

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES DECEMBER 19, 2024

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 meeting to order and establish a quorum.**
– Commissioner Harris called the meeting to order at 7:01 PM (19:01). A quorum was established with Commissioner Harris, Commissioner Cash, and Commissioner Rait present. Commissioner Noakes and Commissioner Fite were absent.
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – There were no requests for Citizen's Public Comment.
3. **Deliberation, update, and action regarding pending and completed projects in Monday application.** – There was no action taken on item 3.
4. **Deliberation, update, and action regarding the November 19, 2024, and December 5, 2024, meeting minutes.** – Commissioner Rait motioned to approve the November 19, 2024, and the December 5, 2024, meeting minutes as presented, with a second from Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
5. **Deliberation, update, and action regarding the monthly Command Staff Report, including by not limited to the following:**
 - a. **Disposal of Bed Truck Body from Attack 162.** – Commissioner Harris motioned to approve the disposal of the Bed Truck Body from Attach 162, with a second from Commissioner Cash. The motion carried with 3-Aye and 0-Ney.
6. **Deliberation, update, and action regarding the following financial items:**
 - a. Financial Reports
 - b. Cash Reconciliations
 - c. Investment Reports
 - d. Armstrong Vaughan & Associates FY2023-2024 Audit Engagement Proposal
 - e. Authorization to Pay/Ratify Monthly Bills Due/Paid
 - f. Purchase Requests
 - i. Motorola Radios
 - ii. SimX Simulated Training System

Commissioner Harris motioned to approve items 6.a. through 6.f. as presented, with a second from Commissioner Rait. The motion carried with 3-Aye and 0-Ney.
7. **Deliberation, update, and action regarding the following on District properties:**
 - a. Property Acquisition & Easements
 - b. Architectural & Engineering Services
 - c. Construction

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d. Financing

Commissioner Fite entered the meeting at 7:14 PM (19:14). There was no action taken on item 7.

8. **Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association.** – There was no action taken on item 8.
9. **Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, and department policies of public officers, commissioners, members, or employees.** – Commissioner Rait motioned to approve the resolution to adopt the Cafeteria Plan effective October 1, 2024, as presented, with a second from Commissioner Cash. The motion carried with 4-Aye and 0-Ney.
10. **Determine the next meeting's date, time, and agenda items.** – The next meeting is scheduled for January 23, 2025, at 7:00 PM (19:00). A special meeting is scheduled for February 11, 2025 at 7:00 PM (19:00).
11. **Adjourn.** – Commissioner Cash motioned to adjourn the meeting at 7:27 PM (19:27), with as second from Commissioner Harris. The motion carried with 4-Aye and 0-Ney.

ATTEST:

Signature

Brian Fite asst. Treasurer

Name/Title

1/23/25

Date

Signature

Chris Rait Treasurer

Name/Title

1/23/25

Date