Supervisor's Name	Supervisor Phone #	May we contact this supervisor?	
		☐ Yes ☐ No	
Duties:			
Employer	Address	City, State and Zip Code	
Job Title	From (Month/Year)	To (Month/Year)	
Hourly or Salary Rate	Hours per Week	Reason for Leaving	
Supervisor's Name	Supervisor Phone #	May we contact this supervisor?	
		☐ Yes ☐ No	
Duties:			
Employer	Address	City, State and Zip Code	
Job Title	From (Month/Year)	To (Month/Year)	
Hourly or Salary Rate	Hours per Week	Reason for Leaving	

Supervisor's Name	Supervisor Phone #	May we contact this supervisor?	
		☐ Yes ☐ No	
Duties:			
Employer	Address	City, State and Zip Code	
Job Title	From (Month/Year)	To (Month/Year)	
Hourly or Salary Rate	Hours per Week	Reason for Leaving	
Supervisor's Name	Supervisor Phone #	May we contact this supervisor?	
		☐ Yes ☐ No	
Duties:			
References: Name	Relationship/ Occupation	Phone #	Email Address
1.			
2.			
3.			
Drug Free Work Environment: Bexar County ESD No. 2 is committed to providing a safe, efficient, drug-free work environment for all employees. In keeping with this commitment, finalists for all job openings will be required to provide body fluids (blood or urine) to determine the use of alcohol, illegal or controlled substances. Failure of the drug/alcohol screen will result in denial of employment. Falsification of Information: I hereby certify that all statements made on this application and attachments are true and correct to the best of my knowledge and belief. I understand that any false statement, misrepresentation or omission made by me on this application or subsequent interview(s) could cause me to be ineligible for employment or terminated from employment. Further I understand that I am required to abide by all rules and regulations of Bexar County ESD No. 2. Verification of Information: I authorize Bexar County ESD No. 2 and its constituents to investigate and verify the facts claimed by me on this application. I further authorize my former employers to provide any information requested by Bexar County ESD No. 2. I understand that employment processing may include a criminal background check, drug screening and/or review of the driving record. I hereby release Bexar County ESD No. 2 and its agents from all liability in making any investigation and inquiry relative to information contained in the application form.			

I understand that nothing in this application or in any prior or subsequent written or oral statement creates a contract of employment or any rights in the nature of a contract. I agree to submit to medical examination and drug screening, if required.

Bexar County ESD No. 2 participates in all State and Federal law, requiring all employers to verify the identity and employment eligibility of all persons hired to work in the United States. Bexar County ESD No. 2 will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization.

I understand that, if accepted, this application does not constitute a contract of employment for any specific period of time. I further understand that all employment is at will and may be terminated by notification from either party at any time, with or without cause, and without prior notice.

☐ I have read and agree to the above statements

Signature:

Date:

*BCESD No. 2 is affiliated with D2FR.

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2

WAIVER AND RELEASE

In consideration of my being permitted to take the Physical Assessment required in connection with my application for this position and having been advised that as a part of this assessment, it will be necessary for me to demonstrate my strength, endurance, and physical ability in a series of tests.

I, _____ (print name) do hereby release Bexar County ESD No. 2 and their respective officials and employees from any and all claims, damages, liabilities, actions and causes of action whatsoever which may occur or arise as a result of any injury or damage that I may sustain as a result of participating in such examinations. I make this release for myself, my heirs, executors, and administrators.

PLEASE COPY THE FOLLOWING STATEMENT LEGIBLY AND IN YOUR OWN HANDWRITING:

“I CERTIFY THAT I HAVE READ THE FOREGOING WAIVER AND RELEASE AND UNDERSTAND ITS PROVISIONS.”

DATE

SIGNATURE OF APPLICANT