

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES JANUARY 26, 2023

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– *The meeting was called to order by Commissioner Harris at 7:17 PM (19:17). A quorum was established with Commissioner Harris, Commissioner Rait, Commissioner Fite, and Commissioner Noakes present. Commissioner Cash was absent.*
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – *There were no requests for Citizen's Public Comment.*
3. **Deliberation, update, and/or action regarding Monthly Command Staff Report to include:**
 - a. **Purchase of the following equipment:**
 - i. **Airway Training Manikins** – *Commissioner Harris motioned to approve the revised proposal from TruCorp to purchase airway training manikins at the cost of \$11,841.55. Commissioner Noakes made a second to the motion. The motion carried with 4-Aye and 0-Ney.*
 - ii. **Fencing for Cartwright Facility** – *Commissioner Harris motioned to approve the proposal from Alamo Fence Company to install a fence around the property on Cartwright Trail at the cost of \$19,819.00. Commissioner Noakes made a second to the motion. The motion carried with 4-Aye and 0-Ney.*
 - iii. **Motorola Radios** – *Commissioner Noakes motioned to approve Motorola's proposal to lease purchase 100 radios, accessories, charges, and subscription fees at the cost of \$1,198,746.48. Commissioner Harris made a second to the motion. The motion carried with 4-Aye and 0-Ney.*
 - iv. **Continuing Education Software** – *The Board requested that this item be tabled for the next meeting.*
 - v. **Laptop Computers** – *Commissioner Harris motioned to approve a proposal from Dell Technologies to purchase 22 laptops at the cost of \$34,518.00. Commissioner Rait made a second to the motion. The motion carried with 4-Aye and 0-Ney.*
 - vi. **Lonestar Tactical Burn Building** – *Commissioner Noakes motioned to approve the proposal from Lone Star Tactical for the manufacture and installation of a training burn building for Station 121 at the cost of \$420,768.80. Commissioner Harris made a second to the motion. The motion carried with 4-Aye and 0-Ney.*
 - b. **2023 NFPA Conference** – *Commissioner Noakes motioned to approve all Commissioners to attend the 2023 NFPA Conference. Commissioner Harris made a second to the motion. The motion carried with 4-Aye and 0-Ney.*
 - c. **Siddons-Martin Fleet Maintenance Contract** – *Commissioner Noakes motioned to approve the Siddons-Martin Fleet Maintenance Contract as presented. Commissioner Harris made a second to the motion. The motion carried with 4-Aye and 0-Ney.*

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4. **Deliberation, update, and/or action regarding the meeting minutes from December 20, 2022.** – *Commissioner Rait motioned to approve the meeting minutes from December 20, 2022, as presented. Commissioner Harris made a second to the motion. The motion carried with 4-Aye and 0-Ney.*
5. **Deliberation, update, and/or action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to Pay/Ratify Monthly Bills Due/Paid***Commissioner Rait motioned to approve items 5.a. – 5.d. as presented. Commissioner Harris made a second to the motion. The motion carried with 4-Aye and 0-Ney.*
6. **Deliberation, update, and/or action regarding the following on District properties:**
 - a. **Property Acquisition & Easements**
 - b. **Architectural Services**
 - c. **Construction**
 - d. **Financing***Discussion occurred on the continued search for future station properties and the construction status at Station 121. The Board did not take action on item 6.*
7. **Deliberation, update, and/or action regarding the following governmental affairs items:**
 - a. **2023 Legislative Mission and Agenda** – *The Board did not act on item 7.a.*
 - b. **Upcoming Bills/Laws affecting Emergency Services Districts** – *The Board did not act on item 7.b.*
 - c. **Resolutions to support SAFE-D's legislative efforts** – *Commissioner Harris motioned to waive the reading of Resolutions 20230126-001, 20230126-002, 20230126-003, and 20230126-004 all to support the progress of Emergency Services District operations. Commissioner Noakes motioned to approve Resolutions 20230126-001, 20230126-002, 20230126-003, and 20230126-004 as presented. The motion carried with 4-Aye and 0-Ney.*
8. **Deliberation, update, and/or action regarding the Bexar County Emergency Services Districts Association (BCESDA), its mailing address, expense reimbursement, and any other matter related to BCESDA.** – *Commissioner Noakes motioned to approve the BCESDA to use Station 124 address as its business and mailing address and to fund the cost of QuickBooks for the Association and bill the Association for those costs. Commissioner Harris made a second to the motion. The motion carried with 3-Aye, 0-Ney, and 1-Abstention from Commissioner Rait.*
9. **Deliberation, update, and/or action regarding the disposition or disposal of salvaged or excess equipment.** – *Commissioner Noakes motioned to approve the disposal of salvaged and excess equipment as presented. Commissioner Rait made a second to the motion. The motion carried with 4-Aye and 0-Ney.*
10. **Deliberation, update, and/or action regarding a January 2, 2023, notice from the City of San Antonio regarding a proposed Strategic Partnership Agreement between the City of San Antonio**

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and the Landon Ridge Special Improvement District. – Discussion was held on the effect of the annexation in 2052. The Board did not act on item 10.

11. Deliberation, update, and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, and/or reassignment of duties of public officers, commissioners, members, or employees. – Discussion was held on job descriptions and hiring incentives. The Board did not act on item 11.

12. Determine the date, time, and any agenda items for the next meeting. – A special meeting was scheduled for February 7, 2023, at 7:00 PM (19:00) to discuss legislative efforts and job descriptions. The next monthly meeting was scheduled for February 28, 2023, at 7:00 PM (19:00).

13. Adjourn. – Commissioner Noakes motioned to adjourn the meeting at 9:47 PM (21:47). Commissioner Fite made a second to the motion. The motion carried with 4-Aye and 0-Ney.

ATTEST:



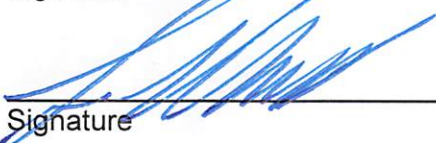
Signature

Chris Rait / Treasurer

Name/Title

02/28/23

Date



Signature

Justin R. Noakes / Secretary

Name/Title

02-28-2023

Date