



DISTRICT 2 FIRE & RESCUE



MEETING MINUTES FEBRUARY 27, 2020

District 2 Fire & Rescue conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the District 2 Fire & Rescue Meeting to order and establish a quorum.** – The meeting was called to order by David Harris at 7:00 PM (19:00). A quorum was established with David Harris, Richard Cash and Christopher Rait present. Brian Fite and Justin Noakes were absent.
2. **The Pledge of Allegiance.** – The Pledge of Allegiance was recited.
3. **Citizens Public Forum (Individuals will have 3 minutes to address the Board.)** – Chris Herrera from Bexar County Office of Emergency Management gave an update on the COSA/County Radio Project.
4. **Deliberation, updates and/or action regarding the meeting minutes from January 23, 2020.** – A motion was made by Christopher Rait to approve the meeting minutes from January 23, 2020. A second to the motion was made by Richard Cash. The motion carried with 3-Aye and 0-Ney.
5. **Deliberation, updates and/or action regarding the following for Station 124 & Temporary Station 125:**
 - a. **Architectural Services** – Action was not taken on this item.
 - b. **Construction** – A motion was made by Christopher Rait to approve a change order extending the grading of the front driveway at a cost of \$6,800 as proposed by Keller-Martin. A second to the motion was made by Richard Cash. The motion carried with 3-Aye and 0-Ney.
 - c. **Financing** – Action was not taken on this item.
 - d. **Temporary Facilities** – Action was not taken on this item.
6. **Deliberation, updates and/or action regarding the architectural services for Construction of Station 121, Station 125 and remodel of existing stations.** – A motion was made by Christopher Rait to move forward with Brown, Reynolds, Watford Architects to negotiate a flat rate contract. A second to the motion was made by Richard Cash. The motion carried with 3-Aye and 0-Ney.
7. **Deliberation, updates and/or action regarding the lease of building at 5931 Rofit Road for office space.** – The Lease is under review. Action was not taken on this item. Brian Fite entered the meeting at 7:32 PM (19:32).
8. **Deliberation, updates and/or action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to pay/ratify monthly bills due/paid**A motion was made by Richard Cash to approve items 8.a. – 8.d. as presented. A second to the motion was made by Christopher Rait. The motion carried with 4-Aye and 0-Ney.



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9. **Determine date, time and any additional agenda items for the next meeting.** – March 31, 2020 at 7:00 PM (19:00).

10. **Adjourn.** – A motion was made by Richard Cash to adjourn the meeting at 7:46 PM (19:46). A second to the motion was made by Christopher Rait. The motion carried with 4-Aye and 0-Ney.

ATTEST:

[Signature]
Signature

Adam Chaddis, Pres
Name/Title

31 MAR 20
Date

[Signature]
Signature

Chris Rait, Treas
Name/Title

03/31/2020
Date