



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES JANUARY 23, 2020

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order by David Harris at 7:33 PM (19:33). A quorum was established with Commissioner Harris, Commissioner Rait, Commission Noakes, Commissioner Cash and Commissioner Fite all present.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – There were no public forum requests.
3. **Command Staff Report**
 - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
 - i. **Purchase of Mobile Radios** – A motion was made by Commissioner Cash to replace all broken radios and purchase 6 additional radios from Dailey-Wells. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.
 - ii. **Purchase of Power Tools for Apparatus** – A motion was made by Commissioner Rait to approve the purchase of Power Tools accepting the proposal from Home Depot. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney.
 - iii. **Purchase of Hose Adapters** – A motion was made by Commissioner Harris to approve up to \$18,000 for the purchase of adapters for all apparatus. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
 - iv. **Additional Storage Facilities at Station 122** – A motion was made by Commissioner Noakes to approve \$45,000 for conex storage containers to replace the storage shed at Station 122. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
 - v. **EMS Stock List** – A motion was made by Commissioner Rait to approve Revision 5 of the EMS Stock List. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.
 - vi. **Repair/Replacement of pump on SQ162** – A motion was made by Commissioner Fite to approve \$35,000 to replace the pump and water piping on SQ162. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.
 - vii. **Purchase of Lift Kit / Level Kit for Two Suburbans** – A motion was made by Commissioner Noakes to approve the proposal from FarrWest to install a lift and leveling kit for two suburbans. A second to the motion was made by Commissioner Rait. The motion carried with 5-Aye and 0-Ney.
 - viii. **Platting and Topographical Surveying of Station 121, Station 125 and Old Station 2** – Action was not taken on this item.



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4. **Deliberation, updates and/or action regarding the meeting minutes from December 19, 2019 and January 9, 2020.** – A motion was made by Commissioner Rait to approve the meeting minutes from December 19, 2019 and January 9, 2020. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
5. **Deliberation, updates and/or action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to pay/ratify monthly bills due/paid**A motion was made by Commissioner Rait to approve items 8.a. – 8.d. as presented. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.
6. **Deliberation, updates and/or action regarding the purchase of property adjacent to Station 122 for expansion of the station.** – Action was not taken on this item.
7. **Deliberation, updates and/or action regarding long-term planning and the debt capacity imposed on Bexar County Emergency Services District No. 2 by the City of San Antonio.** – Action was not taken on this item.
8. **Deliberation, updates and/or action regarding Revision 002 of the Purchase Card Policy and Revision 005 of the Purchasing and Reimbursement Policy.** – A motion was made by Commissioner Harris to change the purchasing capacity of the Fire Chief and General Manager from \$5,000.00 to \$4,999.99 and accept Revision 002 of the Purchase Card Policy and Revision 005 of the Purchasing and Reimbursement Policy with the proposed change. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
9. **Deliberation, updates and/or action regarding a CMS Certified Lab Director.** – Action was not taken on this item.
10. **Deliberation, updates and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, retirement and/or reassignment of duties of public officers, commissioners, members, or employees.** – The meeting entered closed session at 8:39 PM (20:39) under Section 551.071 and Section 551.074 of Chapter 551 of the Texas Government Code. The meeting entered open session at 9:16 PM (21:16) with not action taken in closed session. Action was not taken on this item in open session.
11. **Deliberation, updates and/or action regarding the Bexar County ESD No. 2 et al v. Gary Belzung d/b/a Gary Belzung et al; Cause No. 2019-CI-10108; 73rd Judicial District; Bexar County, Texas.** – Action was not taken on this item.
12. **Determine date, possible recurring date, time and any additional agenda items for the next meeting.** – February 27, 2020 at 7:00 PM.



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13. **Adjourn.** A motion was made by Commissioner Cash to adjourn the meeting at 9:25 PM (20:25). A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.

ATTEST

[Signature]
Signature

[Signature]
Signature

David C Harris, Pres
Name/Title

Richard R Cash / VP
Name/Title

27 Feb 20
Date

27 FEB 2020
Date