



# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



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## MEETING MINUTES JULY 25, 2019

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**  
– The meeting was called to order by Commissioner Harris at 7:18 PM (19:18). A quorum was established with Commissioner Harris, Commissioner Noakes, Commissioner Rait, Commissioner Cash and Commissioner Fite present.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – Mike Mouser asked if we would introduce our selves to his neighbor. There were no other requests for Citizen Public Forum.
3. **Command Staff Report** – The Command Staff Report was give by Chief Rodriguez.
  - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
    - i. **Remodel and Repairs to Station 121** – Action was not taken on this item.
    - ii. **Purchase of Otto 500 microphones and new batteries for handheld radios** – A motion was made by commissioner Harris amend the budget and transfer \$25,000 from IT Hardware to Telecommunications budget and authorize the purchase Power Products lithium polymer batteries and Otto 500 microphones for the XG-75 radios as proposed by Dailey-Wells Communications at a total cost of \$12,156.25. A second to the motion was made by Commissioner Fite. The motion carried with 5-Aye and 0-Ney.
    - iii. **Purchase of firefighting equipment and tools ambulances.** – A motion was made by Commissioner Noakes to approve the proposal from Municipal Emergency Services authorizing the purchase of firefighter equipment and tools for the new ambulances at a cost of \$2,966.24. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
    - iv. **Purchase of medical equipment ambulances.** – A motion was made by Commissioner Noakes to approve the proposals from Zoll for Ventilators and ResQ CPR as a sole source authorizing the purchase five ventilators and five ResQ CPR devices; and to approve the purchase of five CME BodyGaurd Infusion Pumps from Bound Tree under BuyBoard contracted pricing for a total cost of \$78,076.20. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.
    - v. **Purchase of ballistic armored safety gear.** – A motion was made by Commissioner Rait to approve the proposal from Delta Industrial Service and Supply based on the universal fit of their vest authorizing the purchase of ballistic armored safety gear at a cost of \$48,590.80. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.
    - vi. **Purchase of honor guard dress uniforms.** – A motion was made by Commissioner Harris to approve the proposals from Marlow White authorizing the purchase of five honor guard



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uniforms and ten dress uniforms at a cost of \$13,178.50. A second to the motion was made by Commissioner Fite. The motion carried with 5-Aye and 0-Ney.

- vii. **Purchase of bunker gear and personal protective equipment.** – A motion was made by Commissioner Harris to approve the proposals from Dooley Tackaberry, Delta Fire and Safety authorizing the purchase of eleven sets of bunker gear, twenty-six helmet fronts, and fifteen helmets at a cost of \$52,413.98. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney.
- viii. **Purchase of gear racks.** – A motion was made by Commissioner Cash to approve the proposal from NAFECO for bunker gear racks at a cost of \$7,422.00. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.
- ix. **Purchase of a training tower.** – A motion was made by Commissioner Harris to amend the budget adding \$120,000.00 to the training budget for a training tower and to authorize Chief Rodriguez to proceed with obtaining cost proposals. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney.

4. **Deliberation, updates and/or action regarding the meeting minutes from June 19, 2019 and June 27, 2019.** – A motion was made by Commissioner Harris to approve the meeting minutes from June 19, 2019 and June 27, 2019 as presented. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
5. **Deliberation, updates and/or action regarding the Bexar County ESD No. 2 et al v. Gary Belzung d/b/a Gary Belzung et al; Cause No. 2019-CI-10108; 73<sup>rd</sup> Judicial District; Bexar County, Texas.** – This item was addressed after Item 15. The board entered closed session at 9:37 PM (21:37) as per Texas Government Code 551.071 to confer with legal counsel. The board entered open session at 9:47 PM (21:47) with no action taken during closed session. A motion was made by Commissioner Harris to proceed as discussed with legal counsel during closed session. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.
6. **Deliberation, updates and/or action regarding legal services contract with Sanchez & Wilson, PLLC.** – This item was addressed after Item 15. – A motion was made by Commissioner Harris to amend the legal services contract with Sanchez & Wilson, PLLC to increase the hourly rate to \$300.00 per hour. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.
7. **Deliberation, updates and/or action regarding the following financial items:**
  - a. **Financial Reports**
  - b. **Cash Reconciliations**
  - c. **Investment Reports**
  - d. **Authorization to pay/ratify monthly bills due/paid**

A motion was made by Commissioner Harris to approve items 7.a. – 7.d. as presented. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney. Commissioner Cash exited the meeting at 9:00 PM (21:00). A quorum continued with the remaining four commissioners present.



