

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES NOVEMBER 19, 2024

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 meeting to order and establish a quorum.**
– *Commissioner Harris called the meeting to order at 7:14 PM (19:14). A quorum was established with Commissioner Harris, Commissioner Cash, and Commissioner Fite present in person. Commissioner Rait was present virtually and was clearly audible and visible to the members present. Commissioner Noakes was absent.*
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – *There were no requests for Citizen's Public Comment.*
3. **Deliberation, update, and action regarding pending and completed projects in Monday application.** – *There was no action taken on Item 3.*
4. **Deliberation, update, and action regarding the November 3, 2024, and November 5, 2024, meeting minutes.** – *Commissioner Harris motioned to approve the meeting minutes from November 3, 2024, and November 5, 2024, as presented, with a second from Commissioner Cash. The motion carried with 4-Aye and 0-Ney.*
5. **Deliberation, update, and action regarding the monthly Command Staff Report.** – *There was no action taken on Item 5.*
6. **Deliberation, update, and action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to Pay/Ratify Monthly Bills Due/Paid**
 - e. **2024 Certified Tax Roll**
Commissioner Harris motioned to approve Items 6.a.-6.e. as presented, with a second from Commissioner Cash. The motion carried with 4-Aye and 0-Ney.
 - f. **Purchase Requests** – *There was no action taken on Item 6.f.*
7. **Deliberation, update, and action regarding the following on District properties:**
 - a. **Property Acquisition & Easements**
 - b. **Architectural & Engineering Services**
 - c. **Construction**
 - d. **Financing**
There was no action taken on Item 7.


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8. **Deliberation, update, and action regarding the 2024 Firefighter Awards Banquet and any matters related there to.** – *There was no action taken on Item 8.*
9. **Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association.** – *There was no action taken on Item 9.*
10. **Deliberation, update, and action regarding the disposition of excess and salvaged equipment and assets.** – *Commissioner Fite motioned to approve the salvage and recycling of the equipment presented, with a second by Commissioner Cash. The motion carried with 4-Aye and 0-Ney.*
11. **Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, and department policies of public officers, commissioners, members, or employees.** – *The meeting entered closed session at 7:29 PM (19:29) under Texas Government Code 551.01 and 551.074 for Item 11 and 551.071 for Item 9. The meeting entered open session at 9:21 PM (21:21) with no action taken in closed session. Commissioner Fite motioned to approve the following:
 - a. *the payscale as presented with amendments by the Board as discussed in closed session;*
 - b. *the removal of degree pay from the pay scale;*
 - c. *the new pay scale is to take effect on the first payday in January 2025;*
 - d. *the approval of the payroll policy as presented with the amendment to add proof of prior service to be the employee's responsibility.**A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.**
12. **Determine the next meeting's date, time, and agenda items.** – *December 19, 2024, at 7:00 PM at Station 121 Hall.*
13. **Adjourn.** – *David Harris motioned to adjourn the meeting at 9:49 PM (21:49), with a second from Commissioner Cash. The motion carried with 4-Aye and 0-Ney.*

ATTEST:



Signature

DAVID HARRIS / PRES

Name/Title

19 Dec 24

Date



Signature

Chris Rait / Treasurer

Name/Title

12/19/24

Date