



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES JANUARY 27, 2022

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14785 Omicron Drive, Building 100, Suite 124, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order by Commissioner Harris at 7:25 PM (19:25). A quorum was established with Commissioner Harris, Commissioner Rait, Commissioner Noakes, and Commissioner Fite present. Commissioner Cash was absent. Item 10 was addressed after this item.
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** - There were no requests for Citizen's Public Comment.
3. **Deliberation, update, and/or action regarding Monthly Command Staff Report to include:**
 - a. **Purchase of Bunker Gear**
 - b. **Purchase of SCBA Air Packs**A motion was made by Commissioner Rait to approve the proposal from Municipal Emergency Services to purchase bunker gear and to approve up to \$300,000 for the purchase of self-contained breathing apparatus. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.
4. **Deliberation, update, and/or action regarding the meeting minutes from December 16, 2021.** – A motion was made by Commissioner Rait to approve the meeting minutes from December 16, 2021, as presented. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.
5. **Deliberation, update, and/or action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Purchasing Policy**
 - e. **EMS Billing Write Off Policy**
 - f. **Authorization to pay/ratify monthly bills due/paid**A motion was made by Commissioner Harris to approve Items 5.a – 5.c and 5.f. as presented. A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney. Action was not taken on Items 5.d and 5.e.
6. **Deliberation, update, and/or action regarding the following on District properties:**
 - a. **Architectural Services**
 - b. **Construction**



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c. **Financing** – A motion was made by Commissioner Rait to proceed with the development of a contract for a \$30,000,000 loan from Government Capital to fund the construction of fire stations and purchase properties. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.

7. **Deliberation, update, and/or action regarding the purchase of property near Bear Springs and Marbach Road for a future fire station.** – Action was not taken on this item.

8. **Deliberation, update, and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, and/or reassignment of duties of public officers, commissioners, members, or employees.** – A motion was made by Commissioner Harris to add three (3) paramedic firefighter positions for the Bexar County SMART Team and to be funded by the SMART program. A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye, 0-Ney, and 1-Abstention.

9. **Deliberation, update, and, or action regarding the 2022 NFPA and 2022 SAFE-D Training Conferences** – Action was not taken on this item.

10. **Deliberation, update, and/or action regarding leadership development training.** – Joe McNeil gave a presentation on his Basic Leadership Class. Action was not taken on this item.

11. **Determine the date, time, and any agenda items for the next meeting.** – February 22, 2022, at 7:00 PM.

12. **Adjourn.** – A motion was made by Commissioner Noakes to adjourn the meeting at 9:47 PM (21:47). A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.

ATTEST:


Signature

DAVID C HARRIS / President 2/22/22
Name/Title Date


Signature

Justin R. Noakes / Secretary 02-22-2022
Name/Title Date