



# DISTRICT 2 FIRE & RESCUE



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## MEETING MINUTES SEPTEMBER 22, 2020

Effective March 16, 2020, Governor Greg Abbott authorized the temporary suspension of some of the statutory provisions of the Texas Open Meetings Law. This Meeting of the Bexar County Emergency Services District No. 2 Board of Commissioners was held pursuant to this authorization and will limit face-to-face meetings to slow the spread of the Corona Virus (COVID19), which allowed the public to participate in this meeting via GoToMeeting computer audio and phone connectivity as published in the Notice of Meeting.

**District 2 Fire & Rescue conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 14785 Omicron Drive, Building 100, Suite 124, San Antonio, TX 78245, to discuss the following:**

1. **Call the District 2 Fire and Rescue Meeting to order and establish a quorum.** – The meeting was called to order by Richard Cash at 7:00 PM (19:00). Christopher Rait was present in person. Richard Cash, Brian Fite and Justen Noakes were present and clearly audible via teleconference using GoToMeeting. David Harris was absent.
2. **The Pledge of Allegiance.** – The Pledge of Allegiance was recited.
3. **Citizens Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** – There were no requests for citizens public comment.
4. **Deliberation, updates and/or action regarding the meeting minutes from August 27, 2020.** – A motion was made by Richard Cash to approve the meeting minutes from August 27, 2020. A second to the motion was made by Christopher Rait. The motion carried with 4-Aye and 0-Ney.
5. **Deliberation, updates and/or action regarding the following on District properties:**
  - a. **Architectural Services** – A motion was made by Richard Cash to approve the design and layout from Brown Reynolds Watford Architects for Station 121. A second to the motion was made by Christopher Rait. The motion carried with 4-Aye and 0-Ney. A motion was made by Richard Cash to approve the design and layout from Brown Reynolds Watford Architects for Station 122. A second to the motion was made by Christopher Rait. The motion carried with 4-Aye and 0-Ney.
  - b. **Construction** – Action was not taken on this item.
  - c. **Financing** – Action was not taken on this item.
  - d. **Temporary Facilities** – Action was not taken on this item.
6. **Deliberation, updates and/or action regarding the following financial items:**
  - a. **Financial Reports**
  - b. **Cash Reconciliations**
  - c. **Investment Reports**
  - d. **FY2019-2020 Budget Amendments**
  - e. **Authorization to pay/ratify monthly bills due/paid**



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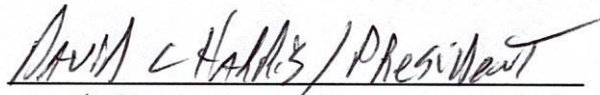


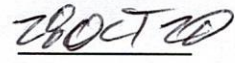
A motion was made by Christopher Rait to approve items 6.a – 6.e as presented. A second to the motion was made by Brian Fite. The motion carried with 4-Aye and 0-Ney.

- 7. **Deliberations, updates and/or action regarding a request to transfer funds from Bexar County ESD No. 2 to District 2 Fire & Rescue for FY2020-2021 expenses in the amount of \$2,800,000.** – A motion was made by Christopher Rait to request a transfer of funds from Bexar County ESD No. 2 in the amount of \$2,800,000 to District 2 Fire and Rescue on October 1, 2020. A second to the motion was made by Richard Cash. The motion carried with 4-Aye and 0-Ney.
- 8. **Deliberations, updates and/or action regarding proposals for accounting services to review and prepare for the FY2019-2020 annual audit and tax return.** – David Harris entered the meeting at 7:08 PM (19:08). A motion was made by Christopher Rait to approve and execute the proposal from Martinez Rosario & Co for the FY2019-2020 accounting review, audit preparation and tax return. A second to the motion was made by Justen Noakes. The motion carried with 5-Aye and 0-Ney.
- 9. **Deliberations, updates and/or action regarding the purchase of property adjacent to 14515 Omicron Drive.** – A motion was made by Christopher Rait to have Sanchez & Wilson, PLLC negotiate a split commission of 3% in the property purchase agreement to go to Sanchez & Wilson, PLLC and have Sanchez & Wilson, PLLC credit the amount toward future billing hours. A second to the motion was made by David Harris. The motion carried with 5-Aye and 0-Ney. A motion was made by Richard Cash to approve the proposal from Elizondo and Associates to perform a topographical survey of the property after purchase. A second to the motion was made by Justen Noakes. The motion carried with 5-Aye and 0-Ney.
- 10. **Deliberations, updates and/or action regarding the purchase of property near Bear Springs and Marbach Road for a future fire station.** – A motion was made by Christopher Rait to authorize the General Manager and the Fire Chief to negotiate the purchase of the property proposed not to exceed the appraisal rate of \$935,000. A second to the motion was made by David Harris. The motion carried with 5-Aye and 0-Ney.
- 11. **Determine date, time and any additional agenda items for the next meeting.** – Tentatively to be held on October 22, 2020 at 7:00 PM (19:00).
- 12. **Adjourn.** – A motion was made by Justen Noakes to adjourn the meeting at 7:32 PM (19:32). A second to the motion was made by Richard Cash. The motion carried with 5-Aye and 0-Ney.

ATTEST

  
Signature

  
Name/Title

  
Date

  
Signature

  
Name/Title

  
Date