



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES JUNE 19, 2019

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.** – The Meeting was called to order by Commissioner Harris at 7:05 PM (19:04). A quorum was established with Commissioner Harris, Commissioner Cash, Commissioner Noakes and Commissioner Rait present.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – There were no public requests for Citizen Public Forum.
3. **Introduction of a new Bexar County Emergency Services District No. 2 Commissioner.** – Commissioner Brian Fite was introduced as the newest appointed Bexar County Emergency Services District No. 2 Commissioner appointed by Bexar County Commissioner Court.
4. **Execution of Oath of Office and Statement of Officer for new Bexar County Emergency Services District No. 2 Commissioner.** – The Oath of Office and Statement of Officer was administered to Commissioner Fite by Commissioner Harris.
5. **Deliberation, updates and/or action regarding the election of officers.** – A motion was made by Commissioner Rait to appoint Commissioner Harris to the position of President. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney. A motion was made by Commissioner Harris to appoint Commissioner Rait to the position of Treasurer. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney. A motion was made by Commissioner Cash to appoint Commissioner Cash to the position of Vice President. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney. A motion was made by Commissioner Harris to appoint Commissioner Noakes to the position of Secretary. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney. A motion was made by Commissioner Harris to appoint Commissioner Fite to the position of Assistant Treasurer. A second to the motion was made by Commissioner Rait. The motion carried with 5-Aye and 0-Ney.
6. **Command Staff Report** – The Command Staff Report was given by Chief Rodriguez.
 - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
 - i. **Building/Foundation Issues at Station 123** – Action was not taken on this item.
 - ii. **Remodel and Repairs to Station 121** – Action was not taken on this item.
 - iii. **Purchase of Mobile Modems for Ambulances and Suburbans** – A motion was made by Commissioner Noakes to purchase seven Sierra Wireless AirLink MG90 Data Modems for five ambulances and two suburbans. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



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- iv. **Purchase of Emergency Lighting, Equipment, Radios, Paint and Decaling of Suburbans.** A motion was made by Commissioner Harris to approve Advantage Communications HGAC proposal to purchase of 4 Motorola Radios in the amount of \$24,388.04. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney. A motion was made by Commissioner Harris to approve FarrWest's BuyBoard proposal to outfit two suburbans with emergency lighting, equipment, paint and decaling in the amount of \$57,194.64. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney. A motion was made by Commissioner Harris to approve Ground Control Global's proposal to purchase a satellite radio for one suburban. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney.
- v. **Purchase of Sparky the Dog Fire Prevention Robot and Costume Kit** – A motion was made by Commissioner Cash to approve Robotronics, Inc's sole source proposal to purchase a Sparky & Pumper Remote Controlled Robot, Sparky the Dog Costume Kit and accessories in the amount of \$16,782.00. A second to the motion was made by Commissioner Fite. The motion carried with 5-Aye and 0-Ney.
- vi. **Renewal of Medical Control Services Contract with University of Texas Health Science Center at San Antonio.** – A motion was made by Commissioner Harris to approve the renewal of the Medical Control Services Contract with University of Texas Health Science Center at San Antonio in the amount of \$30,000 for one year. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
7. **Deliberation, updates and/or action regarding the meeting minutes from May 22, 2019.** – A motion was made by Commissioner Cash to approve the meeting minutes from May 22, 2019. A second to the motion was made by Commissioner Rait. The motion carried with 5-Aye and 0-Ney.
8. **Deliberation, updates and/or action regarding the following financial items:**
- a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to pay/ratify monthly bills due/paid**
A motion was made by Commissioner Rait to approve Items 8.a – 8.d as presented. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
 - e. **FY2018-2019 Financial Review and Audit Preparations** – A motion was made by Commissioner Harris to approve the engagement letter from Martinez Rosario & Co. to perform the financial review and prepare the audit report for the FY2018-2019 Audit. A second to the motion was made by Commissioner Noakes. The motion carried with 5-Aye and 0-Ney.
 - f. **FY2018-2019 Budget Amendments** – A motion was made by Commissioner Rait to authorize the amendment of the budget as per Revision 001 of the FY2018-2019 Budget. A second to the motion was made by Commission Noakes. The motion carried with 5-Aye and 0-Ney.
 - g. **FY2019-2020 Budget** – Action was not taken on this item.
9. **Deliberation, updates and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, retirement and/or reassignment of duties of public**
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BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



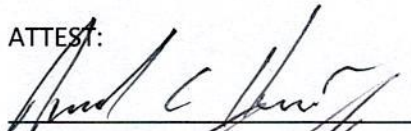
officers, commissioners, members, or employees. – Commissioner Cash left the meeting at 9:02 PM (21:02). A motion was made by Commissioner Rait to increase staffing by 24 employees for Station 122 and Station 125. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.

10. Deliberation, updates, and/or action regarding the resolution to authorize of a Premium Only Health Insurance Plan. – A motion was made by Commissioner Harris to adopt Resolution 06192019-0001 for the approval of a Premium Only Health Insurance Plan. A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney.

11. Determine date, possible recurring date, time and any additional agenda items for the next meeting. – Tentatively July 25th, 2019 at 7:00 PM

12. Adjourn. – A motion was made by Commissioner Rait to adjourn the meeting at 9:16 PM (21:16). A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.

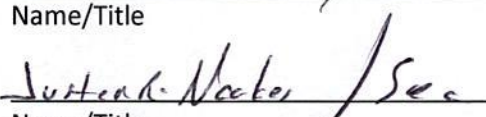
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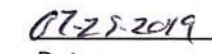

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