

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



## MEETING MINUTES MARCH 29, 2022

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14785 Omicron Drive, Building 100, Suite 124, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**  
– The meeting was called to order by Commissioner Harris at 7:15 PM (19:15). A quorum was established with Commissioner Harris, Commissioner Noakes, Commissioner Rait, and Commissioner Fite present. Commissioner Cash was absent.
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** - There were no requests for Citizen's Public Comment.
3. **Deliberation, update, and/or action regarding Monthly Command Staff Report to include:**
  - a. **Installation of a Power Transfer Switch for Station 125** – A motion was made by Commissioner Fite to allow for up to \$25,000 for a Power Transfer Switch for Station 125 giving the Chief the authority to select a vendor that provides the most value to the department. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.
  - b. **Bexar County Memorandum of Understanding for Temporary Loan of Equipment for Hazardous Materials Emergency Response** – A motion was made by Commissioner Noakes to approve the Bexar County MOU pending the corrected Exhibit A – Inventory Sheets and authorize the Fire Chief to execute the agreement. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.
  - c. **Expansion of EMS Services** – Action was not taken on item 3.c.
  - d. **Community Health Services** – Action was not taken on item 3.d.
4. **Deliberation, update, and/or action regarding the meeting minutes from February 22, 2022, and March 09, 2022.** – A motion was made by Commissioner Rait to approve the meeting minutes from February 22, 2022, and March 09, 2022, as presented. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.
5. **Deliberation, update, and/or action regarding the following financial items:**
  - a. **Financial Reports**
  - b. **Cash Reconciliations**
  - c. **Investment Reports**  
A motion was made by Commissioner Harris to approve items 5.a. – 5.c. as presented. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.
  - d. **EMS Billing & Write Off Policy** – Action was not taken on item 5.d.
  - e. **2021 Certified Tax Roll**
  - f. **Authorization to pay/ratify monthly bills due/paid**  
A motion was made by Commissioner Rait to approve items 5.e. – 5.f. as presented. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

HONOR | INTEGRITY | COURAGE



**6. Deliberation, update, and/or action regarding the following on District properties:**

- a. **Property Acquisition & Easements**
- b. **Architectural Services**
- c. **Construction**
- d. **Financing**

Action was not taken on item 6.

**7. Deliberation, update, and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, and/or reassignment of duties of public officers, commissioners, members, or employees.** – The meeting entered a closed session under Texas Government Code 551.074 as it pertains to personnel and 551.071 to consult with the Board’s attorney at 9:01 PM. The meeting entered open session at 9:15 PM with no action taken during the closed session. Action was not taken on item 7.

**8. Determine the date, time, and any agenda items for the next meeting.** – April 19, 2022, at 5:30 PM

**9. Adjourn.** – A motion was made by Commissioner Noakes to adjourn the meeting at 9:22 PM (21:22). A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.

ATTEST:

  
Signature

DAVID C. HARRIS / President  
Name/Title

04/19/22  
Date

  
Signature

Lorita R. Noakes / Secretary  
Name/Title

04-19-2022  
Date