

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



## MEETING MINUTES SEPTEMBER 29, 2022

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**  
– The meeting was called to order by Commissioner Harris at 6:15 PM (18:15). A quorum was established with Commissioner Harris, Commissioner Rait, and Commission Noakes present. Commissioner Fite and Commissioner Cash were absent.
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion).** - There were no requests for Citizen's Public Comment.
3. **Deliberation, update, and/or action regarding the construction proposals for the construction of Fire Station 121 to include the selection of a contractor and any item related thereto.** – At 6:28 PM (18:28) the board went into executive session according to Texas Government Code 551.071. Commissioner Fite entered the meeting at 6:35 PM (18:35). The board returned to open session at 6:45 PM (18:45) with no action taken in closed session. The board set a meeting for October 3, 2022, to address the construction proposals. Construction bids are due by 5:00 PM (17:00) on October 3, 2022.
4. **Discussion, update, and possible action, if any, regarding the 6.1MM loan for apparatus and any other matter related thereto.** – There was no action taken on item 4.
5. **Deliberation, update, and/or action regarding Monthly Command Staff Report to include:**
  - a. **Purchase and/or Lease of Heart Monitors, Automated External Defibrillators, Ventilators, and Automated Cardiac Pulmonary Resuscitation Devices**  
A motion was made by Commissioner Fite to approve item 5.a as presented. A second motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.
  - b. **Repair to Old Station 2 on Cartwright Trail**  
A motion was made by Commissioner Fite to approve the metal roof proposal from R&R Developments as presented in item 5.b. A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney.
  - c. **EMS Billing and Write-Off Policy**  
A motion was made by Commissioner Noakes to ask Emergicon to identify a cash pay rate for non-insured users which is equivalent to the standard CMS published rate for EMS transport with up to 50% negotiated discount. A second to the motion was made by Commissioner Fite. The motion carried with 4-Aye and 0-Ney.
6. **Deliberation, update, and/or action regarding the meeting minutes from August 25, 2022, and September 12, 2022.** – A motion was made by Commissioner Rait to approve the meeting minutes from August 25, 2022, and September 12, 2022, as presented. A second to the motion was made by Commissioner Fite. The motion carried with 4-Aye and 0-Ney.

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**7. Deliberation, update, and/or action regarding the following financial items:**

- a. Financial Reports
- b. Cash Reconciliations
- c. Investment Reports
- d. FY2021-2022 Budget Amendments
- e. Authorization to Pay/Ratify Monthly Bills Due/Paid

A motion was made by Commissioner Rait to approve items 7.a – 7.e as presented. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.

**8. Deliberation, update, and/or action regarding the following on District properties:**

- a. Property Acquisition & Easements
- b. Architectural Services
- c. Construction
- d. Financing

There was no action taken on item 8.

**9. Deliberation, update, and/or action regarding the renewal of liability, automotive, property, directors and officers, and any other insurance coverage related thereto.** – The board went into closed session at 7:32 PM (19:32) in accordance with Texas Government Code 551.071. The board entered into open session at 7:41 PM (19:41) with no action taken in closed session. A motion was made by Commissioner Fite to accept VFIS Coverage. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.

**10. Deliberation, update, and/or action regarding the disposition of salvaged and/or excess equipment.** – A motion was made by Commissioner Rait to approve item 10 as presented to include the ice machine from Station 123. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.

**11. Deliberation, update, and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, and/or reassignment of duties of public officers, commissioners, members, or employees.** – The board entered closed session at 7:56 PM (19:56) in accordance with Texas Government Code 551.071 to consult with the board's attorney. The board entered open session at 8:51 PM (20:51) with no action taken during closed session.

**12. Determine the date, time, and any agenda items for the next meeting.** – October 3, 2022, at 6:00 PM (18:00) Construction Proposals. Monthly Meeting October 18, 2022, at 7:00 PM (19:00).

**13. Adjourn.** - A motion was made by Commissioner Noakes to adjourn the meeting at 9:04 PM (21:04). A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.





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ATTEST:

 Signature	<i>Chris Pait / Treasurer</i> Name/Title	<i>12-18-2022</i> Date
 Signature	<i>Joselyn Nooker / Secretary</i> Name/Title	<i>10-16-2022</i> Date