

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES APRIL 25, 2023

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– *The meeting was called to order by Commissioner Harris at 7:15 PM (1915). A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Fite present. Commissioner Noakes and Commissioner Cash were absent.*
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – *There were no requests for Citizen's Public Comment.*
3. **Deliberation, update, and action regarding Monthly Command Staff Report to include:**
 - a. **Purchase of the following equipment and services:**
 - i. **Air Conditioning & Heating Preventative Maintenance Services** – *Commissioner Rait motioned to approve the proposal from Air Matters at an annual cost of \$8,622.20 for AC Heating preventative maintenance services. A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.*
 - ii. **Electrician Services Detached Bay at Station 122** – *Commissioner Fite made a motion to approve up to \$25,842.00 for electrical services to install electricity to the detached bay building at Station 122. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.*
4. **Deliberation, update, and action regarding the meeting minutes from March 28, 2023, and April 13, 2023.** – *Commissioner Harris motioned to approve the meeting minutes from March 28, 2023, and April 13, 2023, as presented. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.*
5. **Deliberation, update, and action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to Pay/Ratify Monthly Bills Due/Paid**
Commissioner Rait motioned to approve Items 5.a. – 5.d. as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
6. **Deliberation, update, and action regarding the following on District properties:**
 - a. **Property Acquisition & Easements**
 - b. **Architectural Services**
 - c. **Construction**
 - d. **Financing**

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There was no action taken on Items 6.a. – 6.d.

7. Deliberation, update, and action regarding the following governmental affairs items:

- a. **2023 Legislative Mission and Agenda**
- b. **Bills Affecting Emergency Services Districts**

There was no action taken on Items 7.a. – 7.b.

8. Deliberation, update, and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, and/or reassignment of duties of public officers, commissioners, members, or employees.

9. Commissioner Harris called a recess at 8:08 PM (20:08). A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Fite present. Commissioner Noakes and Commissioner Cash were absent. Commissioner Harris motioned to differ the ability for any member to respond to an incident, including Commissioner Rait, to the Fire Chief. A second to the motion was made by Commissioner Fite. The motion carried with 2-Aye, 0-Ney, and 1-Absent from Commissioner Rait.

10. Determine the next meeting's date, time, and agenda items. – May 18, 2023, at 7:00 PM and May 25, 2023, at 7:00 PM.

11. Adjourn. – Commissioner Harris motioned to adjourn the meeting at 8:20 PM (20:20). A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.

ATTEST:


Signature

David C. Harris, President
Name/Title

25 May 23
Date


Signature

Chris Rait, Treasurer
Name/Title

25 May 23
Date