

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



## MEETING MINUTES AUGUST 31, 2023

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.** – Commissioner Noakes called the meeting to order at 7:26 PM (1926). A quorum was established with Commissioner Noakes, Commissioner Rait, and Commissioner Fite present. Commissioner Harris and Commissioner Cash were absent.
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – There were no requests for Citizen's Public Comment.
3. **Deliberation, update, and action regarding the FY2023-2024 Budget.** – There was no action taken on item 3.
4. **Deliberation, update, and action regarding the adoption of a 2023 Ad Valorem Tax Rate, resolution of such, and any matter related thereto.** – Commissioner Fite motioned to waive the reading of Resolution 20230831-001 – A Resolution for the 2023 Tax Rate. A second to the motion was made by Commissioner Noakes. The motion carried with 3-Aye and 0-Ney. Commissioner Noakes motioned to approve Resolution 20230831-001 – A Resolution for the 2023 Tax Rate and to adopt a 2023 Tax Rate of 0.083941 per one hundred dollars of property valuation. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.
5. **Deliberation, update, and action regarding the July 26, 2023, meeting minutes.** – Commissioner Fite motioned to approve the meeting minutes from July 26, 2023, as presented. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.
6. **Deliberation, update, and action regarding the monthly Command Staff Report to include:**
  - a. **Purchase of the following items:**
    - i. **Rescue Equipment and Supplies** – Commissioner Noakes motioned to approve the proposal from Municipal Emergency Services for rescue equipment and supplies under the Sourcewell Cooperative Purchasing Agreement RFP#040220 in the amount of \$64,044.28. A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.
    - ii. **Forcible Entry Door Prop** – Commissioner Rait motioned to approve the proposal from Daco Door for the purchase of a forcible entry door prop in the amount of \$12,500. A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.
  - b. **Training Dev Group proposal for three new hires to obtain TCFP Fire Certification.** – Commissioner Fite motioned to approve sending three new hires to the Training Development

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*Group to obtain their TCFP Structural Firefighter Certification. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.*

**7. Deliberation, update, and action regarding the following financial items:**

- a. Financial Reports
- b. Cash Reconciliations
- c. Investment Reports
- d. Authorization to Pay/Ratify Monthly Bills Due/Paid

*Commissioner Rait motioned to approve items 7.a – 7.d as presented. A second to the motion was made by Commissioner Noakes. The motion carried with 3-Aye and 0-Ney.*

**8. Deliberation, update, and action regarding the following on District properties:**

- a. Property Acquisition & Easements
- b. Architectural & Engineering Services
- c. Construction
- d. Financing

*There was no action taken on item 8.*

**9. Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association to include:**

- a. 2023 Special Sessions and 2025 Legislative Mission and Agenda
- b. Bills Affecting Emergency Services Districts


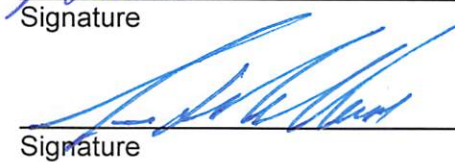
*There was no action taken on item 9.*

**10. Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of duties, and department policies of public officers, commissioners, members, or employees. – The meeting entered closed session at 8:24 PM (2024) under Texas Government Codes 551.071 and 551.074 as it pertained to a private consultation with the Board's Attorney and Personnel. The meeting entered open session at 8:45 PM (2045). There was no action taken on item 10.**

**11. Determine the next meeting's date, time, and agenda items. – September 19, 2023, at 7:00 PM (1900).**

**12. Adjourn. – Commissioner Noakes motioned to adjourn the meeting at 8:48 PM (2048). A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.**

ATTEST:

|   |                              |            |
|---|------------------------------|------------|
|  | DAVID HARRIS, PRESIDENT      | 09/19/2023 |
| Signature   | Name/Title                   | Date       |
|  | Justin R. Noakes / Secretary | 09-19-2023 |
| Signature   | Name/Title                   | Date       |