

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

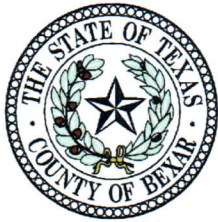


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## MEETING MINUTES JUNE 18, 2018

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
  - The meeting was called to order at 7:59 PM (19:59) by Commissioner Benito. A quorum was established with Commissioner Benito, Commissioner Cash and Commissioner Harris present. Commissioner McGinnis was absent.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – No Public Speakers.
3. **Deliberation, updates and/or action regarding Armstrong, Vaughan & Associates FY2016-2017 Audit.** – Audit is complete and was submitted to the County Auditor on May 29, 2018. No Action Taken.
4. **Command Staff Report**
  - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
    - i. **Building/Foundation Issues at Station 123** – No Action Taken.
    - ii. **Purchase of a Replacement Command Tahoe** – Tahoe has been delivered. No Action Taken.
    - iii. **Purchase of a Battalion Chief Response Vehicle** – To be delivered mid July. No Action Taken.
    - iv. **Purchase of Two Ambulances** – To be delivered late July or early August. No Action Taken.
    - v. **Purchase of Bunker Gear Extractors/Dryers** – A motion was made by Commissioner Benito to approve Gear Cleaning Solutions proposal for Bunkers Gear Extractor and Dryer at a cost not to exceed a cost of \$25,000. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye, 0-Ney.
    - vi. **ISO Audit.** – Consultant Mike Piestch will conduct final review on June 19 & 20. No Action Taken.
    - vii. **Station Alerting System at Station 121** – Alerting System Installed. No Action Taken.
    - viii. **Contract for EMS Medical Control Services** – A motion was made by Commissioner Cash to execute the University of Texas Health Science Center San Antonio Agreement for Emergency Medical Services Medical Direction at a cost of \$30,000 for the first year. A second to the motion was made by Commissioner Harris. The motion carried 3-Aye, 0-Ney.
5. **Review/Approval of the meeting minutes from May 17, 2018.** – A motion was made by Commissioner Cash to approve the meeting minutes from May 17, 2018. A second to the motion was made by Commissioner Benito. The motion carried with 3-Aye, 0-Ney.
6. **Deliberation, updates and/or action regarding the following items:**



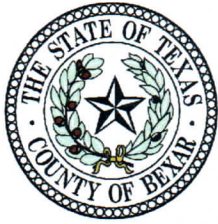
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- a. **Financial Reports**
- b. **Cash Reconciliations**
- c. **Investment Reports**
- d. **Authorization to pay/ratify monthly bills due/paid**

A motion was made by Commissioner Cash to approve item 6a-6d. A second to the motion was made by Commissioner Harris. The motion carried 3-Aye, 0-Ney.

7. **Deliberation, updates and/or action regarding a Tuition Assistance and Educational Incentive Pay Program.** – No Action Taken. Deferred to Next Meeting.
8. **Deliberation, updates and/or action regarding the renewal of Health, Dental, Vision, & Life insurance.** – A motion was made by Commissioner Cash to Renew Healthcare Insurance with Blue Cross Blue Shield of Texas; Dental Insurance with Dental Select; Vision and Life Insurance with MetLife and no additional cost to premiums for Bexar County ESD No. 2 or its members for a term of 14 months and approval of the General Manager to execute agreements. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye, 0-Ney.
9. **Deliberation, updates and/or action regarding the General Liability, D&O, Automotive, Property & Malpractice Insurance.** – No Action Taken.
10. **Deliberation, updates and/or action on the FY2017-2018 Martinez, Rosario & Company Engagement Letter for Financial Review and Audit Preparation Services.** – A motion was made by Commissioner Cash to approve the Engagement Letter for Financial Review and Audit Preparation Services from Martinez, Rosario & Company for FY2017-2018. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye, 0-Ney.
11. **Deliberation, updates and/or action on the 2018 Effective and Rollback Tax Rate Calculation Form from the Bexar County Tax Assessor Collector.** – A motion was made by Commissioner Cash to approve and submit the 2018 Effective Rollback Tax Rate Calculation Form from the Bexar County Tax Assessor Collector. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye, 0-Ney.
12. **Deliberation, updates and/or action on the hiring, appointment, employment, vacation, evaluation, duties, reassignment of duties of public officers, members, or employees.** – The board entered into closed session at 9:08 PM (21:08). The board entered into open session at 9:35 PM (21:35) with not action taken during closed session. No Action Taken.
13. **Deliberation, updates and/or action on a Lease Extension and Terms of Extension for Vista Community Church.** – A motion was made by Commissioner Harris to allow an extension of lease for Vista Community Church at any upfront cost of \$2400 to extend the lease to December 31, 2018 and to not allow further extensions of the lease agreement. A second to the motion was made by Commissioner Cash. The motion carried with 2-Aye, 0-Ney, and 1-Abstension.





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- 14. **Deliberation, updates and/or action regarding the Investment Committee, Investment Policy and the Strategic Investment Plan.** – A motion was made by Commissioner Harris to approve the Strategic Investment Plan submitted by the Investment Committee with no changes from last year’s plan. A second to the motion was made by Commissioner Cash. The motion carried 3-Aye, 0-Ney. A motion was made by Commissioner Cash to reapprove Investment Policy without changes. A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye, 0-Ney.
- 15. **Deliberation, updates and/or action regarding the FY2018-2019 Budget.** – No Action Taken.
- 16. **Determine date, possible recurring date, time and any additional agenda items for the next meeting.** – July 19, 2018 at 7 PM
- 17. **Adjourn.** – A motion was made by Commissioner Benito to adjourn the meeting at 9:45 PM (21:45). A second to the motion was made by Commissioner Harris. The motion carried with 3-Aye, 0-Ney.


ATTEST:

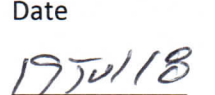
  
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