

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



## MEETING MINUTES NOVEMBER 18, 2025

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 meeting to order and establish a quorum.** – *Commissioner Harris called the meeting to order at 6:33 PM (18:33). A quorum was established with Commissioner Harris, Commissioner Rait, Commissioner Bradley, and Commissioner Almanza present. Commissioner Cash was absent.*
2. **Citizens' Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** – *There were no requests for Citizens' Public Comment.*
3. **Deliberation, update, and action regarding the October 23, 2025, and October 30, 2025, meeting minutes.** – *Commissioner Harris motioned to approve the October 23, 2025, and October 30, 2025, meeting minutes as presented, with a second from Commissioner Almanza. The motion carried with 4 Ayes and 0 Nays.*
4. **Deliberation, update, and action regarding pending and completed projects in the Monday application.** - *There was no action taken on item 4.*
5. **Deliberation, update, and action regarding the monthly Command Staff Report.** – *There was no action taken on item 5.*
6. **Deliberation, update, and action regarding the following financial items:**
  - a. **Financial Reports**
  - b. **Cash Reconciliations**
  - c. **Investment Reports**
  - d. **Authorization to Pay/Ratify Monthly Bills Due/Paid**
  - e. **2025 Certified Tax Roll Report**  
*-Commissioner Rait motioned to approve items 6.a.-6.e. as presented, with a second from Commissioner Harris. The motion carried with 4 Ayes and 0 Nays.*
  - f. **Request for Qualifications for Auditor** – *This item was addressed after item 13. Commissioner Harris motioned to table item 6.f. to the next meeting, with a second from Commissioner Rait. The motion carried with 4 Ayes and 0 Nays.*
  - g. **Purchase Requests**
    - i. **MapNova Software** – *Commissioner Harris motioned to approve the proposal from MapNova Software for \$7,500, with a second from Commissioner Bradley. The motion carried with 3 Ayes, 0 Nays, and 1 Abstention from Commissioner Rait.*
    - ii. **Enterprise Vehicle Leasing Program** – *There was no action taken on item 6.g.ii.*
7. **Deliberation, update, and action regarding the following on District properties:**
  - a. **Property Acquisition & Easements** – *There was no action taken on item 7.a.*
  - b. **Architectural & Engineering Service** – *There was no action taken on item 7.b.*

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



- c. **Construction** – Commissioner Rait motioned to have Commissioner Almanza and Commissioner Bradley assigned as a committee for the review of the MTR and Rabba reports on the construction of Station 125, giving the committee the authority to decide on proceeding forward with corrections to concrete. Commissioner Harris made a second to the motion. The motion carried with 4 Ayes and 0 Nays.
  - d. **Financing** – There was no action taken on item 7.d.
8. **Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, complaints, and department policies of public officers, commissioners, members, or employees.** – There was no action taken on item 8.
  9. **Deliberation, update, and action regarding the disposition of the temporary Station 125 building located at 5931 Roft Road.** – There was no action taken on item 9.
  10. **Deliberation, update, and action regarding the disposition of excess or damaged apparatus and equipment.** – Commissioner Rait motioned to approve the disposal of the items as presented, with a second from Commissioner Harris. The motion carried with 4 Ayes and 0 Nays.
  11. **Deliberation, update, and action regarding the acquisition of a Seagraves fire engine.** – There was no action taken on item 11.
  12. **Deliberation, update, and action regarding the annual firefighter awards banquet.** – There was no action taken on item 12.
  13. **Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association.** – There was no action taken on item 13. The Board then addressed item 6.f.
  14. **Deliberation, update, and action regarding a confidential settlement demand letter from Tully Rinckey PLLC regarding Justin Petroskus.** – The meeting entered closed session at 8:42 PM (20:42) pursuant to Texas Government Code 775.071 to confer with the Board’s attorney. The meeting entered open session at 9:05 PM (21:05), with no action taken during closed session. There was no action taken on item 14.
  15. **Determine the next meeting's date, time, and agenda items.** – December 18, 2025 at 7:00 PM (19:00)
  16. **Adjourn.** – Commissioner Harris motioned to adjourn the meeting at 9:06 PM (21:06), with a second from Commissioner Rait. The motion carried with 4 Ayes and 0 Nays.

ATTEST:

  
Signature

DAVID C HARRIS, PRES  
Name/Title

18 Dec 25  
Date

  
Signature

Chris Rait, Treasurer  
Name/Title

18 Dec 25  
Date