

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES JUNE 12, 2024

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 meeting to order and establish a quorum.** – Commissioner Harris called the meeting to order at 7:19 PM (19:19). A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Fite present. Commissioner Noakes and Commissioner Cash were absent.
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – There were no requests for Citizen's Public Comment.
3. **Deliberation, update, and action regarding pending and completed projects in Monday application.** – No action was taken on Item 3.
4. **Deliberation, update, and action regarding the May 21, 2024, meeting minutes.** – Commissioner Rait motioned to approve the meeting minutes from May 21, 2024, as presented. Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney.
5. **Deliberation, update, and action regarding the monthly Command Staff Report to include the following items:**
 - a. **Purchase of an EMS ATV and Fire ATV** – Item 5.a. was tabled to the next meeting.
 - b. **Purchase of Wildland Firefighting Equipment** – No action was taken on Item 5.b.
 - c. **Purchase of TIFMAS TYPE III Brush Truck Upfitting** – Commissioner Fite motioned to approve the proposal from Skeeter Brush Trucks in the amount of \$32,028.86 to outfit the TIFMAS TYPE III Brush Truck. Commissioner Rait made a second to the motion. The motion carried with 3-Aye and 0-Ney.
 - d. **Station 121 Tree Trimming** – Commissioner Fite motioned to approve the proposal from Texas Sun in the amount of \$8,984.75 for tree trimming services at Station 121. Commissioner Rait made a second to the motion. The motion carried with 3-Aye and 0-Ney.
6. **Deliberation, update, and action regarding the following financial items:**
 - a. **Financial Reports** – Item 6.a. was tabled to the next meeting.
 - b. **Cash Reconciliations** – Item 6.b. was tabled to the next meeting.
 - c. **Investment Reports** – Item 6.c. was tabled to the next meeting.
 - d. **Authorization to Pay/Ratify Monthly Bills Due/Paid** – Commissioner Rait motioned to approve item 6.d. as presented. Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney.
 - e. **FY2024-2025 Tax Rate Schedule** – No action was taken on Item 6.e.
 - f. **Disposition of excess, damaged, or salvaged assets and inventory.** – Commissioner Harris motioned to auction or trade the three istats as it is excess equipment to the district and can no

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longer be used due to new regulations and restrictions. Commissioner Fite made a second to the motion. The motion carried with 3-Aye and 0-Ney.

7. Deliberation, update, and action regarding the following on District properties:

- a. **Property Acquisition & Easements** – Commissioner Rait motioned to approve the proposed purchase of property near Highway 90 and 211 for a future fire station at a proposed rate of \$4.50 a square foot, not to exceed \$5.00 a square foot. Commissioner Fite made a second to the motion. The motion carried with 3-Aye and 0-Ney.
- b. **Architectural & Engineering Services**
 - i. **Site and Materials Testing for Station 125 Construction** – Commissioner Rait motioned to approve the professional services proposal from UES for site and materials test at Station 125 for \$87,028.00. Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney.
- c. **Construction** – No action was taken on Item 7.c.
- d. **Financing** – No action was taken on Item 7.d.

The meeting was recessed at 8:58 PM (20:58). Commissioner Harris called the meeting to order at 9:05 PM (21:05). A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Fite present. Commissioner Noakes and Commissioner Cash were absent.

8. Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association. – No action was taken on Item 8.

9. Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of duties, and department policies of public officers, commissioners, members, or employees to include but not limited to:

a. Compensation Study

Commissioner Fite motioned to approve the cancer insurance proposal from VFIS at a cost of \$24,012.00. Commissioner Rait made a second to the motion. The motion carried with 3-Aye and 0-Ney. 19:21 Consultants gave a presentation on level-funded health insurance, with no action taken by the Board. The meeting entered closed session at 9:26 PM (21:26) pursuant to Texas Government Code 551.071. The meeting entered open session at 9:31 PM (21:31) with no action taken during closed session.

10. Determine the next meeting's date, time, and agenda items. – The next meeting is scheduled for July 30, 2024, at 7:00 PM (19:00).

11. Adjourn. – Commissioner Rait motioned to adjourn the meeting at 9:31 PM (21:31). Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney.

ATTEST:



Signature

Richard Cash Vice President

Name/Title

7/25/24

Date

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A handwritten signature in blue ink, appearing to be "Chris Rait", written over a horizontal line.

Signature

Chris Rait/Treasurer

Name/Title

7/25/24

Date