

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



## MEETING MINUTES JULY 26, 2023

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**  
– *The meeting was called to order by David Harris at 7:33 PM. A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Fite present. Commissioner Noakes and Commissioner Cash were absent.*
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – *There were no requests for Citizen's Public Comment.*
3. **Deliberation, update, and action regarding Monthly Command Staff Report to include:**
  - a. **Skeeter Brush Truck Change Order** – *Commissioner Harris motioned to approve the proposed chassis change order in the amount not to exceed \$15,000. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.*
  - b. **Purchase of the following items:**
    - i. **Drones and Accessories** – *Commissioner Harris motioned to approve the proposal from Unmanned Vehicle Technologies under the Source Well Cooperative Buying Agreement in the amount of \$20,249.96 to purchase drones and accessories. A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.*
    - ii. **Wildland Firefighting Equipment and Tools** – *Commissioner Harris motioned to approve the proposal from Siddons-Martin for wildland firefighting equipment and tools not to exceed \$28,000.00. A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.*
    - iii. **SCBA Fit Testing Equipment** – *Commissioner Harris motioned to approve the proposal from Municipal Emergency Services in the amount of \$13,169.40 for the purchase of SCBA Fit Testing Equipment. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.*
    - iv. **SCBA Air Packs** – *Commissioner Rait motioned to approve the proposal from Municipal Emergency Services in the amount of \$224,621 for the purchase of SCBA air packs. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.*
    - v. **Workout Equipment** – *Commissioner Harris motioned to approve the proposal from Rogue not exceeding \$7,200.00 for the purchase of workout equipment. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.*
4. **Deliberation, update, and action regarding the July 6, 2023, meeting minutes.** – *Commissioner Rait motioned to approve the meeting minutes from July 6, 2023, as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.*



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**5. Deliberation, update, and action regarding the following financial items:**

- a. **Financial Reports**
- b. **Cash Reconciliations**
- c. **Investment Reports**
- d. **FY2023-2024 Annual Budget** – *There was no action taken on Item 5.d.*
- e. **Authorization to Pay/Ratify Monthly Bills Due/Paid**

*Commissioner Rait motioned to approve Items 5.a – 5.c and Item 5.e as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.*

**6. Deliberation, update, and action regarding a request to transfer funds from Bexar County ESD No. 2 to District 2 Fire & Rescue for FY2022-2023 expenses in the amount of \$1,700,000. –**  
*Commissioner Harris motioned to transfer \$1,700,000 from the Bexar County ESD No.2 Frost Account to the District Fire & Rescue Frost Checking Account. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney. The meeting was recessed at 8:40 PM and entered open session at 8:44 PM. A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Fite present. Commissioner Noakes and Commissioner Cash were absent.*

**7. Deliberation, update, and action regarding the following on District properties:**

- a. **Property Acquisition & Easements**
- b. **Architectural & Engineering Services**
- c. **Construction**
- d. **Financing**

*There was no action taken on Item 7.*

**8. Deliberation, update, and action regarding the Bexar County Emergency Services Districts Association to include:**

- a. **2023 Special Sessions and 2025 Legislative Mission and Agenda**
- b. **Bills Affecting Emergency Services Districts**

*There was no action taken on Item 8.*

**9. Deliberation, update, and action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, reassignment of duties, and department policies of public officers, commissioners, members, or employees. –**  
*Commissioner Fite motioned to approve the proposal from Ascensus and to establish a 457b retirement account. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney. Commissioner Harris motioned to approve the renewal of TML Health, Beam Dental, and The Standard VSP as presented for Healthcare, Dental, and Vision Insurance. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.*

**10. Deliberation, update, and action regarding the following 2023 (FY2023-2024) Tax Rate Items:**

- a. **Schedule of Deadlines and Meeting**
- b. **2023 (FY2023-2024) Tax Calculation Worksheet**

*Commissioner Harris motioned to approve the Tax Calculation Worksheet, set a proposed tax rate equal to the Voter Approved Tax Rate as listed in the Tax Calculation Worksheet, and sign the Tax Calculation Worksheet electronically once received. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.*

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**11. Determine the next meeting's date, time, and agenda items.** – *Special Budget and Benefits Meeting on August 29, 2023, at 7:00 PM, a Tax Rate Public Hearing at 6:30 PM on August 31, 2023, and a Regular Monthly & Tax Rate Adoption Meeting on August 31, 2023, at 7:00 PM.*

**12. Adjourn.** – *Commissioner Rait motioned to adjourn the meeting at 9:41 PM (21:41). A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.*

ATTEST:

 _____ Signature	<i>Christopher Rait / Treasurer</i> _____ Name/Title	<i>08/31/2023</i> _____ Date
 _____ Signature	<i>Justen R. Neaber / Secretary</i> _____ Name/Title	<i>08-31-2023</i> _____ Date