

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES OCTOBER 24, 2023

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– *The meeting was called to order at 7:25 PM (1925) by Commissioner Harris. A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Fite. Commissioner Cash and Commissioner Noakes were absent. The Board then addressed item 9.*
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – *There were no requests for Citizen's Public Comment.*
3. **Deliberation, update, and action regarding pending and completed projects in Monday application.** – *No action was taken on Item 3.*
4. **Deliberation, update, and action regarding the September 19, 2023, meeting minutes.** – *Commissioner Rait motioned to approve the meeting minutes from September 19, 2023, as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.*
5. **Deliberation, update, and action regarding the monthly Command Staff Report to include:**
 - a. **Purchase of the following items:**
 - i. **Stryker 360 Equipment and Maintenance Program** – *Commissioner Harris motioned to approve the Styker 360 Equipment and Maintenance Program as a sole source. A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.*
 - ii. **Fleet Mechanic Truck** – *Commissioner Harris motioned to approve up to \$180,000 under cooperative purchasing for a fleet mechanic truck. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.*
 - iii. **Administration Vehicle** – *This item was tabled.*
 - iv. **Annual Awards Banquet** – *Commissioner Harris motioned to approve up to \$35,000 for the Annual Awards Banquet. A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.*
 - v. **Computers** – *Commissioner Fite motioned to approve the Dell proposal in the amount of \$134,410.00 to purchase new laptops, tablets, desktops, and monitors. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.*
6. **Deliberation, update, and action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **FY2022-2023 Budget Amendments**
 - e. **Authorization to Pay/Ratify Monthly Bills Due/Paid**

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Commissioner Harris motioned to approve item 6.a. – 6.e. as presented. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.

7. Deliberation, update, and action regarding the following on District properties:

- a. Property Acquisition & Easements
- b. Architectural & Engineering Services
- c. Construction
- d. Financing

There was no action taken on item 7.

8. Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association. – *There was no action taken on item 8. The Board then readdressed item 9.*

9. Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of duties, and department policies of public officers, commissioners, members, or employees including:

- a. Paramedic/TCFP School Reimbursement
- b. Healthcare Insurance


The Board entered into closed session at 7:41 PM (1941) pursuant to Texas Government Code 551.071 and 551.074. The Board entered open session at 8:25 PM (2025) with no action taken in open session. Commissioner Harris motioned to adopt the changes in Policy 1047 regarding step increases as presented. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney. Commissioner Harris motioned to adopt the changes in Policy 1052 regarding healthcare benefits as presented. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney. Commissioner Harris motioned to approve a step increase during the FY2023-2024 for every two years of employed service with Bexar County ESD No. 2 on the employee anniversary in compliance with Policy 1052. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney. The Board then addressed item 2. The meeting entered closed session at 9:46 PM (2146) pursuant to Texas Government Code 551.071 and 551.074. The Board entered open session at 10:18 PM (2218) with no action taken in open session.

10. Determine the next meeting's date, time, and agenda items. – *November 16, 2023, at 7:00 PM*

11. Adjourn. – *Commissioner Fite motioned to adjourn the meeting at 10:23 PM (2223). A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.*

ATTEST:


Signature _____ DAVID HARRIS / PRESIDENT _____ 12-21-23
Name/Title Date


Signature _____ Justin K. Nackers / Secretary _____ 12-21-2023
Name/Title Date