

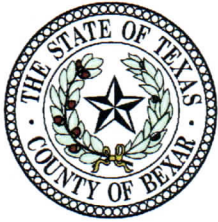
BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES NOVEMBER 16, 2018

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
 - The meeting was called to order at 7:30 PM (19:30) by Commissioner Benito. A quorum was established with Commissioner Benito, Commissioner Cash, Commissioner Harris and Commissioner Rait present. Commissioner McGinnis was absent.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – No Public Speakers.
3. **Command Staff Report** – The Command Staff Report was presented by Chief Rodriguez.
 - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
 - i. **Building/Foundation Issues at Station 123** – The Board entered into closed session at 7:41 PM (19:41) to conduct a private consultation with the Board's attorney under Chapter §551.071 of the Texas Government Code and for Agenda Item 11 to conduct a private consultation with the Board's attorney under §551.071 and as it pertains to Personnel under §551.074. The Board entered into open session at 8:24 PM (20:24) with no action taken during closed session. A motion was made by Commissioner Cash to move forward as discussed with the attorney in closed session on the building and foundation issues at Station 123. A second to the motion was made by Commissioner Rait. The motion carried with 3-Aye, 0-Ney, and 1-Abstention from Commissioner Benito.
 - ii. **Purchase of Two Ambulances** – Ambulances have been delivered. No action taken.
 - iii. **Purchase of Medical Equipment** – A motion was made by Commissioner Harris to authorize up to \$30,000 for medical equipment approving Stryker's proposal to outfit stretchers in Medic 121 and Medic 123 and approving Technimount's proposal for safety arms and lifepak mount arms for all stretchers. A second to the motion was made by Commissioner Cash. The motion carried with 3-Aye, 0-Ney and 1-Abstention from Commissioner Benito.
 - iv. **ISO Audit** – No action taken.
4. **Deliberation, updates and/or action regarding the meeting minutes from October 19, 2018 and November 1, 2018.** – A motion was made by Commissioner Cash to approve the meeting minutes from October 19, 2018 and November 1, 2018 as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye, 0-Ney and 1-Abstention from Commissioner Benito.
5. **Deliberation, updates and/or action regarding the following financial items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**



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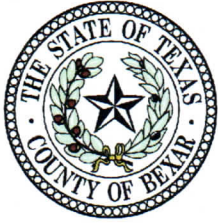


c. Investment Reports

d. Authorization to pay/ratify monthly bills due/paid

A motion was made by Commissioner Cash to approve items 5a-5d as presented. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye, 0-Ney and 1-Abstention from Commissioner Benito.

6. **Deliberation, updates and/or action on the disposition of unused and/or damaged equipment.** – A motion was made by Commissioner Harris to auction as presented, both Kiaser 2.5 Ton Brush Trucks, the AMG 5 Ton Brush Truck, the 1991 Pierce Fire Engine and the 1993 Peirce Fire Engine, and provided that the units do not sell in auction, the board authorizes the salvage of the same equipment. A second to the motion was made by Commissioner Cash. The motion carried with 3-Aye, 0-Ney and 1-Abstention from Commissioner Benito.
7. **Deliberation, updates and/or action regarding the operations of providing tactical medicine and ballistic personal protective equipment.** –Chief Rodriguez will develop a policy to present to the board. No action taken.
8. **Deliberation, updates and/or action regarding leasing of facilities for administration staff.** – General Manager Brown and Chief Rodriguez will explore possible locations and present at a future meeting. No action taken.
9. **Deliberation, updates and/or action regarding the goals of the department as it pertains to higher levels of education.** – The Board will review the goals set in Chief Rodriguez's proposed bulletin and address at future meeting. No action take.
10. **Deliberation, updates and/or action regarding the evaluation of Bexar County Emergency Services District No. 2 as it compares to similar Emergency Services Districts in size and function and on-site review of same similar Emergency Services Districts.** – Commissioner Benito recommends that a site visit of other ESDs be completed for educational purposes. A motion was made by Commissioner Cash to approve education trip to review other Emergency Services Districts with Chief Rodriguez to contact Pflugerville Fire Department to get dates to tour their district and evaluate their operations. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye, 0-Ney and 1-Abstention from Commissioner Benito.
11. **Deliberation, updates and/or action on the hiring, appointment, employment, vacation, evaluation, duties, pay rates, reassignment of duties of public officers, members, or employees.** – During closed session, the Board conducted a private consultation with the Board's attorney under §551.071 and as it pertains to Personnel under §551.074 of the Texas Government Code. No action was taken during closed session and no action was taken in open session.
12. **Determine date, possible recurring date, time and any additional agenda items for the next meeting.** November 30, 2018 at 7 PM and December 21, 2018 at 7 PM



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13. **Adjourn.** – A motion was made by Commissioner Cash to adjourn at 9:27 PM (21:27). A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye, 0-Ney and 1-Abstention from Commissioner Benito.

ATTEST:

Signature

Randy McGinnis Pres
Name/Title

21 Dec 18
Date

Signature

Chris Rait Sec TEE
Name/Title

21 Dec 18
Date