



# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



---

## MEETING MINUTES OCTOBER 6, 2021

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14785 Omicron Drive, Building 100, Suite 124, San Antonio, TX 78245, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
  - The meeting was called to order by Commissioner Harris at 7:35 PM (19:35). A quorum was established with Commissioner Harris, Commissioner Cash, Commissioner Noakes, Commissioner Rait and Commissioner Fite present.
2. **Citizen's Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** - There were no requests for Citizen's Public Comment.
3. **Deliberation, update, and/or action regarding Monthly Command Staff Report to include:**
  - a. **Fire Department ISO rating**
  - b. **Purchase of Mobile Generators** – A motion was made by Commissioner Noakes to approve the proposals from Holt Cat purchasing two mobile generators including providing the authority to Chief Rodriguez or General Manager Brown to obtain a maintenance agreement and obtain electrician services to wire each station to connect to the generators. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney. Commissioner Cash left the meeting at 8:00 PM (20:00).
  - c. **Purchase of Administration Response Vehicle and Upfitting** – A motion was made by Commissioner Noakes to accept the proposals from Siddon's Martin under a cooperative purchase agreement to outfit a pickup and suburban and to purchase and outfit two tahoes and a pickup at a cost of \$255,648.00. A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney.
  - d. **Medical Direction Services Contract Renewal** – A motion was made by Commissioner Noakes to approve the Medical Direction Services Contract with the University of Texas Health Sciences Center at San Antonio for Medical Direction at a continued cost of \$102,000.00 annually. A second to the motion was made by Commission Harris. The motion carried with 4-Aye and 0-Ney.
4. **Deliberation, update, and/or action regarding the public hearing minutes from September 9, 2021 and the meeting minutes from August 19, and September 9, 2021.** – A motion was made by Commissioner Harris to approve the public hearing minutes from September 9, 2021 and the meeting minutes from August 19, 2021 and September 9, 2021 as presented. A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney.
5. **Deliberation, update, and/or action regarding the following financial items:**
  - a. **Financial Reports**
  - b. **Cash Reconciliations**



# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



- c. **Investment Reports**
- d. **Investment Policy**
- e. **Investment Strategy**
- f. **Purchasing Policy**
- g. **FY2020-2021 Budget Amendments**
- h. **District 2 Fire and Rescue's request to transfer funds in the amount of \$2,350,000 for FY2021-2022 expenses.**
- i. **Authorization to pay/ratify monthly bills due/paid**

A motion was made by Commissioner Rait to approve Items 5.a-5.e. and 5.g-5.i as presented. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney. Action was not taken on Item 5.f.

6. **Deliberation, update, and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, and/or reassignment of duties of public officers, commissioners, members, or employees.** – Action was not taken on this item.
7. **Deliberation, update, and/or action regarding renewal of liability, automotive, property, directors and officers and any other insurance coverage related thereto.** – A motion was made by Commissioner Noakes to approve the renewal of insurance coverage with VFIS as presented in the amount of \$132,794.00. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.
8. **Deliberation, update, and/or action regarding long term strategic planning.** – Action was not taken on this item.
9. **Deliberation, update, and/or action regarding the purchase of property near Bear Springs and Marbach Road for a future fire station.** – Action was not taken on this item.
10. **Deliberation, update, and/or action regarding the purchase of mobile technology.** – A motion was made by Commissioner Harris to approve the purchase of new ipads and accessories for the Commissioners and Executive Staff and to pass on the older larger screen ipads to the EMS Division to be used for the ultrasound devices on EMS units. A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney.
11. **Determine the date, time, and any agenda items for the next meeting.** – October 26, 2021 at 7:00 PM.
12. **Adjourn.** A motion was made by Commissioner Noakes to adjourn the meeting at 9:35 PM (21:35). A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney.



# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



ATTEST:

*[Handwritten Signature]*  
Signature

*Chris Rait / Treasurer*  
Name/Title

*10/26/21*  
Date

*[Handwritten Signature]*  
Signature

*Justin R. Nokes / Secretary*  
Name/Title

*10-26-2021*  
Date