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- e. **FY2019-2020 Budget** –A motion was made by Commissioner Rait to approve the FY2019-2020 Budget adding \$10,000 to training. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.
  - f. **Request from District 2 Fire and Rescue to transfer \$650,000 from Bexar County ESD No. 2 Frost Checking Account.** – A motion was made by Commissioner Harris to transfer \$650,000 from BCESD2 Frost checking account to D2FR Frost checking account. A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney.
  8. **Deliberation, updates, and/or action regarding new signature cards for all Frost Bank accounts.**  
– A motion was made by Commissioner Harris to remove Randy McGinnis from all Frost Bank accounts and to add Brian Fite to all Frost Bank account. A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney.
  9. **Deliberation, updates and/or action regarding the notice of fees for 2019 Tax Roll Year from Albert Uresti, MPA, PCC, Bexar County Tax Assessor-Collector.** – A motion was made by Commissioner Rait to accept the notice of fees for the 2019 Tax Roll Year from Albert Uresti, MPA, PCC, Bexar County Tax Assessor-Collector. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.
  10. **Deliberation, updates and/or action regarding the approval of the 2019 effective/rollback tax rate worksheet provided by Albert Uresti, MPA, PCC Bexar County Tax Assessor-Collector and publication of same.** – Action was not taken on this item.
  11. **Deliberation, updates and/or action regarding setting a proposed 2019 tax rate.** – Action was not taken on this item.
  12. **Deliberation, updates and/or action regarding the setting for public hearings on the proposed 2019 tax rate and publication of same.** – Action was not taken on this item.
  13. **Deliberation, updates and/or action regarding the disposition of unused and/or damaged property and equipment.** – A motion was made by Commissioner Rait to auction the 2003 GMC Pumper (Engine 4), the 2004 Ford Super Duty (BT123), the 2003 Ford Super Duty (SQ161), and the 1987 AM Gen 5 Ton (HB121) as unused property through Rene Bates Auctioneers. A second to motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.
  14. **Deliberation, updates and/or action regarding a waiver of penalty request from Albert Uresti, MPA, PCC Tax Assessor-Collector.** – A motion was made by Commissioner Noakes to waive penalty and interest on Tax Account 04413-100-1040 as requested by Albert Uresti, MPA, PCC Bexar County Tax Assessor-Collector. A second to the motion was made by Commissioner Fite. The motion carried with 4-Aye and 0-Ney.
  15. **Deliberation, updates and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, retirement and/or reassignment of duties of public officers, commissioners, members, or employees.** – A motion was made by Commissioner Harris to
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transition Brad Bendele from part time to full time in the Prevention and Community Outreach Division under FA01 base pay. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.

- 16. **Determine date, possible recurring date, time and any additional agenda items for the next meeting.** – Next monthly meeting tentatively on August 27, 2019 @ 7:00 PM. Tax Rate Meeting and Public Hearing to be determined.
- 17. **Adjourn.** – A motion was made by Commissioner Noakes to adjourn the meeting at 10:00 PM (22:00). A second to the motion was made by Brian Fite. The motion carried with 4-Aye and 0-Ney.

ATTEST:

*[Handwritten Signature]*

Signature

*[Handwritten Signature]*

Signature

*Justin R. Noakes / SEC*

Name/Title

*DAVID C HABIBIS / PH-ES*

Name/Title

*08-27-2019*

Date

*27 AUG 19*

Date