



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES MARCH 31, 2020

Effective March 16, 2020 Governor Gregg Abbott authorized the temporary suspension of some of the statutory provisions of the Texas Open Meetings Law. This Meeting of the Bexar County Emergency Services District No. 2 Board of Commissioners was held pursuant to this authorization and will limit face-to-face meetings to slow the spread of the Corona Virus (COVID19) which allowed the public to participate in this meeting via GoToMeeting computer audio and phone connectivity as published in the Notice of Meeting posted on March 28, 2020.

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

- 1. Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order at 7:41 PM (19:41) by Commissioner Harris. A quorum was established with Commissioner Harris and Commissioner Rait present in person. Commissioner Cash, Commissioner Noakes and Commissioner Fite were present via remote connection via GoToMeeting and was clearly audible to each Commissioner and to members of the public.
- 2. Citizens Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** – There were no requests for public comment.
- 3. There is a need to take action due to the SARS-CoV2, which causes COVID-19. This is an international, national, state and local disaster and certain emergency protective measures need to be taken. This is an urgent public necessity and is an imminent threat to public health and safety of the resident of Bexar County, Texas. Deliberation, updates and/or action regarding a Resolution to Delegate Authority to the Fire Chief of the Department and the General Manager.** – A motion was made by Commissioner Rait to waive the reading of Resolution # 20200331-1. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney. A motion was made by Commissioner Rait to adopt Resolution # 20200331-1 – A resolution delegating authority to the Fire Chief and General Manager to act in place of the Board of Commissioners during an emergency declaration. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
- 4. Deliberation, updates and/or action regarding the signatory authority for Frost bank accounts.** – A motion was made by Commissioner Rait to add the Fire Chief and General Manager to the Frost Checking Account as authorized by Resolution # 20200331-1. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
- 5. Deliberation, updates and/or action regarding the execution of an insurance bond for designees assigned to disburse funds in the amount equal to that required of the Treasurer.** – A motion was



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made by Commissioner Rait to add the Fire Chief and General Manager to the insurance bond through VFIS in the same amount as required by the Treasurer. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.

6. **Deliberation, updated and/or action regarding the FY2018-2019 Audit.** – A motion was made by Commissioner Cash to request that the Bexar County Commissioner's Court approve an extension to the FY2018-2019 Audit due date in preparation for the changes in business practices due to the COVID-19 pandemic. A second to the motion was made by Commissioner Rait. The motion carried with 5-Aye and 0-Ney.
7. **Deliberation, updates and/or action regarding ESD Commissioner Training including but not limited to:**
 - a. **Security Training per HB3834** – Action was not taken on this item.
8. **Command Staff Report** – The Command Staff Report was presented by Chief Rodriguez.
 - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
 - i. **Increased Medical Control Services in partnership with Bexar County ESD No. 7.** – It was requested by Commissioner Harris that item 8.a.i be addressed after Item 16. The meeting entered closed session at 9:05 PM pursuant to §551.071 of the Texas Government Code. Commissioner Cash left the meeting at 9:07 PM. The meeting entered open session at 9:26 PM (21:26) with no action taken during closed session. Chief Rodriguez will meet with Commissioner Noakes and Commissioner Fite to work out further details addressed in general discussion. Action was not taken on this item. At the time the Board addressed item 17.
 - ii. **Purchase of Ultra Violet Lighting Systems.** – A motion was made by Commissioner Rait to approve the proposal from Champion A/C to install Ultra Violet Lighting Systems in the AC units at all BCESD2 Fire Stations as long as Champion A/C will correct the verbiage in the discount to reflect "First Responder" instead of "Military". A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye, 0-Ney, and 1-Abstention from Commissioner Noakes.
 - iii. **Purchase of Dispatch Alerting and Radio Communication Systems for Station 125.** – A motion was made by Commissioner Rait to give authority to General Manager Brown or Fire Chief Rodriguez to obtain three (3) proposals for the installation of a dispatch alerting system for Station 125. The General Manager or Fire Chief will have the authority to select a proposal base on best value to Bexar County ESD No. 2. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.

A motion was made by Commissioner Fite to approve the proposal from Dailey-Wells for a base station radio for Station 125 at a cost of \$9,385.70. It is a sole source and pre-bid under SA/Bexar Contract RFP 16-035. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.

A motion was made by Commissioner Cash to authorize \$45,000 to purchase nine handheld radios, microphones and chargers from Dailey-Wells. It is a sole source and pre-bid under



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SA/Bexar Contract RFP 16-035. A second to the motion was made by Commissioner Fite. The motion carried with 5-Aye and 0-Ney.

- iv. **Purchase of Furniture, Bedding, Computers, and Appliances for Station 125.** – A motion was made by Commissioner Harris to require General Manager Brown or Fire Chief Rodriguez to submit all purchase requests for furniture, bedding, computers, appliances, and supplies for Station 125 to Commissioner Fite and Commissioner Rait. Commissioner Fite and Commissioner Rait will have the authority to review and approve all requests to purchase furniture, bedding, computers, appliance and supplies for Station 125. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
- v. **Purchase of Furniture to replace old and/or worn furniture at existing Fire Stations.** – A motion was made by Commissioner Noakes to approve the proposal from Fire Station Furniture to purchase 15 recliners at a cost of \$13,785.00 to outfit Station 125 and replace the worn couches at Station 123. A second to the motion was made by Commissioner Fite. The motion carried with 5-Aye and 0-Ney.

9. **Deliberation, updates and/or action regarding the meeting minutes from February 27, 2020.** – A motion was made by Commissioner Rait to approve the meeting minutes from February 27, 2020 as presented. A second to the motion was made by Commissioner Fite. The motion carried with 5-Aye and 0-Ney.

10. **Deliberation, updates and/or action regarding the following financial items:**

- a. **Financial Reports**
- b. **Cash Reconciliations**
- c. **Investment Reports**
- d. **Authorization to pay/ratify monthly bills due/paid**

A motion was made by Commissioner Rait to approved items 10.a. - 10.d. as presented. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.

11. **Deliberation, updates and/or action regarding the Workers Compensation Insurance Proposals.** – A motion was made by Commissioner Rait to renew the workers compensation insurance with 7710/Benchmark Insurance Company at a cost of \$76,949.00. A second to the motion was made by Commissioner Fite. The motion carried with 5-Aye and 0-Ney.

12. **Deliberation, updates and/or action regarding the purchase of property adjacent to Station 122 for expansion of the station.** – Action was not taken on this item.

13. **Deliberation, updates and/or action regarding long-term planning and the debt capacity imposed on Bexar County Emergency Services District No. 2 by the City of San Antonio.** – Action was not taken on this item.

14. **Deliberation, updates and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, retirement and/or reassignment of duties of public officers, commissioners, members, or employees.** – Action was not taken on this item.



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- 15. Deliberation, updates and/or action regarding the Bexar County ESD No. 2 et al v. Gary Belzung d/b/a Gary Belzung et al; Cause No. 2019-CI-10108; 73rd Judicial District; Bexar County, Texas. – Action was not taken on this item.
- 16. Determine date, possible recurring date, time and any additional agenda items for the next meeting. – Tentatively set for April 23, 2020 at 7:00 PM (19:00).
- 17. Adjourn. – A motion was made by Commissioner Rait to adjourn the meeting at 9:27 PM (21:27). A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.

ATTEST:

[Signature]
Signature

DAVID C HARRIS Pres
Name/Title

23 APR 20
Date

[Signature]
Signature

Chris Rait TRS
Name/Title

23 APR 2020
Date