

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES SEPTEMBER 19, 2023

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– *The meeting was called to order at 7:04 PM (19:04). A quorum was established with Commissioner Harris, Commissioner Cash, Commissioner Noakes, and Commissioner Rait present. Commissioner Fite was absent.*
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – *There were no requests for Citizen's Public Comment.*
3. **Deliberation, update, and action regarding the August 29, 2023, and August 31, 2023, meeting minutes and the August 31, 2023, public hearing minutes.** – *Commissioner Rait motioned to approve the meeting minutes from August 29, 2023, and August 31, 2023, and the public hearing minutes from August 31, 2023. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney. The Board then addressed Item 8.*
4. **Deliberation, update, and action regarding the monthly Command Staff Report to include:**
 - a. **Purchase of the following items:**
 - i. **Stryker 360 Equipment and Maintenance Program** – *Commissioner Harris motioned to approve the Stryker 360 Equipment and Maintenance Program proposal as presented. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.*
 - ii. **Fleet Mechanic Truck** – *Commissioner Fite entered the meeting at 7:16 PM. There was no action taken on Item 4.a.ii.*
 - iii. **Administration Vehicle** – *There was no action taken on Item 4.a.iii.*
5. **Deliberation, update, and action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Vendor List**
 - e. **Authorization to Pay/Ratify Monthly Bills Due/Paid**
Commissioner Rait motioned to approve Items 5.a.-5.e. as presented. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.
6. **Deliberation, update, and action regarding the following on District properties:**
 - a. **Property Acquisition & Easements**
 - b. **Architectural & Engineering Services**
 - c. **Construction**

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d. Financing

There was no action taken on Item 6.

7. **Deliberation, update, and action regarding the FY2023-2024 Bexar County Emergency Services District No. 2 Interlocal Service Agreement will Bexar County Emergency Services District No. 6 Fire and Rescue.** – *Commissioner Rait motioned to approve the FY2023-2024 Interlocal Agreement between Bexar County Emergency Services District No. 6 and Bexar County Emergency Services District No. 6 Fire and Rescue as presented. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney.*
8. **Deliberation, update, and action regarding the renewal of Liability, Property, Automotive, Directors and Officers Insurance.** – *Commissioner Harris motioned to approve the liability, property, automotive, and D&O insurance proposal from VFIS with the new agreed values for automotive as presented. A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney. The Board then addressed Item 4.*
9. **Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association.** – *There was no action taken on Item 9.*
10. **Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of duties, and department policies of public officers, commissioners, members, or employees.** – *The meeting entered closed session at 8:17 (20:17) PM pursuant to Texas Government Code 551.074 and 551.071 as it pertained to personnel and consultation with the District's Attorney. Commissioner Cash left the meeting at 9:00 PM. (21:00) The meeting entered open session at 9:11 PM (21:11) with no action taken in closed session. There was no action taken on Item 10.*
11. **Determine the next meeting's date, time, and agenda items.** – *Add review of Monday.com on all agendas as Item 3. The next meeting is scheduled for October 24, 2023.*
12. **Adjourn.**

ATTEST:

 Signature	DAVID HARRIS, PRESIDENT Name/Title	10/24/23 Date
 Signature	Chris Rait, Treasurer Name/Title	10/24/23 Date