

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES JULY 25, 2024

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 meeting to order and establish a quorum.**
– *Commissioner Cash called the meeting to order at 7:09 PM (19:09). A quorum was established with Commissioner Cash, Commissioner Rait, and Commissioner Fite present. Commissioner Harris and Commissioner Noakes were absent.*
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – *There were no requests for Citizen's Public Comment.*
3. **Deliberation, update, and action regarding pending and completed projects in Monday application.** – *There was no action taken on item 3.*
4. **Deliberation, update, and action regarding the June 12, 2024, and July 10, 2024, meeting minutes.**
– *Commissioner Rait motioned to approve the meeting minutes from June 12, 2024, and July 10, 2024, as presented. Commissioner Cash made a second to the motion. The motion carried with 3-Aye and 0-Ney.*
5. **Deliberation, update, and action regarding the monthly Command Staff Report to include the following items:**
 - a. **Purchase of an EMS ATV and Fire ATV** – *Commissioner Fite motioned to approve up to \$95,000 for the purchase of an EMS ATV and a Fire ATV from Alpha Logistics. Commissioner Cash made a second to the motion. The motion carried with 3-Aye and 0-Ney.*
6. **Deliberation, update, and action regarding the following financial items:**
 - a. **Financial Reports (May 2024 & June 2024)**
 - b. **Cash Reconciliations (May 2024 & June 2024)**
 - c. **Investment Reports (May 2024 & June 2024)**
 - d. **Authorization to Pay/Ratify Monthly Bills Due/Paid**
Commissioner Fite motioned to approve items 6.a. – 6.d. as presented. Commissioner Rait made a second to the motion. The motion carried with 3-Aye and 0-Ney.
 - e. **FY2024-2025 Tax Rate Schedule**
 - f. **FY2024-2025 Budget**
There was no action taken on items 6.e. & 6.f.
7. **Deliberation, update, and action regarding the following on District properties:**
 - a. **Property Acquisition & Easements** - *There was no action taken on items 7.a.*
 - b. **Architectural & Engineering Services** - *There was no action taken on items 7.b.*

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- c. **Construction** – Commissioner Fite motioned to approve Alternate Number 4 from the station construction proposal from Construction LTD to construct Station 125. Commissioner Rait made a second to the motion. The motion carried with 3-Aye and 0-Ney.
- d. **Financing** - There was no action taken on items 7.d.

8. **Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association.** There was no action taken on item 8.

9. **Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, and department policies of public officers, commissioners, members, or employees.** – Commissioner Fite motioned to issue a credit card to Brad Bendele with a monthly credit limit of \$10,000.00. Commissioner Cash made a second to the motion. The motion carried with 3-Aye and 0-Ney. Commissioner Cash motioned to approve a change in the Vacation Policy to limit the max number of hours banked to 720 hours beginning October 1, 2024; the ability to for anyone over 240 hours to sell down no lower than 240 hours to be paid out in September 2024, and then annually each October: to allow any employee who gives a two week notice to cash in 240 hours of vacation; allow any employee who gives a four week notice to cash in 480 hours of vacation; and to deny a vacation payout to anyone who gives less than two weeks' notice. Commissioner Fite made a second to the motion. The motion carried with 3-Aey and 0-Ney.

10. **Determine the next meeting's date, time, and agenda items.** – Budget Meeting, August 15, 2024; Public Hearing August, 27, 2024, at 6:30 PM, and Tax Rate/Monthly Meeting August, 27, 2024, at 7:00 PM.

11. **Adjourn.** – Commissioner Fite motioned to adjourn the meeting at 9:08 PM (21:08). Commissioner Cash made a second to the motion. The motion carried with 3-Aye and 0-Ney.

ATTEST:


Signature

DAVID C HARRIS
Name/Title

27 Aug 24
Date


Signature

Treasurer
Name/Title

8/27/24
Date