



DISTRICT 2 FIRE & RESCUE



MEETING MINUTES MARCH 31, 2020

Effective March 16, 2020 Governor Gregg Abbott authorized the temporary suspension of some of the statutory provisions of the Texas Open Meetings Law. This Meeting of the Bexar County Emergency Services District No. 2 Board of Commissioners was held pursuant to this authorization and will limit face-to-face meetings to slow the spread of the Corona Virus (COVID19) which allowed the public to participate in this meeting via GoToMeeting computer audio and phone connectivity as published in the Notice of Meeting posted on March 27, 2020.

District 2 Fire & Rescue conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

- 1. Call the District 2 Fire & Rescue Meeting to order and establish a quorum.** – The meeting was called to order by David Harris at 7:00 PM (19:00). A quorum was established with David Harris and Christopher Rait present in person. Richard Cash was present via remote connection via GoToMeeting and was clearly audible to each Board member and to members of the public. Brian Fite and Justen Noakes were not present.
- 2. The Pledge of Allegiance.** – The Pledge of Allegiance was recited.
- 3. Citizens Public Comment (Speakers will be limited to three (3) minutes to address the Board. The Board will not comment or engage in discussion.)** – There were no requests for citizens public comment.
- 4. There is a need to take action due to the SARS-CoV2, which causes COVID-19. This is an international, national, state and local disaster and certain emergency protective measures need to be taken. This is an urgent public necessity and is an imminent threat to public health and safety of the resident of Bexar County, Texas. Deliberation, updates and/or action regarding a Resolution to Delegate Authority to the Fire Chief of the Department and the General Manager.** A motion was made by David Harris to waive the reading of Resolution # 20200331-1. A second to the motion was made by Richard Cash. The motion carried with 3-Aye and 0-Ney. A motion was made by David Harris to adopt Resolution # 20200331-1 – A resolution delegating authority to the Fire Chief and General Manager to act in place of the Board during an emergency declaration. A second to the motion was made by Richard Cash. The motion carried with 3-Aye and 0-Ney.

Brian Fite entered the meeting at 7:04 (19:04) via remote connection via GoToMeeting and was clearly audible to each Board member and to members of the public.

- 5. Deliberation, updates and/or action regarding the signatory authority for Frost bank accounts.** – A motion was made by Christopher Rait to add Fire Chief and General Manager to the Frost Checking Accounts as authorized by Resolution # 20200331-1. A second to the motion was made by Commissioner Cash. The motion carried with 4-Aye and 0-Ney.



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6. **Deliberation, updates and/or action regarding the execution of an insurance bond for designees assigned to disburse funds in the amount equal to that required of the Treasurer.** – A motion was made by David Harris to add the Fire Chief and General Manager to the insurance bond through VFIS in the same amount as required by the Treasurer. A second to the motion was made by Christopher Rait. The motion carried with 4-Aye and 0-Ney.
 7. **Deliberation, updates and/or action regarding the meeting minutes from February 27, 2020.** – A motion was made by Richard Cash to approve the meeting minutes from February 27, 2020 as presented. A second to the motion was made by Christopher Rait. The motion carried with 4-Aye and 0-Ney.
 8. **Deliberation, updates and/or action regarding the following for Station 124 & Temporary Station 125:**
 - a. **Architectural Services**
 - b. **Construction**
 - c. **Financing**
 - d. **Temporary Facilities**Action was not taken on this item.

Justen Noakes entered the meeting at 7:11 (19:11) via remote connection via GoToMeeting and was clearly audible to each Board member and to members of the public.
 9. **Deliberation, updates and/or action regarding architectural services for Construction of Station 121, Station 125 and remodel of existing stations.** – Action was not taken on this item.
 10. **Deliberation, updates and/or action regarding surveying services for Construction of Station 121, Station 125 and remodel of existing stations.** – David Harris requested that this item be addressed by the board after item 13. The meeting entered closed session at 9:29 PM (21:29) pursuant to §551.071 of the Texas Government Code. The meeting entered open session at 9:37 PM (21:37) with no action taken during closed session. A motion was made by David Harris to approve the proposal from Elizondo and Associates to be the most qualified based on experience with the District. A second to the motion was made by Christopher Rait. The motion carried with 3-Aye and 0-Ney.
 11. **Deliberation, updates and/or action regarding the lease of building at 5931 Roft Road for office space.** – Action was not taken on this item.
 12. **Deliberation, updates and/or action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to pay/ratify monthly bills due/paid**A motion was made by Christopher Rait to approve items 12.a. – 12.d. as presented. A second to the motion was made by Richard Cash. The motion carried with 5-Aye and 0-Ney.
 13. **Determine date, time and any additional agenda items for the next meeting.** – Tentatively April 23, 2020 at 7:00 PM (19:00).
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The meeting entered into recess at 7:40 PM (19:40). The meeting was called to order at 9:28 PM (21:28). A quorum was established with David Harris and Christopher Rait present in person. Brian Fite and Justen Noakes were present via remote connection via GoToMeeting and was clearly audible to each Board member and to members of the public. Richard Cash was absent.

Brian Fite left the meeting at 9:29 PM (21:29).

The board addressed item 10.

14. Adjourn. – A motion was made by David Harris to adjourn the meeting at 9:38 PM (21:38). A second to the motion was made by Justen Noakes. The motion carried with 3-Aye and 0-Ney.

ATTEST:


Signature

DAVID C HARRIS, Pres
Name/Title

23 APR 20
Date


Signature

Chris Rait, Treas
Name/Title

23 APR 2020
Date