

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



MEETING MINUTES JUNE 21, 2022

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14515 Omicron Drive, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order by Commissioner Harris at 7:56 PM (10:56). A quorum was established with Commissioner Harris, Commissioner Noakes, and Commissioner Rait present. Commissioner Cash and Commissioner Fite were absent.
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** - There were no requests for Citizen's Public Comment.
3. **Deliberation, update, and/or action regarding Monthly Command Staff Report to include:**
 - a. **Medical Supplies Request for Proposal Vendor Response Review and Selection** – Action was not taken on item 3.a.
 - b. **Purchase of Apparatus** – A motion was made by Commissioner Noakes to approve the prepay price proposal from Siddons Martin Emergency Group to purchase three (3) Pierce Velocity fire engines and one (1) Pierce Velocity Tiller at the cost of \$6,042,844 including the authorization for the Fire Chief and Assistant Fire Chief to obtain financing options for the Board to approve. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
 - c. **Purchase of Flashover Chamber** – A motion was made by Commissioner Noakes to approve the Lonestar Tactical Buildings LLC proposal to purchase a Flashover Simulation Chamber at the cost of \$68,500. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
 - d. **Vehicle/Apparatus Accidents** – This item was addressed after item 13. There was no action taken on item 3.d.
4. **Deliberation, update, and/or action regarding the meeting minutes from May 26, 2022; June 2, 2022; June 9, 2022, and June 16, 2022.** – A motion was made by Commissioner Rait to approve the meeting minutes from May 26, June 2, June 9, and June 16, 2022, as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
5. **Deliberation, update, and/or action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
A motion was made by Commissioner Harris to approve item 5.a. – 5.c. as presented. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.
 - d. **EMS Billing & Write Off Policy** – A motion was made by Commissioner Rait to approve and implement recommendations 1-4 from Emergicon as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.

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- e. **Investment of Loan Funds** – Action was not taken on item 5.e.
- f. **FY2021-2022 Audit Engagement** – A motion was made by Commissioner Rait to approve the proposal from Armstrong Vaughan and Associates to perform the FY2021-2022 annual audit at the cost of \$12,800. A second to the motion was made by Commissioner Noakes. The motion carried with 3-Aye and 0-Ney.
- g. **Authorization to Pay/Ratify Monthly Bills Due/Paid** – A motion was made by Commissioner Noakes to approve the payment of monthly bills due as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.

6. Deliberation, update, and/or action regarding the following on District properties:

- a. **Property Acquisition & Easements**
- b. **Architectural Services**
- c. **Construction**
- d. **Financing**

Action was not taken on item 6.a-6.d.

- 7. **Deliberation, update, and/or action regarding the Grand Opening of Fire Station 124.** – Action was not taken on item 7.
- 8. **Deliberation, update, and/or action regarding Contracted Information Technology Services and Support.** – Action was not taken on item 8.
- 9. **Deliberation, update, and/or action regarding the disposition or disposal of salvaged and/or excess equipment.** – A motion was made by Commissioner Rait to approve the disposal of salvage and excess equipment as required by law or per environmental regulations as presented. A second to the motion was made by Commissioner Noakes. The motion carried with 3-Aye and 0-Ney.
- 10. **Deliberation, update, and/or action regarding the schedule for the adoption of a 2022 Ad Valorem Tax Rate and the 2022 Ad Valorem Tax Rate Questionnaire.** – A motion was made by Commissioner Noakes to approve the 2022 Ad Valorem Tax Rate Questionnaire as presented. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.
- 11. **Deliberation, update, and/or action regarding property tax exemptions.** – A motion was made by Commissioner Noakes to waive the reading and approve Resolution 20220621-001 adopting tax exemptions for Homestead, Over 65, and Disabled residential property owners. A second to the motion was made by Commissioner Riat. The motion carried with 3-Aye and 0-Ney.
- 12. **Deliberation, update, and/or action regarding background check services.** – A motion was made by Commissioner Noakes to approve Sterling Now's Pro Search to complete future new hire background checks. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.
- 13. **Deliberation, update, and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, and/or reassignment of duties of public officers, commissioners, members, or employees.** – The meeting entered closed session at 9:36 PM (21:36) under Texas Government Code 551.071 to confer with the Board's attorney. The

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meeting entered into open session at 9:41 PM (21:41) with no action taken during closed session. There was not action taken on item 13.

14. Determine the date, time, and any agenda items for the next meeting. – July 21, 2022, at 7:00 PM

15. Adjourn. – A motion was made by Commissioner Noakes to adjourn the meeting at 9:49 PM (21:49). A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.

ATTEST:



Signature

David C. Harris, President

Name/Title

16 Aug 22

Date



Signature

Chris Nait, Treasurer

Name/Title

16 Aug 22

Date