

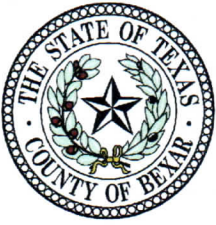
BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES SEPTEMBER 21, 2018

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order at 7:13 PM (19:13) by Commissioner Benito. A quorum was established with Commissioner Benito, Commissioner Harris, Commissioner Cash and Commissioner Rait present. Commissioner McGinnis was absent.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – No public comments were made.
3. **Command Staff Report** – The command staff report was given by Chief Rodriguez.
 - **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
 - i. **Building/Foundation Issues at Station 123** – No action taken.
 - ii. **Purchase of Two Ambulances** – No action taken.
 - iii. **Purchase of a Pre-Owned Ambulance** – No action taken.
 - iv. **ISO Audit** – Chief Rodriguez to schedule final visit. No action taken.
 - v. **Purchase of STRAC ID Printing Equipment** – A motion was made by Commissioner Harris to approve up to \$10,000 for STRAC ID printing software and equipment. A second to the motion was made by Commissioner Cash. The motion carried with 4-Aye and 0-Ney.
4. **Deliberation, updates and/or action regarding the meeting minutes from August 31, 2018, September 7, 2018 and September 7, 2018 Special Meeting.** – A motion was made by Commissioner Cash to approve the meeting minutes from August 31, 2018; September 7, 2018 and September 7, 2018 Special Meeting as presented. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.
5. **Deliberation, updates and/or action regarding the following items:**
 - **Financial Reports**
 - **Cash Reconciliations**
 - **Investment Reports**
 - **Authorization to pay/ratify monthly bills due/paid**A motion was made by Commissioner Cash to approve items 5.a. – 5.d. as presented. A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.
6. **Deliberation, updates and/or action regarding the San Antonio Special Annexation Election on Tuesday, November 6, 2018.** – A motion was made by Commissioner Benito to print 15,000 facts based newsletter and to mail three facts based newsletters or flyers to all residents and business owners of



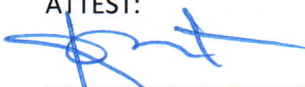
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Bexar County ESD No. 2 in the annexation area notifying them of the San Antonio Special Annexation Election starting now; the second mail out on or near October 15, 2018; and the third mail out on or near October 26, 2018; while not to exceed the cost of \$30,000; and to add \$30,000 to the publication budget. A second to the motion was made by Commissioner Cash. The motion carried with 4-Aye and 0-Ney.

- 7. **Deliberation, updates and/or action regarding the renewal of General Liability, Commercial, Automotive, and Directors and Officers Insurance Policy.** – A motion was made by Commissioner Cash to renew the insurance policy with VFIS. A second to the motion was made by Commissioner Harris. The motion carried 4-Aye and 0-Ney.
- 8. **Deliberation, updates and/or action on the hiring, appointment, employment, vacation, evaluation, duties, pay rates, reassignment of duties of public officers, members, or employees.** – A motion was made by Commissioner Cash to adopt a Paramedic Retention Bonus Program and for an employee retention agreement to be drafted by the District’s Legal Counsel to include all of the following:
 - All Staff at a Battalion Chief Rank or lower that have a DSHS Certification of Paramedic, including future paramedics once the DSHS Certification is obtain, and new hires at a Paramedic Level.
 - \$2000 up front bonus and an additional \$3000 bonus after 24 months.
 A second to the motion was made by Commissioner Rait. The motion carried with 4-Aye and 0-Ney.
- 9. **Determine date, possible recurring date, time and any additional agenda items for the next meeting.** – Tentatively October 19, 2018 at 7:00 PM
- 10. **Adjourn.** – A motion was made by Commissioner Cash to adjourn the meeting at 8:00 PM (20:00). A second to the motion was made by Commissioner Harris. The motion carried with 4-Aye and 0-Ney.


ATTEST:




 Signature




 Signature




 Name/Title



 Name/Title



 Date



 Date