

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES MAY 22, 2025

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 2096 Talley Road, San Antonio, TX 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 meeting to order and establish a quorum.**
– *Commissioner Harris called the meeting to order at 7:08 PM (19:08). A quorum was established with Commissioner Harris, Commissioner Cash, and Commissioner Fite. Commissioner Rait and Commissioner Almanza were absent. The Board then addressed item 10.*
2. **Deliberation, update, and action regarding the appointment of public officers for the position of Bexar County Emergency Services District No. 2 Commissioner presented by Bexar County Commissioner Clay-Flores or designee.** – *There was no action taken on item 2.*
3. **Oath of Office for Noah Almanza as Bexar County Emergency Services District No. 2 Commissioner.** – *There was no action taken on item 3.*
4. **Citizens' Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** – *There was no action taken on item 4.*
5. **Deliberation, update, and action regarding pending and completed projects in the Monday application.** – *There was no action taken on item 5.*
6. **Deliberation, update, and action regarding the March 20, 2025, meeting minutes.** – *Commissioner Harris motioned to approve the meeting minutes from March 20, 2025, as presented, with a second from Commissioner Cash. The motion carried with 3-Aye and 0-Ney.*
7. **Deliberation, update, and action regarding the monthly Command Staff Report to include, but not limited to, the following items:**
 - a. **Update on interlocal lease agreement with the Bexar County Sheriff's Department**
The meeting recessed at 9:10 PM (21:10). The meeting reconvened at 9:13 PM (21:13). A quorum was established with Commissioner Harris, Commissioner Cash, and Commissioner Fite. Commissioner Rait and Commissioner Almanza were absent. The meeting entered closed session at 9:13 PM (21:13) under Texas Government Code 551.071 to consult with the District's legal counsel. The meeting entered open session at 9:36 PM (21:36) with no action taken in closed session. David Harris motioned to have legal counsel proceed as discussed in closed session, with a second from Richard Cash. The motion carried with 3-Aye and 0-Ney.
8. **Deliberation, update, and action regarding the following financial items:**
 - a. **Financial Reports (March & April 2025)**
 - b. **Cash Reconciliations (March & April 2025)**
 - c. **Investment Reports (March & April 2025)**

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d. **FY2023-2024 Annual Audit Report** – Commissioner Harris motioned to approve the FY2023-2024 Audit Report as presented, with a second from Commissioner Cash. The motion carried with 3-Aye and 0-Ney. The Board then addressed item 9.a.

e. **Authorization to Pay/Ratify Monthly Bills Due/Paid**

Commissioner Harris motioned to approve items 8.a.-8.c. and 8.e. as presented, with a second from Commissioner Cash. The motion carried with 3-Aye and 0-Ney.

9. **Deliberation, update, and action regarding the following on District properties:**

a. **Property Acquisition & Easements** - Commissioner Cash motioned to approve legal counsel to move forward with presenting Yellowstone Development and their legal counsel with expectations and requirements made by the District for the Station 122 easement for a roadway and property trade and for legal counsel to draft the agreement if Yellowstone agrees to said expectations and requirements. David Harris seconded the motion. The motion carried with 3-Aye and 0-Ney. Commissioner Fite motioned to approve the proposal from CPS Energy for the amount of \$8,000 to obtain an electrical easement at Station 124, with the expectation that CPS Energy use metal poles and set heights that ensure the safety of our taller apparatus. Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney. The Board then addressed item 2 and the remaining items in order.

b. **Architectural & Engineering Services**

c. **Construction**

d. **Financing**

There was no action taken on item 9.b. – 9.d.

10. **Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, and department policies of public officers, commissioners, members, or employees, to include but not limited to:**

a. **Workers' Compensation Insurance Renewal** – Commissioner Fite motioned to approve a partial year term for Workers' Compensation Insurance, accepting a proposal from Texas Mutual to expire on 09/30/2025 to align with other insurance renewals and for the General Manager to be authorized to sign the agreement and fund the amount through the Texas Mutual portal. Commissioner Harris seconded the motion. The motion carried with 3-Aye and 0-Ney. The Board then addressed item 8.c.

Commissioner Harris motioned to approve the proposal from VFIS to renew cancer insurance coverage in the coverage amount of \$10,000 as presented. Commissioner Cash seconded the motion. The motion carried with 3-Aye and 0-Ney.

The Board entered closed session at 9:45 PM (21:45) under Texas Government Code 551.071 to consult with the District's legal counsel. The Board entered open session at 9:57 PM (21:57) with no action taken in closed session. Commissioner Harris motioned to approve 19:21 Consultants to utilize the Good Samaritan Plan for all employees who qualify for the benefit of the district, both in terms of cost and insurance coverage. Commissioner Cash seconded the motion. The motion carried with 3-Aye and 0-Ney.

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11. Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association. – *There was no action taken on item 11.*

12. Determine the next meeting's date, time, and agenda items. – *The next meeting was scheduled for June 26, 2025, at 7:00 PM.*

13. Adjourn. -

ATTEST:


Signature _____ Name/Title DAVID HARRIS, PRESIDENT Date 4/26/25


Signature _____ Name/Title Chris Rait / Treasurer Date 4/26/25