



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES APRIL 24, 2019

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order by Commissioner Harris at 7:38 PM (19:38). A quorum was established with Commissioner Harris, Commissioner Rait and Commissioner Cash present. Commissioner Noakes and Commissioner McGinnis were absent.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – There were no public requests for citizen public forum.
3. **Command Staff Report** – The Command Staff Report was given by Chief Rodriguez
 - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
 - i. **Building/Foundation Issues at Station 123** – The District's Attorney is currently working on filing suit. No action taken.
 - ii. **Remodel and Repairs to Station 121** – Administration is continuing to get proposals for repairs. No action taken.
 - iii. **Replacement of Air Conditioner at Station 121 Hall** – A motion was made by Commissioner Cash to approve the replacement of the Air Conditioning System in the Hall accepting the proposal from A-C Masters at a cost of \$9,420.00. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.
4. **Deliberation, updates and/or action regarding the meeting minutes from March 19, 2019.** – A motion was made by Commissioner Harris to approve the meeting minutes from March 19, 2019. A second to the motion was made by Commissioner Cash. The motion carried with 3-Aye and 0-Ney.
5. **Deliberation, updates and/or action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to pay/ratify monthly bills due/paid**
A motion was made by Commissioner Rait to approve items 5.a. – 5.d. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
 - e. **FY2017-2018 Audit** – Final Draft of Audit to be made available for Board review in May 2019 meeting. No action taken.
6. **Deliberation, updates and/or action regarding the Paychex Benefits Administration Services.** – A motion was made by David Harris to use Paychex Benefits Administration Services as the Agent of



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



Record for Health Insurance Brokerage Services reducing Paychex Monthly Fees. A second to the motion was made by Commissioner Cash. The motion carried with 3-Aye and 0-Ney.

- 7. **Deliberation, updates and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, retirement and/or reassignment of duties of public officers, commissioners, members, or employees.** – A motion was made by Commissioner Harris to authorize a step pay increase for only the members that will have a two-year anniversary date between April 24, 2019 to September 30, 2019, thus equaling a step on the pay scale for every 2 years of employment. A second to the motion was made by Commissioner Cash. The motion carried with 3-Aye and 0-Ney.
- 8. **Deliberation, updates and/or action regarding Government Relations Services and Proposal from R4 Strategies.** – A motion was made by Commissioner Cash to approve the Government Relations Services Proposal from R4 Strategies pending a full contract review by the District's Attorney. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
- 9. **Deliberation, updates and/or action regarding insurance coverage related to Court Case # 2017CR7374 involving Gilbert M Perez.** – No action taken.
- 10. **Deliberation, updates and/or action regarding the recognition of members as it pertains to the implementation of EMS Services.** – The Board would like to thank each member that participated with the setup and implementation of the EMS System and would like to congratulate them for the hard work and dedication. No action taken.
- 11. **Determine date, possible recurring date, time and any additional agenda items for the next meeting.** – A tentative date of Wednesday, May 22, 2019 at 7:00 PM (19:00) was set.
- 12. **Adjourn.** – A motion was made by Commissioner Cash to adjourn the meeting at 8:44 PM (20:44). A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.

ATTEST:

[Signature]
Signature

DAVID C HARRIS VP
Name/Title

22 MAY 19
Date

[Signature]
Signature

Chris Rait SEC/TRES
Name/Title

5/22/19
Date