

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES DECEMBER 18, 2025

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 meeting to order and establish a quorum.** – *The meeting was called to order at 6:05 PM (18:05). A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Cash present. Commissioner Bradley and Commissioner Almanza were absent.*
2. **Citizens' Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** – *There were no requests for Citizens' Public Comment.*
3. **Deliberation, update, and action regarding the November 18, 2025, meeting minutes.** – *Commissioner Rait motioned to approve the November 18, 2025, meeting minutes, with a second from Commissioner Harris. The motion carried with 3 Ayes and 0 Nays.*
4. **Deliberation, update, and action regarding pending and completed projects in the Monday application.** – *There was no action taken on item 4.*
5. **Deliberation, update, and action regarding the monthly Command Staff Report.** – *There was no action taken on item 5.*
6. **Deliberation, update, and action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to Pay/Ratify Monthly Bills Due/Paid**
Commissioner Riat motioned to approve items 6.a.-6.d. as presented with a second from Commissioner Harris. The motion carried with 3 Ayes and 0 Nays.
 - e. **Auditor Qualifications and Proposals** – *Commissioner Harris motioned to approve the proposal from Leal and Carter to perform the FY2024-2025 audit, with a second from Richard Cash. The motion carried with 3 Ayes and 0 Nays.*
 - f. **Purchase Requests**
 - i. **Vehicle Lease Program** – *Commissioner Rait motioned to approve the proposal from Enterprise under the Enterprise Fleet Management Equity Lease Agreement for seven total vehicles, with a second from Commissioner Harris. The motion carried with 3 Ayes and 0 Nays.*
7. **Deliberation, update, and action regarding the following on District properties:**
 - a. **Property Acquisition & Easements**
 - b. **Architectural & Engineering Service**
 - c. **Construction**
 - d. **Financing**
There was not action taken on item 7.


BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



8. **Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, complaints, and department policies of public officers, commissioners, members, or employees.** – *The meeting entered into recess at 6:48 PM (18:48). Commissioner Harris called the meeting to order at 6:52 PM (18:52). A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Cash present. Commissioner Bradley and Commissioner Almanza were absent. Commissioner Riat motioned to provide a vehicle stipend of \$1,250 per month in lieu of providing a department vehicle to the General Manager, Fire Chief, and Assistant Fire Chief, effective immediately upon return of any issued vehicles, thus reducing the overall cost to the District. Commissioner Cash made a second to the motion. The motion carried with 3 Ayes and 0 Nays.*
9. **Deliberation, update, and action regarding the disposition of the temporary Station 125 building located at 5931 Roft Road.** – *There was no action taken on item 9.*
10. **Deliberation, update, and action regarding the disposition of excess or damaged apparatus and equipment.** – *Commissioner Rait motioned to approve the disposition of excess or damaged apparatus and equipment as presented, with a second by Commissioner Cash. The motion carried with 3 Ayes and 0 Nays.*
11. **Deliberation, update, and action regarding the acquisition of a Seagraves fire engine.** – *There was no action taken on item 11.*
12. **Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association.** – *There was no action taken on item 12.*
13. **Determine the next meeting's date, time, and agenda items.** – *January 22, 2026, at 6:00 PM.*
14. **Adjourn.** – *Commissioner Rait motioned to adjourn the meeting at 7:05 PM (19:05), with a second from Commissioner Cash. The motion carried with 3 Ayes and 0 Nays.*

ATTEST:


Signature

DAVID HARRIS, PRESIDENT
Name/Title

JAN. 22, 2026
Date


Signature

LYNETTE BRADLEY, ASST. TREASURER
Name/Title

JAN 22, 2026
Date