

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



## MEETING MINUTES JULY 21, 2022

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:


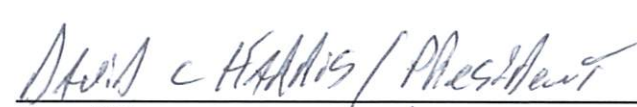


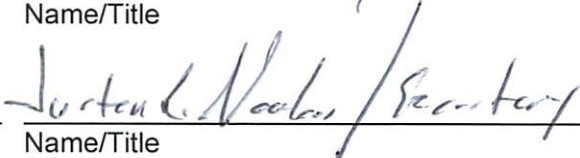

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**  
– The meeting was called to order by Commissioner Harris at 7:34 PM (19:34). A quorum was established with Commissioner Harris, Commissioner Fite, and Commission Rait present. Commissioner Noakes and Commissioner Cash were absent.
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** – There were not requests for Citizen's Public Comment.
3. **Deliberation, update, and/or action regarding Monthly Command Staff Report to include:**
  - a. **Medical Supplies Request for Proposal Vendor Response Review and Selection** – There was no action taken on item 3.a.
  - b. **AeroClave Extended Manufacturer Warranty Agreement** – A motion was made by Commission Harris to approve the extended warranty on the AeroClave devices as presented. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.
  - c. **Project Management Software** – A motion was made by Commissioner Harris to approve the Monday Project Management software at a cost not to exceed \$25,000 per year. A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.
4. **Deliberation, update, and/or action regarding the meeting minutes from June 21, 2022.** – A motion was made by Commissioner Harris to approve the meeting minutes from June 21, 2022, as presented. A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.
5. **Deliberation, update, and/or action regarding the following financial items:**
  - a. **Financial Reports**
  - b. **Cash Reconciliations**
  - c. **Investment Reports**  
A motion was made by Commissioner Rait to approve items 5.a-5.c. as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
  - d. **EMS Billing & Write Off Policy** – There was no action taken on item 5.d.
  - e. **Investment of Loan Funds** – There was no action taken on item 5.e.
  - f. **FY2022 – 2023 budget.** – There was no action taken on item 5.f.
  - g. **Authorization to Pay/Ratify Monthly Bills Due/Paid** – A motion was made by Commissioner Rait to approve the payment of monthly bills due as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
6. **Deliberation, update, and/or action regarding the following on District properties:**
  - a. **Property Acquisition & Easements**

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2**  
HONOR | INTEGRITY | COURAGE



- b. Architectural Services**
  - c. Construction**  
There was no action taken on items 6.a. – 6.c.
  - d. Station 121 – Bidding & Qualifications** – The following submitted contractor qualifications for Station 121: K-W Constructions, Summit Building and Design, Bandy Constructors, Keller-Martin, Guido Construction, D. Wilson Construction, Tegrity Contractors, Tejas Premier, Marksmen/GRI Constructors, Structure One, Sabinal Group, and Turner. There was no action taken on item 6.d.
  - e. Financing** – There was no action taken on item 6.e.
- 7. Deliberation, update, and/or action regarding the disposition or disposal of salvaged and/or excess equipment.** – There was no action taken on item 7.
- 8. Deliberation, update, and/or action regarding the schedule for the adoption of a 2022 Ad Valorem Tax Rate and the 2022 Ad Valorem Tax Rate Worksheet.** – A motion was made by Commissioner Harris to approve and post the tax calculation worksheet once released by the Bexar County Tax Assessor-Collector. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.
- 9. Deliberation, update, and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, and/or reassignment of duties of public officers, commissioners, members, or employees.** – There was no action taken on item 9.
- 10. Determine the date, time, and any agenda items for the next meeting.** – August 25, 2022, at 7:00 PM
- 11. Adjourn.** – A motion was made by Commissioner Harris to adjourn the meeting at 9:32 PM (21:32). A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.

ATTEST:

 Signature	 Name/Title	 Date
 Signature	 Name/Title	 Date