

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES NOVEMBER 16, 2023

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– *The meeting was called to order by Commissioner Cash at 7:18 PM (19:18). A quorum was established with Commissioner Cash, Commissioner Rait, and Commissioner Fite present. Commissioner Harris and Commissioner Noakes were absent.*
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – *There were no requests for Citizen's Public Comment.*
3. **Deliberation, update, and action regarding pending and completed projects in Monday application.** – *There was no action taken on Item 3.*
4. **Deliberation, update, and action regarding the October 24, 2023, meeting minutes.** – *Commissioner Rait motioned to approve the meeting minutes from October 24, 2023, as presented. A second to the motion was made by Commissioner Cash. The motion carried with 3-Aye and 0-Ney.*
5. **Deliberation, update, and action regarding the monthly Command Staff Report to include:**
 - a. **Use of an Assessment Center for Promotional Processes** – *Commissioner Fite motioned to approve the proposal from URE for the use of assessment centers for promotional processes to include reimbursement of the accessor at the same rate as an employee, as documented in the purchase and reimbursement policy. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.*
 - b. **Purchase of Rescue Tools** – *Commissioner Fite motioned to accept the proposal from Municipal Emergency Services under a cooperative purchase agreement approving the purchase of rescue tools at a cost of \$105,436.59. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.*
6. **Deliberation, update, and action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **FY2022-2023 Budget Amendments**
 - e. **Investment of Funds**
 - f. **Authorization to Pay/Ratify Monthly Bills Due/Paid**
Commissioner Cash motioned to approve Item 6.a.-6.d. and 6.f. as presented. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney. Commissioner Rait motioned to move forward with the investment of up to \$15,000,000 of reserve funds into Treasury Bills split evenly into 90, 180, 270, and 365-day treasury bills with automatic 365 renewals

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on all treasury bills as funds and treasury bills are available. A second to the motion was by Commissioner Cash. The motion carried with 3-Aye and 0-Ney.

7. Deliberation, update, and action regarding the following on District properties:

- a. Property Acquisition & Easements
- b. Architectural & Engineering Services
- c. Construction
- d. Financing

There was no action taken on Item 7.

8. Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association. – There was no action taken on Item 8.

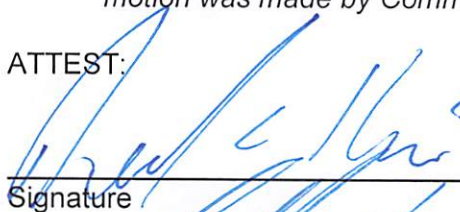
9. Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of duties, and department policies of public officers, commissioners, members, or employees including but not limited to:

- a. **Paramedic/TCFP School Reimbursement** – *Commissioner Cash motioned to allow up to 24 months for employees to reimburse the District for paramedic school and to be able to reverse the reimbursement if the employee is able to obtain their certification prior to the end of the 24 month repayment period. A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.*
- b. **Healthcare Insurance** – *Commissioner Fite motioned to approve the United Healthcare proposal for the UHC Choice Plus (Option 1) plan, with the District absorbing the cost increase for the remainder of the year and at the established employee contribution rates. A second to the motion was made by Commissioner Cash. The motion carried with 3-Aye and 0-Ney.*

10. Determine the next meeting's date, time, and agenda items. – December 21, 2023, at 7:00 PM.

11. Adjourn. – *Commissioner Fite motioned to adjourn the meeting at 8:13 PM (20:13). A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.*

ATTEST:



DAVID HARRIS / PRESIDENT

12-21-23



Justen R. Nodder / Secretary

12-21-2023