

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES MARCH 26, 2024

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 meeting to order and establish a quorum.**
– *David Harris called the meeting to order at 7:03 PM (19:03). A quorum was established with Commissioner Harris, Commissioner Cash, and Commissioner Rait present. Commissioner Fite and Commissioner Noakes were absent.*
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – *There were no requests for Citizen's Public Comment.*
3. **Deliberation, update, and action regarding pending and completed projects in Monday application.** – *No action was taken on Item 3.*
4. **Deliberation, update, and action regarding the February 27, 2024, meeting minutes.** – *Commissioner Cash motioned to approve the February 27, 2024, meeting minutes as presented. Commissioner Rait made a second to the motion. The motion carried with 3-Aye and 0-Ney.*
5. **Deliberation, update, and action regarding the monthly Command Staff Report to include:**
 - a. **GE Vscan Image Software** – *Commissioner Rait motioned to approve the GE Vscan Image Software at a cost of \$4,300. Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney.*
 - b. **Samsara Apparatus Camera and Tracking Systems** – *Commissioner Harris motioned to approve the Samsara Apparatus Camera System 36-Month Sourcewell Cooperative Purchasing Proposal at a first-year cost of \$49,873.00. Commissioner Cash made a second to the motion. The motion carried with 3-Aye and 0-Ney.*
 - c. **E-Draulic Rescue Tools** – *Commissioner Harris motioned to approve the Municipal Emergency Services proposal for E-Draulic rescue tools at a cost of \$36,435.01. Commissioner Cash made a second to the motion. The motion carried with 3-Aye and 0-Ney.*
 - d. **Fire Hose** – *Commissioner Harris motioned to approve the HGAC cooperative purchasing proposal from Siddons-Martin Emergency Group for the purchase of fire hose at a cost of \$92,148.02. Commissioner Cash made a second to the motion. The motion carried with 3-Aye and 0-Ney.*
6. **Deliberation, update, and action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Credit Card Monthly Purchase Limit**

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e. Authorization to Pay/Ratify Monthly Bills Due/Paid

Commissioner Harris motioned to approve Items 6.a. – 6.c. and Item 6.d. as presented. Commissioner Rait made a second to the motion. The motion carried with 3-Aye and 0-Ney.

7. Deliberation, update, and action regarding the following on District properties:

a. Property Acquisition & Easements – *No action taken on Item 7.a.*

b. Architectural & Engineering Services - *No action taken on Item 7.b.*

c. Construction

Commissioner Cash moved to approve the Buy Board cooperative purchasing proposal from August Industries for \$87,067.85 to purchase an SCBA Air Compressor for Fire Station 121. Commissioner Rait made a second to the motion. The motion carried with 3-Aye and 0-Ney. Commissioner Rait motioned to approve the proposal from Municipal Emergency Services for \$39,985 to purchase a SCBA washer for Fire Station 121. Commissioner Harris made a second to the motion. The motion carried with 3-Aye and 0-Ney.

Commissioner Harris motioned to approve the proposal from Buy Board cooperative purchasing proposal from Marathon Fitness for \$44,254.33 to purchase workout equipment for the fitness room at Fire Station 121. Commissioner Cash made a second to the motion. The motion carried with 3-Aye and 0-Ney.

d. Financing – *No action taken on Item 7.d.*

8. Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association.

9. Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of duties, and department policies of public officers, commissioners, members, or employees to include but not limited to:

a. Compensation Study – *No action was taken on Item 9.a. Commissioner Fite entered the meeting at 7:35 PM (19:35).*

b. Short-Term and Long-Term Disability Coverage – *Commissioner Fite motioned to approve the proposal from Hartford to comply with HB471 for Short-Term Disability, Long-Term Disability, and Life Insurance to begin May 1, 2024. Commissioner Harris made a second to the motion. The motion carried with 4-Aye and 0-Ney.*

c. Executive Staff Performance Reviews – *Commissioner Rait motioned to approve the performance review forms for the General Manager, Fire Chief, and Human Resources Director. Commissioner Fite made a second to the motion. The motion carried with 4-Aye and 0-Ney.*

10. Determine the next meeting's date, time, and agenda items. – *The meeting was tentatively scheduled for April 25, 2024, at 7:00 PM (19:00).*

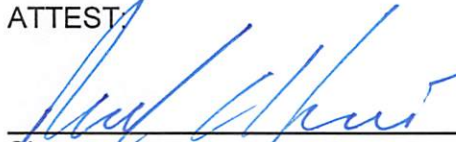
11. Adjourn. – *Commissioner Cash motioned to adjourn the meeting at 7:58 PM (19:58). Commissioner Rait made a second to the motion. The motion carried with 4-Aye and 0-Ney.*


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ATTEST:

 DAVID HARRIS, PRESIDENT 4/23/24
Signature Name/Title Date

 Chris Rait, Treasurer 4/23/24
Signature Name/Title Date