



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES DECEMBER 19, 2019

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order at 8:01 PM (20:01) by Commissioner Cash. A quorum was established with Commissioner Cash, Commissioner Fite, Commissioner Noakes and Commissioner Rait present. Commissioner Harris was absent.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – There were no requests from the public for Citizen Public Forum.
3. **Command Staff Report** – The Command Staff Report was presented by Chief Rodriguez.
 - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
 - i. **ISO Audit** – A motion was made by Commissioner Rait to approve the Insurance Services Office, Inc. report grading Bexar County ESD No. 2 a Public Protection Class 02. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.
 - ii. **ISO Consultant** – A motion was made by Commissioner Noakes to approve Mike Pietsch, P.E. Consulting Services, Inc. to perform professional consultation services to assist Bexar County ESD No. 2's efforts to obtain a Public Protection Class 01 from the Insurance Services Office, Inc. A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney.
 - iii. **Purchase Requests:**
 1. **Ambulance Bus** – Action was not taken on this item.
 2. **Bunker Gear** – A motion was made by Commissioner Noakes authorize the purchase of bunker gear from Municipal Emergency Services based on gear specification at a cost of \$35,550.00. A second to the motion was made by Commissioner Cash. The motion carried with 4-Aye and 0-Ney.
 3. **Station 121 Bay Door Motors and Sensors** – A motion was made by Commissioner Noakes authorize the replacement of Station 121 bay door motors and sensors from Helotes Overhead Garage Door Company at a cost of \$5,900.00. A second to the motion was made by Commissioner Fite. The motion carried with 4-Aye and 0-Ney.
 4. **EMS Training Platform** – A motion was made by Commissioner Noakes to approve the purchase an annual software subscription for medical continuing education from Medic CE at a cost of \$5,595.00. A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney.
 5. **Thermal Imaging Cameras** – A motion was made by Commissioner Noakes to approve the purchase of Bullard Thermal Imaging Cameras from Metro Fire



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Apparatus based on features and previous experience at a cost of \$47,185.00. A second to the motion was made by Commissioner Fite. The motion carried with 4-Aye and 0-Ney.

The board so moved to address Item 6.

4. **Deliberation, updates and/or action regarding the public hearing minutes from November 18, 2019.** – A motion was made by Commissioner Fite to approve the meeting minutes from November 18, 2019 as presented. The motion carried with 3-Aye and 0-Ney.
5. **Deliberation, updates and/or action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to pay/ratify monthly bills due/paid**A motion was made by Commissioner Rait to approve Item 5.a. – 5.d. as presented. A second to the motion was made by Commissioner Noakes. The motion carried with 3-Aye and 0-Ney.
6. **Deliberation, updates and/or action regarding long term planning and growth.** – General Manager Brown provided update on our progress as compared to the 10-year forecast. Action was not taken on this item. Commissioner Cash left the meeting at 9:05 PM (21:05). The board so moved to return to Item 4.
7. **Deliberation, updates and/or action regarding the Bexar County Emergency Services District No.2 2019 Certified Tax Roll as of October 1, 2019.** – A motion was made by Commissioner Rait to approve the 2019 Certified Tax Roll as presented by the Bexar County Tax Assessor-Collector. A second to the motion was made by Commissioner Noakes. The motion carried with 3-Aye and 0-Ney.
8. **Deliberation, updates and/or action regarding the disposition of unused and/or damaged property and equipment.** - A motion was made by Commissioner Noakes to approved the proposed disposition of unused and damaged property as presented and amended to recycle ladders in lieu of auction. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.
9. **Deliberation, updates and/or action regarding the debt capacity imposed on Bexar County Emergency Services District No. 2 by the City of San Antonio.** – A motion was made by Commissioner Fite to obtain a debt capacity variance from the City of San Antonio in the amount of \$30,000,000.00. A second to the motion was made by Commissioner Noakes. The motion carried with 3-Aye and 0-Ney.
10. **Deliberation, updates and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, retirement and/or reassignment of duties of public officers, commissioners, members, or employees.** – A motion was made by Commissioner Fite to authorize the Administration to add a Peak EMS Unit using current staff as needed. A second to the motion was made by Commissioner Noakes. The motion carried with 3-Aye and 0-Ney.



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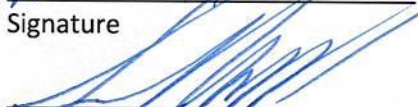
- 11. **Deliberation, updates and/or action regarding the SAFE-D Conference in February 2020.** – A motion was made by Commissioner Rait to send up to 8 members and commissioners to the SAFE-D Conference in February 2020. A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.
- 12. **Deliberation, updates and/or action regarding the following:**
 - a. **Purchase and/or lease purchase of a ladder truck and fire engine.** – Action was not taken on this item.
 - b. **Funding request from District 2 Fire and Rescue for purchase and/or lease purchase of a ladder truck and fire engine.** - A motion was made by Commissioner Fite to approve a funding agreement with District 2 Fire and Rescue as presented for the purchase of a ladder truck and fire engine; authorizing Christopher Rait to execute same; and authorizing General Manager Brown to transfer funds. A second to the motion was made by Richard Cash. The motion carried with 4-Aye and 0-Ney.
 - c. **Public hearing and publication for lease purchase of a ladder truck and fire engine.** – Action was not taken on this item.
 - d. **Reimbursement resolution on the lease purchase of a ladder truck and fire engine.** – Action was not taken on this item.
- 13. **Deliberation, updates and/or action regarding the Bexar County ESD No. 2 et al v. Gary Belzung d/b/a Gary Belzung et al; Cause No. 2019-CI-10108; 73rd Judicial District; Bexar County, Texas.** – Action was not taken on this item.
- 14. **Determine date, possible recurring date, time and any additional agenda items for the next meeting.** – January 9, 2020 & January 23, 2020.
- 15. **Adjourn.** – A motion was made by Commissioner Rait to adjourn the meeting at 9:45 PM (21:45). A second to the motion was made by Commissioner Fite. The motion carried with 3-Aye and 0-Ney.

ATTEST:


Signature

DAVID C HARRIS Pres
Name/Title

25 JAN 20
Date


Signature

Justin R. Neaker / SEC
Name/Title

01-23-2020
Date