

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



## MEETING MINUTES DECEMBER 21, 2023

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**  
– *The meeting was called to order by Commissioner Harris at 7:03 PM (19:03). A quorum was established with Commissioner Harris, Commissioner Cash, Commissioner Noakes, Commissioner Rait, and Commissioner Fite present.*
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – *There were no requests for Citizen's Public Comment.*
3. **Deliberation, update, and action regarding pending and completed projects in Monday application.** – *There was no action taken on Item 3.*
4. **Deliberation, update, and action regarding the November 16, 2023, meeting minutes.** – *Commissioner Rait motioned to approve the meeting minutes from November 16, 2023, as presented. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.*
5. **Deliberation, update, and action regarding the monthly Command Staff Report to include:**
  - a. **Drone Training** – *Commissioner Noakes motioned to approve the proposal from Unmanned Tactical Group and send 8 members to the drone training class at a cost of \$7,200.00. A second to the motion was made by Commissioner Cash. The motion carried with 4-Aye, 0-Ney, and 1-Abstention from Commissioner Rait.*
  - b. **2024 Firefighter Awards Banquet** – *Commissioner Noakes motioned to approve the Hyatt Hill County Resort as the venue for the 2024 Firefighter Awards Banquet giving the Administration the authority to negotiate and execute a multi-year agreement at the same or better rate. A second to the motion was made by Commissioner Rait. The motion carried with 5-Aye and 0-Ney.*
6. **Deliberation, update, and action regarding the following financial items:**
  - a. **Financial Reports**
  - b. **Cash Reconciliations**
  - c. **Investment Reports**
  - d. **2023 Certified Tax Roll**
  - e. **Authorization to Pay/Ratify Monthly Bills Due/Paid***Commissioner Rait motioned to approve Items 6.a. – 6.e. as presented. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.*
7. **Deliberation, update, and action regarding the following on District properties:**
  - a. **Property Acquisition & Easements**

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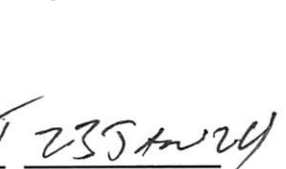

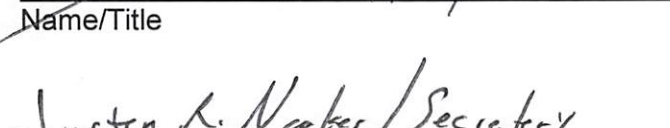
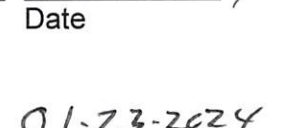


- b. Architectural & Engineering Services
- c. Construction
- d. Financing

The meeting entered closed session at 8:22 PM (20:22) pursuant to Texas Government Code 551.071 and 551.072. The meeting entered open session at 8:29 PM (20:29) with no action taken during closed session. There was no action taken on Item 7.

- 8. **Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association.** – *There was no action taken on Item 8.*
- 9. **Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of duties, and department policies of public officers, commissioners, members, or employees.** – *Commissioners to provide evaluation suggestions to Human Resources for future executive evaluations. Commissioner Cash motioned to provide the executive staff the authority to negotiate up to Step 5 of the pay scale for all positions when hiring new staff. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney.*
- 10. **Determine the next meeting's date, time, and agenda items.** – *The next meeting was scheduled for January 23, 2023, at 7:00 PM.*
- 11. **Adjourn.** – *Commissioner Noakes motioned to adjourn the meeting at 8:31 PM (20:31). A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.*

ATTEST:

		
Signature	Name/Title	Date
		
Signature	Name/Title	Date