



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES FEBRUARY 26, 2019

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
 - The meeting was called to order by Commissioner McGinnis at 7:32 PM (19:32). A quorum was established with Commissioner McGinnis, Commissioner Harris, Commissioner Rait, Commissioner Cash and Commissioner Noakes present.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – There were no requested for public forum.
3. **Command Staff Report**
 - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
 - i. **Building/Foundation Issues at Station 123** – A motion was made by Commissioner McGinnis to pay A-1 Engineer after legal counsel has confirmed receipt of all necessary documents. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.
 - ii. **Remodel and Repairs to Station 121** – No action was taken.
 - iii. **Purchase of Rescue Tools for E121, E122 & E123** – A motion was made by Commissioner McGinnis to purchase 3 sets of battery powered rescue tools. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.
 - iv. **Purchase of EMS Equipment necessary to carry whole blood.** – A motion was made by Commissioner McGinnis to purchase the necessary equipment to carry whole blood from QinFlow and accept the proposal of \$5,093.86. A second to the motion was made by Commissioner Rait. The motion carried with 5-Aye and 0-Ney.
4. **Deliberation, updates and/or action regarding the meeting minutes from January 18, 2019.** – A motion was made by Commissioner McGinnis to approve the meeting minutes from January 18, 2019. A second to the motion was made by Commissioner Harris. The motion carried with 5-Aye and 0-Ney.
5. **Deliberation, updates and/or action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**
 - d. **Authorization to pay/ratify monthly bills due/paid**

A motion was made by Commissioner McGinnis to accept and approve items 5.a – 5.d. A second to the motion was made by Commissioner Cash. The motion carried with 5-Aye and 0-Ney.



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



The board entered closed session under Texas Government Code 551.071 (Attorney Consultation) and 551.074 (Personnel Matters) at 8:19 PM (20:19). The board resumed open session at 9:41 PM (21:41) with no action taken in closed session. Commissioner McGinnis noted that Commissioner Cash left the meeting at 9:01 PM (21:01).

- 6. **Deliberation, updates and/or action regarding Longbow Partners proposal for legislative and governmental relations consulting services.** – A motion was made by Commissioner McGinnis to terminate the Longbow Partners agreement for governmental relation consulting services. A second to the motion was made by Commissioner Noakes. The motion carried with 4-Aye and 0-Ney.
- 7. **Deliberation, updates and/or action regarding issuance of a Request for Proposals/Qualifications for governmental relations consulting services.** – No action was taken. The General Manager and Fire Chief will reach out to the County Government Affairs about the services they provide and report to the board at a future meeting.
- 8. **Deliberation, updates and/or action regarding the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, retirement and/or reassignment of duties of public officers, commissioners, members, or employees.** – A motion was made by Commissioner Harris to approve Resolution 02262019-001 Retiring Badge No. 2003 in memory of Division Chief Trevor Wortes. A second to the motion was made by Commissioner McGinnis. The motion carried with 4-Aye and 0-Ney. A motion was made by Commission McGinnis to adopt as of October 1, 2018; Pay Code FA04 at the base rate for the Assistant Fire Chief; Pay Code FA05 at the base rate for the Fire Chief; and Pay Code FA06 at the base rate for the General Manager. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney. A motion was made by Commissioner Harris to increase staffing by 5-full time members in operations for and 1-part time captain in maintenance. A second to the motion was made by Commissioner McGinnis. The motion carried with 4-Aye and 0-Ney. A motion was made by Commissioner McGinnis to adopt the compensation rate for Commissioners in accordance with Texas Health and Safety Code 775.038 and Texas Water Code 49.060 to begin February 26, 2019. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.
- 9. **Determine date, possible recurring date, time and any additional agenda items for the next meeting.** – Next Meeting March 19, 2019 at 7:00 PM (19:00).
- 10. **Adjourn.** – A motion was made by Commissioner McGinnis to adjourn the meeting at 10:03 PM (22:03). A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.

ATTEST:


Signature


Name/Title


Date


Signature


Name/Title


Date