

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES JULY 31, 2025

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 meeting to order and establish a quorum.** – *Commissioner Harris called the meeting to order at 7:32 PM (19:32). A quorum was established with Commissioner Harris, Commissioner Almanza, Commissioner Rait, and Commissioner Bradley present. Commissioner Cash was absent.*
2. **Citizens' Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** – *There were no requests for Citizens' Public Comment.*
3. **Deliberation, update, and action regarding pending and completed projects in the Monday application.** – *There was no action taken on item 3.*
4. **Deliberation, update, and action regarding the June 26, 2025, meeting minutes.** – *Commissioner Rait motioned to approve the meeting minutes from June 26, 2025, as presented, with a second from Commissioner Bradley. The motion carried with 4-Aye and 0-Ney.*
5. **Deliberation, update, and action regarding the monthly Command Staff Report to include, but not limited to, the following items:**
 - a. **Update on interlocal lease agreement with the Bexar County Sheriff's Department** – *There was no action taken on item 5.*
 - b. **Acquisition of Mental Health Service Dogs through Service Dogs International** – *Commissioner Harris motioned to approve the program with up to \$10,000 for the service dogs and to pending legal review and contract review by legal counsel, with a second from Commissioner Bradley. The motion carried with 4-Aye and 0-Ney.*
6. **Deliberation, update, and action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to Pay/Ratify Monthly Bills Due/Paid**
 - e. **Bexar County Tax Assessor-Collector Cost Per Account Notice**
 - f. **Bexar County ESD No. 2 Tax Calculation Worksheet**
 - g. **Martinez, Rosario & Co. Engagement Letter**
 - h. **Signatory Authority on Bank Accounts** – *There was no action taken on item 6.h.*
 - i. **Resolution for Expenditure by Employee of the District**
 - j. **Purchase of Four 1-ton Trucks**
 - k. **Purchase of Self-Contained Breathing Apparatus (SCBA)**
 - l. **Purchase of a Box Truck**
Commissioner Harris motioned to waive the reading of Resolution 20250731-001 – Expenditure by Employee of the District without Approval, and to approve items 6.a. – 6.g, and 6.i. – 6.l. as presented to include the Fixed Asset Project submitted by Martinez, Rosario, & Co, not to exceed the \$12,750.00

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



proposed cost. Commissioner Almanza made a second to the motion. The motion carried with 4-Aye and 0-Ney. The meeting recessed at 9:04 PM (21:04). Commissioner Harris called the meeting to order at 9:23 PM (21:23). A quorum was established with Commissioner Harris, Commissioner Almanza, Commissioner Rait, and Commissioner Bradley present. Commissioner Cash was absent.

m. FY2025-2026 Budget – *There was no action taken on item 6.m.*

7. Deliberation, update, and action regarding the following on District properties:

- a. Property Acquisition & Easements
- b. Architectural & Engineering Services
- c. Construction
- d. Financing

There was no action taken on item 7.

8. Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, complaints, and department policies of public officers, commissioners, members, or employees, to include but not limited to:

- a. **Pay Scale for 2-Year Prior Service Engineer** – *Commissioner Almanza motioned to approve the changes in the 2-Year Prior Service Engineer entry-level pay as presented, with a second from Commissioner Harris. The motion carried with 4-Aye and 0-Ney.*

Commissioner Harris motioned to waive the reading and approve Resolution 20250731-002 – Bexar County Emergency Services District No. 2 Fee and/or Reimbursement for Commissioners as presented. Commissioner Almanza made a second to the motion. The motion carried with 4-Aye and 0-Ney.

9. Deliberation, update, and action regarding Bexar County Emergency Services District No. 2 et al v. Guido Construction et al: Cause No 2025CI10578, in the District Court, Bexar County, TX – *There was no action taken on item 9.*

10. Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association. – *There was no action taken on item 10.*

11. Determine the next meeting's date, time, and agenda items. – *A special meeting will be held on August 21, 2025, and the regular meeting will be held on August 28, 2025.*

12. Adjourn. – *Commissioner Bradley motioned to adjourn the meeting at 11:22 PM (23:22), with a second from Commissioner Almanza. The motion carried with 4-Aye and 0-Ney.*

ATTEST:



Signature

DAVID HARRIS, PRESIDENT
Name/Title

08/28/25
Date



Signature

NOAH ALMANZA, SECRETARY
Name/Title

08/28/25
Date