

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



## MEETING MINUTES

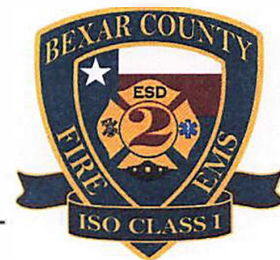
JUNE 26, 2025

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 2096 Talley Road, San Antonio, TX 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 meeting to order and establish a quorum.** – *Commissioner Harris called the meeting to order at 7:11 PM (19:11). A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Bradley present in person. Commissioner Almanza was present via a video conference call, with a clear and audible 2-way live video feed. Commissioner Cash was absent. The Board then moved to item 3.*
2. **Citizens' Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** – *Two citizens gave public comment. There was no action taken on item 2.*
3. **Deliberation, update, and action regarding the appointment of public officers for the position of Bexar County Emergency Services District No. 2 Commissioner presented by Bexar County Commissioner Clay-Flores or designee.** – *Commissioner Clay Flores introduced the two new commissioners, Noah Alamanza and Lynette Bradley. There was no action taken on item 3*
4. **Deliberation, update, and action regarding the oath of office and statement of officer for Noah Alamanza and Lynette Bradley as Bexar County Emergency Services District No. 2 Commissioners.** *The Board acknowledged the oath of office and statement of officer that was conducted and signed by both parties. There was no action taken on item 4. The Board then moved to item 2.*
5. **Deliberation, update, and action regarding the election of officers for the following positions:**
  - a. **Secretary**
  - b. **Assistant Treasurer***Commissioner Harris motioned to appoint Lynette Bradley to the Assistant Treasurer position and Noah Alamanza to the Secretary position by acclamation, with a second from Commissioner Rait. The motion carried with 4-Aye and 0-Ney.*
6. **Deliberation, update, and action regarding pending and completed projects in the Monday application.** – *There was no action taken on item 6.*
7. **Deliberation, update, and action regarding the May 22, 2025, meeting minutes.** – *Commissioner Rait motioned to approve the meeting minutes from May 22, 2025, as presented, with a second from Commissioner Harris. The motion carried with 4-Aye and 0-Ney.*
8. **Deliberation, update, and action regarding the monthly Command Staff Report to include, but not limited to, the following items:**
  - a. **Update on interlocal lease agreement with the Bexar County Sheriff's Department***The Board moved to address item 8.a. at the end of the meeting. The meeting recessed at 8:54 PM. Commissioner Harris called the meeting to order at 9:01 PM (21:01). A quorum was established with Commissioner Harris,*

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*Commissioner Rait, and Commissioner Bradley present in person. Commissioner Almanza was present via a video conference call, with a clear and audible 2-way live video feed. Commissioner Cash was absent. The meeting entered into closed session at 9:01 PM (21:01) under 551.071 regarding items 8.a., 9.d., and 10.a. Commissioner Almanza left the meeting at 9:46 PM (21:46). The Board entered open session at 9:52 PM (21:52), with no action taken in closed session. Commissioner Harris motioned for legal counsel to proceed as directed in closed session regarding the Interlocal Agreement with the Bexar County Sheriff's Department, with a second from Commissioner Rait. The motion carried with 3-Aye and 0-Ney.*

## **9. Deliberation, update, and action regarding the following financial items:**

- a. Financial Reports
- b. Cash Reconciliations
- c. Investment Reports
- d. Authorization to Pay/Ratify Monthly Bills Due/Paid
- e. Investment Policy and Investment Strategy
- f. Bank Account Signatory Authority
- g. Tax Rate Adoption Schedule

*Commissioner Rait motioned to approve items 9.a.-9.c. and 9.e.-9.f. and to have Noah Almanza and Lynette Bradley added, and Brian Fite and Justen Noakes removed from all financial institutions. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney. The Board then moved to address item 9.d. at the end of the meeting.*

*There was no action taken on item 9.d. in closed session. Commissioner Rait motioned to approve the bills due and ratify the bills paid as submitted, including the request from Brian Fite for expense reimbursement for the NFPA conference. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.*

## **10. Deliberation, update, and action regarding the following on District properties:**

- a. **Property Acquisition & Easements** – *There was no action taken on item 10.a. in closed session. Commissioner Harris motioned to have legal counsel proceed as directed regarding the easement and land swap at Station 122 to include a raised side barrier along the roadway, water and sewer connection to the station, and removal of the old septic system. A second to the motion was made by Commissioner Bradley. The motion carried with 3-Aye and 0-Ney.*
- b. **Architectural & Engineering Services** – *There was no action taken on item 10.b.*
- c. **Construction** – *There was no action taken on item 10.c.*
- d. **Financing** – *There was no action taken on item 10.d.*

## **11. Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, and department policies of public officers, commissioners, members, or employees. – There was no action taken on item 11.**

## **12. Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association. – The Board recessed at 8:43 PM (20:43) to conduct the District 2 Fire and Rescue Meeting. Commissioner Harris called the meeting to order at 8:53 PM (20:53). A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Bradley present in person. Commissioner Almanza was present via a video**

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conference call, with a clear and audible 2-way live video feed. Commissioner Cash was absent. There was no action taken on item 12. The Board moved to address items 8.a., 9.d., and 10.a.

**13. Determine the next meeting's date, time, and agenda items.** – The next meeting is scheduled for July 31, 2025, at 7:00 PM. (19:00) at Station 124.

**14. Adjourn.** – David Harris motioned to adjourn the meeting at 10:00 PM (22:00), with a second from Lynette Bradley. The motion carried with 3-Aye and 0-Ney.

ATTEST:

  
Signature

DAVID HARRIS, PRESIDENT  
Name/Title

07/31/2025  
Date

  
Signature

NOAH ALMANZA, SECRETARY  
Name/Title

07/31/2025  
Date