

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES DECEMBER 20, 2022

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order by Commissioner Harris at 7:30 PM (19:30). A quorum was established with Commissioner Harris, Commissioner Cash, Commissioner Rait, and Commissioner Fite present. Commissioner Noakes was absent.
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** – There were no requests for Citizen's Public Comment.
3. **Deliberation, update, and/or action regarding Monthly Command Staff Report to include:**
 - a. **Purchase of the following equipment:**
 - i. **Fuel Trailer** – A motion was made by Commissioner Fite to approve up to \$30,000 for the purchase of the MMT460 fuel trailer from Thunder Creek or equivalent. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.
 - ii. **Airway Training Manikins** – A motion was made by Commissioner Fite to approve the proposal from TurCorp for the purchase of airway manikins in the amount of \$9,871.25. A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney. Richard Cash left the meeting at 8:17 PM (20:17).
 - iii. **Fencing for Cartwright Facility** – A motion was made by Commissioner Harris to approve the proposal from South Texas Fence and fund up to \$7,500 for the construction of the fence around the Cartwright Trail property. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.
4. **Deliberation, update, and/or action regarding the meeting minutes from November 29, 2022.** – A motion was made by Commissioner Rait to approve the meeting minutes from November 29, 2022, as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
5. **Deliberation, update, and/or action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to Pay/Ratify Monthly Bills Due/Paid**
A motion was made by Commissioner Rait to approve items 5.a – 5.d as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
6. **Deliberation, update, and/or action regarding the following on District properties:**
 - a. **Property Acquisition & Easements** – There was no action taken on item 6.a.
 - b. **Architectural Services** – There was no action taken on item 6.b.

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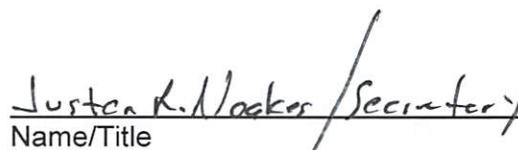
- c. **Construction** – A motion was made by Commissioner Rait to provide authority to the General Manager and Fire Chief to execute change orders necessary to continue the construction of Fire Station 121, not to exceed \$200,000 of the contingency fund. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
- d. **Financing** – There was no action taken on item 6.d.

The meeting was recessed at 8:54 PM (20:54). The meeting was called back to order at 9:03 PM (21:03). A quorum was established with Commissioner Harris, Commissioner Rait, and Commissioner Fite present. Commissioner Noakes and Commissioner Cash were absent.

- 7. **Deliberation, update, and/or action regarding the following governmental affair items:**
 - a. **2023 Legislative Agenda** – There was no action taken on item 7.a.
 - b. **Upcoming Bills/Laws affecting Emergency Services Districts** – There was no action taken on item 7.d.
 - c. **Interlocal Agreement between all the Bexar County Emergency Services Districts** – There was no action taken on item 7.c.
 - d. **An Association of Bexar County Emergency Services Districts** – A motion was made by Commissioner Harris to join the Association of Bexar County Emergency Services District. A second to the motion was made by Commissioner Fite. The motion carried with 2-Aye and 1-Ney by Commissioner Rait. A motion was made by Commissioner Harris to support the nomination of Josh Brown to be the administrator for the Association. A second to the motion was made by Commissioner Fite. The motion carried with 2-Aye, 0-Ney, and 1-Abstension from Commissioner Rait. A motion was made by Commissioner Fite to appoint David Harris at the primary director of the Association; Mark Montgomery as the alternate director; and Ralph Rodriguez as the second alternate director. The motion carried with 2-Aye, 0-Ney, and 1-Abstension from Commissioner Rait.
- 8. **Deliberation, update, and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, and/or reassignment of duties of public officers, commissioners, members, or employees.** – The meeting entered closed session at 9:36 PM (21:36) under 551.071 to consult with the Board's attorney and 551.074 as it pertained to personnel. The meeting entered open session at 9:48 PM (21:48) with no action taken in closed session. There was no action taken on item 8.
- 9. **Determine the date, time, and any agenda items for the next meeting.** – January 26, 2023, at 7:00 PM.
- 10. **Adjourn.** – A motion was made by Commissioner Fite to adjourn the meeting at 9:52 PM (21:52). A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.

ATTEST:


Signature



Name/Title

01-26-2023
Date


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Signature


Name/Title


Date