

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES OCTOBER 3, 2024

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 meeting to order and establish a quorum.** – Commissioner Harris called the meeting to order at 7:07 PM (19:07). A quorum was established with Commissioner Harris, Commissioner Cash, and Commissioner Rait present. Commissioner Fite and Commissioner Noakes were absent.
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – There were no requests for Citizen's Public Comment.
3. **Deliberation, update, and action regarding pending and completed projects in Monday application.** – There was no action taken on Item 3.
4. **Deliberation, update, and action regarding the August 27, 2024, and September 3, 2024, meeting minutes.** – Commissioner Rait motioned to approve the meeting minutes from August 27, 2024, and September 3, 2024, as presented. Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney.
5. **Deliberation, update, and action regarding the monthly Command Staff Report to include the following items:**
 - a. **Four (4) Pierce Enforcer Pumpers Proposal** – Commissioner Rait motioned to approve the prepayment proposal from Siddons Martin and purchase four pumpers, including seeking 7-year financing through Government Capital to reimburse the purchase. Commissioner Harris seconded the motion. The motion carried with 3-Aye and 0-Ney.
 - b. **XE1 Paint Wrap and Lighting Proposal** – Commissioner Fite entered the meeting at 7:28 PM (19:28). Commissioner Harris motioned to approve the proposal from Da Bass, LLC to wrap and outfit XE-1 with new lighting at the cost of \$26,000. Commissioner Cash seconded the motion. The motion carried with 4-Aye and 0-Ney.
 - c. **Fire Prevention Trailer Proposals**—Commissioner Harris motioned to approve Reedy Trailers' proposal to purchase a Fire Prevention Trailer at a cost not exceeding \$40,000. Commissioner Fite seconded the motion. The motion carried with 4-Aye and 0-Ney.
 - d. **IT Services Proposal**—Commissioner Rait motioned to approve the SAVVIK Cooperative Purchasing proposal from Hi-Tex Solutions to provide IT Services. Commissioner Cash seconded the motion. The motion carried with 4 aye and 0 ney.
 - e. **T-Shirt Proposal**—Commissioner Rait made a motion to approve Big Frog's proposal to purchase uniform t-shirts for \$33,783.50. Commissioner Cash seconded the motion. The motion carried with 4 aye and 0 ney.
 - f. **Treadmill Proposals**—Commissioner Harris motioned to approve Marathon Fitness's proposal to purchase two treadmills for \$13,593. Commissioner Cash seconded the motion. The motion carried with 4-Aye and 0-Ney.

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- g. General Liability, Directors & Officers, Property & Automotive Insurance Proposal –** *Commissioner Rait motioned to approve the proposal from VFIS for General Liability, Directors & Officers, Property and Automotive Insurance at a cost of \$275,000. Commissioner Cash seconded the motion. The motion carried with 4-Aye and 0-Ney.*
- 6. Deliberation, update, and action regarding the following financial items:**
- a. Financial Reports**
 - b. Cash Reconciliations**
 - c. Investment Reports**
 - d. Martinez Rosario and Company FY2023-2024 Accounting Review and Audit Preparation Proposal**
 - e. Authorization to Pay/Ratify Monthly Bills Due/Paid**
Commissioner Rait motioned to approve Item 6.a. – 6.e. as presented. Commissioner Cash seconded the motion. The motion carried with 4-Aye and 0-Ney.
- 7. Deliberation, update, and action regarding the following on District properties:**
- a. Property Acquisition & Easements –** *There was no action taken on Item 7a.*
 - b. Architectural & Engineering Services –** *There was no action taken on Item 7b.*
 - c. Construction**
 - i. Station 123**
 - 1. Propane Tank Proposals**
 - 2. SCBA Compressor Proposal**
 - 3. SCBA Decon Washer Proposal**
 - 4. Workout Equipment Proposal**
Commissioner Rait motioned to approve the proposal from Longhorn and to approve items 7.c.i.2. – 7.c.i.4 as presented. Commissioner Harris seconded the motion. The motion carried with 4-Aye and 0-Ney.
 - d. Financing –** *There was no action taken on Item 7d,*
- 8. Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association. –** *There was no action taken on Item 8.*
- 9. Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, and department policies of public officers, commissioners, members, or employees. –** *Commissioner Rait motioned to approve step increases for all employees with an even year anniversary in the FY2024-2025 fiscal year at the time of their even year anniversary. Commissioner Cash seconded the motion. The motion carried with 4-Aye and 0-Ney.*
- 10. Deliberation, update, and action regarding the FY2024-2025 Bexar County Emergency Services District No. 6 Fire and Rescue Interlocal Cooperation Agreement. –** *Commissioner Rait motioned to approve the FY2024-2025 Bexar County Emergency Services District No. 6 Fire and Rescue Interlocal Cooperation Agreement as presented. Commissioner Harris seconded the motion. The motion carried with 4-Aye and 0-Ney.*

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11. **Deliberation, update, and action regarding the FY2024-2025 University of Texas Health Science Center at San Antonio Medical Direction Services Agreement.** – Commissioner Riat motioned to approve the FY2024-2025 University of Texas Health Science Center at San Antonio Medical Direction Services Agreement for up to 1 year. Commissioner Harris seconded the motion. The motion carried with 4-Aye and 0-Ney.
12. **Determine the next meeting's date, time, and agenda items.** – The next meeting is scheduled for October 28, 2024, at 7:00 PM. (19:00).
13. **Adjourn.** – Commissioner Fite motioned to adjourn the meeting at 8:27 PM (20:27). Commissioner Harris seconded the motion. The motion carried with 4-Aye and 0-Ney.

ATTEST:


Signature

David C. Harris, President
Name/Title

5 Nov 24
Date


Signature

Chris Riat, Treasurer
Name/Title

5 Nov 24
Date