



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES AUGUST 27, 2019

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order by Commissioner Harris at 7:20 PM (19:20). A quorum was established with Commissioner Harris, Commissioner Cash, Commissioner Noakes, Commissioner Fite and Commissioner Rait present.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – There were no requests for Citizen Public Forum.
3. **Command Staff Report** – The command staff report was given by Chief Rodriguez.
 - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
 - i. **Remodel and Repairs to Station 121** – Action was not taken on this item.
 - ii. **Purchase of Ice Makers** – A motion was made by Commissioner Harris to authorize the purchase of 4 ice machines accepting the proposal from Ace Mart with the maintenance plan. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
 - iii. **Purchase of Fire Prevention and Community Outreach Materials and Supplies** – A motion was made by Commissioner Harris to accept authorize the purchase of Community Outreach Materials and Supplies accepting the proposal from Alert-All. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney.
4. **Deliberation, updates and/or action regarding the meeting minutes from July 25, 2019; August 5, 2019 and August 15, 2019.** – A motion was made by Commissioner Noakes to approve the meeting minutes from July 25, 2019; August 5, 2019 and August 15, 2019. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
5. **Deliberation, updates and/or action regarding the Bexar County ESD No. 2 et al v. Gary Belzung d/b/a Gary Belzung et al; Cause No. 2019-CI-10108; 73rd Judicial District; Bexar County, Texas.** – The board entered into closed session at 8:46 PM (20:46) under section 551.071 of the Texas Government Code to consult with the BCESD2 Attorney. The board entered into open session at 8:58 PM (20:58) with no action taken during closed session. Action was not taken on this item.
6. **Deliberation, updates and/or action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**



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A motion was made by Commissioner Fite to approve Items 6.a – 6.c as presented. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.

d. FY2018-2019 Audit Engagement Letter from Armstrong, Vaughan and Associates, P.C. – A motion was made by Commissioner Rait to approve the FY2019-2019 Audit Engagement from Armstrong, Vaughan and Associates, P.C. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.

e. Authorization to pay/ratify monthly bills due/paid – A motion was made by Commissioner Cash to pay monthly bills due as presented. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.

7. Deliberation, updates and/or action regarding short term disability, long term disability, medical, dental, vision and life insurance coverage and renewal for FY2019-2020. – A motion was made by Commissioner Noakes to renew dental coverage with Dental Select; renew Vision, Supplemental Life, Life & AD&D insurance with MetLife; and to add Short Term Disability, Long Term Disability and Cancer Insurance from The Standard. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.

8. Deliberation, updates and/or action regarding the FY2019-2020 Interlocal Cooperation Agreement between Bexar County Emergency Services District No. 2 and Bexar County Emergency Services District 6 Fire & Rescue, Inc. – A motion was made by Commissioner Rait to approve the FY2019-2020 Interlocal Cooperation Agreement between Bexar County Emergency Services District No. 2 and Bexar County Emergency Services District 6 Fire & Rescue, Inc. as presented. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney,

9. Deliberation, updates and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, retirement and/or reassignment of duties of public officers, commissioners, members, or employees. – A motion was made by Commissioner Harris to allow a step pay increase for every two years of service for all members for the FY2019-2020 as per the approved pay scale. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.

10. Determine date, possible recurring date, time and any additional agenda items for the next meeting. – Medical Insurance Proposals to be added to the next agenda. September 3, 2019 at 7:00 PM and September 26, 2019 at 7:00 PM

11. Adjourn. – A motion was made by Commissioner Harris to adjourn the meeting at 8:58 PM (20:58). A second to the motion was made by Commissioner Rait. The motion carried with 5-Aye and 0-Ney.

ATTEST:

Signature

Name/Title

Date

Signature

Name/Title

Date