

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES MAY 21, 2024

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 meeting to order and establish a quorum.** – *Commissioner Harris called the meeting to order at 7:35 PM (19:35). A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Fite present. Commissioner Noakes and Commissioner Cash were absent.*
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – *There were no requests for Citizen's Public Comment.*
3. **Deliberation, update, and action regarding pending and completed projects in Monday application.** – *No action was taken on Item 3.*
4. **Deliberation, update, and action regarding the April 23, 2024, meeting minutes.** – *Commissioner Rait motioned to approve the meeting minutes from April 23, 2024, as presented. Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney.*
5. **Deliberation, update, and action regarding the monthly Command Staff Report.** – *No action was taken on Item 5.*
6. **Deliberation, update, and action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to Pay/Ratify Monthly Bills Due/Paid**
 - e. **FY2022-2023 Financial Audit completed by Armstrong Vaughan and Associates**
 - f. **FY2024-2025 Tax Rate Schedule**
 - g. **Disposition of excess, damaged, or salvaged assets and inventory.**
 - h. **Request from District 2 Fire and Rescue to transfer funds to District 2 Fire and Rescue for the FY2023-2024 expenses in the amount of \$1,660,000.00.**

The meeting was recessed at 8:15 PM (20:15). Commissioner Harris called the meeting to order at 7:35 PM (19:35). A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Fite present. Commissioner Noakes and Commissioner Cash were absent. Commissioner Rait motioned to approve Item 6.g. marking the bunker gear as salvaged and to be discarded as trash and the two black Chevrolet Tahoes as excess to be auctioned through Rene Bates. Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney. Commissioner Rait motioned to approve Items 6.a. – 6.f. and 6.h. as presented. Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney. Commissioner Rait made a motion to make it the district's policy that all budget amendments be signed by the board after approval

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



during a public meeting. Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney.

7. **Deliberation, update, and action regarding the following on District properties:**
 - a. **Property Acquisition & Easements** – No action was taken on Item 7.a.
 - b. **Architectural & Engineering Services** – No action was taken on Item 7.b.
 - c. **Construction** – Commissioner Harris motioned to approve the proposal from Denver Mattress in the amount of \$8,299.17 to purchase beds for Station 121 as part of the station's construction. Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney.
 - d. **Financing** – No action was taken on Item 7.d.
8. **Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association.** – No action was taken on Item 8.
9. **Deliberation, update, action, or ratification of letter to Judge Sakai regarding the Commissioner Court support for Bexar County Emergency Services Districts in Bexar County.** – Commissioner Rait motioned to approve through ratification a letter sent by Commissioner Harris to Judge Sakai acknowledging the support from Bexar County Commissioners Court of Emergency Services Districts in Bexar County, including the support from the Court for Bexar County ESD No. 2. Commissioner Fite made a second to the motion. The motion carried with 3-Aye and 0-Ney.
10. **Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of duties, and department policies of public officers, commissioners, members, or employees to include but not limited to:**
 - a. **Compensation Study**
No action was taken on Item 10.
11. **Determine the next meeting's date, time, and agenda items.** – The next meeting is scheduled for June 12, 2024, at 7:00 PM (19:00).
12. **Adjourn.** – Commissioner Fite motioned to adjourn the meeting at 9:58 PM (21:58). Commissioner Rait made a second to the motion. The motion carried with 3-Aye and 0-Ney.

ATTEST:

Signature

Name/Title

Date

Signature

Name/Title

Date