



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES DECEMBER 21, 2018

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order by Commissioner McGinnis at 7:32 PM (19:32). A quorum was established with Commissioner McGinnis, Commissioner Rait and Commissioner Harris present. Commissioner Benito and Commissioner Cash were absent.
1. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – There were no requests from citizens to address the board.
2. **Deliberation, updates and/or action regarding the election of officers of the board.** – The meeting recessed at 7:34 PM (19:32). The meeting was called to order at 7:36 PM (19:36) by Commissioner McGinnis and a quorum was established with Commissioner McGinnis, Commissioner Rait and Commissioner Harris present. Commissioner Benito and Commissioner Cash were absent. A motion was made by Commissioner Harris to elect Commissioner McGinnis as President, Commissioner Harris as Vice President, Commissioner Rait as Secretary/Treasurer, Commissioner Cash as Assistant Treasurer. A second to the motion was made by Commissioner Rait. The motion carried 3-Aye and 0-Ney.
3. **Deliberation, updates and/or action regarding the authorized signatory status of all Bexar County Emergency Services District No. 2's financial institution accounts.** – A motion was made by Commissioner McGinnis to remove Commissioner Benito's signatory authority from all Bexar County Emergency Services District No. 2 Financial Accounts and to add Christopher Rait. A second to the motion was made by Commissioner Harris. The motion carried 2-Aye, 0-Ney and 1-Abstention from Christopher Rait.
4. **Command Staff Report** – The Command Staff Report was given by Fire Chief Rodriguez.
 - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
 - i. **Building/Foundation Issues at Station 123** – No action taken.
 - ii. **Paramedic School & Books for 6 Members** – A motion was made by Commissioner Rait to approve up to \$4,982 for books required for 6 members to attend Paramedic school. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.
5. **Deliberation, updates and/or action regarding the meeting minutes from November 16, 2018 and the workshop minutes from November 30, 2018.** – A motion was made by Commissioner McGinnis to approve the meeting minutes from November 16, 2018 and the workshop minutes from November 30,



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2018. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.

6. Deliberation, updates and/or action regarding the following financial items:

- a. Financial Reports
- b. Cash Reconciliations
- c. Investment Reports
- d. Authorization to pay/ratify monthly bills due/paid

A motion was made by Commissioner McGinnis to approve items 6.a – 6.d. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye and 0-Ney.

7. Deliberation, updates and/or action on the disposition of unused and/or damaged equipment. –
No items were presented, No action taken.

8. Deliberation, updates and/or action regarding the legal services agreement with Sanchez & Wilson, PLLC. – A motion was made by Commissioner McGinnis to authorize a contract amendment for the hourly rate to increase by \$25 an hour to \$225 and hour for legal services beginning October 1, 2019. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye and 0-Ney.


9. Deliberation, updates and/or action regarding the 2018 Certified Tax Roll as submitted by Albert Uresti, MPA, PCC Bexar County Tax Assessor-Collector. – A motion was made to approve the 2018 Certified Tax Roll submitted by Bexar County Tax Assessor-Collector Albert Uresti, MPA, PCC. A second to the motion was made by Commissioner Rait. The motion carried 3-Aye, 0-Ney.

10. Deliberation, updates and/or action on the hiring, appointment, employment, vacation, evaluation, duties, pay rates, reassignment of duties of public officers, members, or employees. – A board entered into closed session at 8:38 PM (20:38) to conduct a private consultation with the Board’s attorney under §551.071 and as it pertains to Personnel under §551.074. The meeting entered into open session at 9:59 PM with no action taken during closed session. No action was taken in open session.


11. Determine date, possible recurring date, time and any additional agenda items for the next meeting. – January 18, 2019

12. Adjourn. – A motion was made by Commissioner Rait to adjourn the meeting at 10:11 PM (22:11). A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye, 0-Ney.

ATTEST:



Signature


Name/Title


Date


Signature


Name/Title


Date