

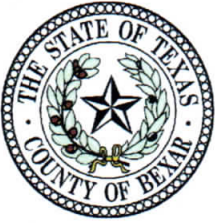
BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES MARCH 21, 2018

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order by Commissioner Benito at 7:10 PM (19:00). A quorum was established with Commissioner Benito, Commissioner Cash, and Commissioner Harris present. Commissioner McGinnis was absent. The Board addressed item 3.a.vii.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – No Public Speakers. The board recessed the meeting at 7:21 PM (19:21). The meeting was called to order by Commissioner Benito at 7:56 PM (19:56). A quorum was established with Commissioner Benito, Commissioner Cash, and Commissioner Harris present. Commissioner McGinnis was absent.
3. **Command Staff Report** – Chief Rodriguez presented the Command Staff Report
 - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
 - i. **Building/Foundation Issues at Station 123** – No Update, No Action Taken.
 - ii. **Purchase of a Replacement Command Tahoe** – Updates Given, No Action Taken.
 - iii. **Purchase of a Battalion Chief Response Vehicle** – Updates Given, No Action Taken.
 - iv. **Purchase of Ambulances** – Updates Given, No Action Taken.
 - v. **Bexar County Hazardous Materials Equipment Memorandum of Understanding** – Updates Given, No Action Taken.
 - vi. **Station Alerting System at Station 121** – A motion was made by Commissioner Benito to approve the Airwave Bid for a station alerting system for Station 121. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
 - vii. **Contract for EMS Medical Control Services** – Dr. Manifold presented the University of Texas Health Science Center at San Antonio Contract for Medical Control Services. A motion was made by Commissioner Benito to approve the UTHSCSA Medical Control Services Contract. A second to the motion was made Commissioner Harris. The motion carried 3- Yes, 0- No. The board addressed item 2.
 - viii. **STRAC Regional Infectious Control Officer Program** – A motion was made by Commissioner Cash to approve the STRAC Regional Infectious Control Officer Program Agreement. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
4. **Review/Approval of the meeting minutes from February 26, 2018.** – A motion was made by Commissioner Cash to approve the meeting minutes from February 26, 2018. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
5. **Deliberation, updates and/or action regarding the following items:**



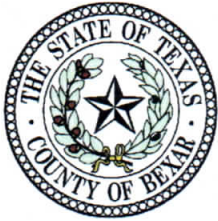
BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



- a. **Financial Reports**
- b. **Cash Reconciliations & Investment Reports**
- c. **Authorization to pay/ratify monthly bills due/paid**

A motion was made by Commissioner Benito to approve items 5.a. – 5.c. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.

6. **Deliberation, updates and/or action regarding presentation of reimbursement check issued to Sanchez & Wilson PLLC.** – An insurance reimbursement check from funds paid by VFIS was presented by Sanchez & Wilson PLLC in the amount of \$42,814.02 to reimburse the District for legal fees covered by VFIS insurance. No Action Taken.
7. **Deliberation, updates and/or action regarding a Tuition Assistance and Educational Incentive Pay Program.** – No Action Taken
8. **Deliberation, updates and/or action on the hiring, appointment, employment, vacation, evaluation, duties, reassignment of duties of public officers, members, or employees.** – The board entered into closed session under section 551.074 and section 551.071 at 8:30 PM (20:30). The board entered into open session at 8:53 PM (20:53) with no action taken during closed session. A motion was made by Richard Cash to add 3 positions to ESD 6 to fulfill the request to add a 5th person per day (1 more person per day). A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
 - a. **Open Assistant Chief Positions** – The board congratulated Mark Montgomery as the new Assistant Fire Chief. No Action Taken.
 - b. **Driver Operator Positions** – No Action Taken.
9. **Deliberation, updates and/or action regarding the following:**
 - a. **FY2017-2018 Budget** – No Action Taken.
 - b. **Strategic Plan** - No Action Taken.
 - c. **10 Year Forecast** - No Action Taken.
 - d. **Sales Tax** - No Action Taken.
 - e. **Sales Tax Assurance Services** – A motion was made by Commissioner Benito to approve the Sales Tax Assurance Services Contract pending review from legal counsel. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
10. **Determine date, possible recurring date, time and any additional agenda items for the next meeting.** – April 23, 2018 at 7:00 PM
11. **Adjourn.** – A motion was made by Commissioner Benito to adjourn the meeting at 9:18 PM (21:18). A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



ATTEST:

Signature

Signature

Name/Title

Name/Title

Date

Date

[Handwritten signature]

JAMES BENT

23 APR 18

[Handwritten signature]

DAVID CHAMBERS Sec/Pres

23 APR 18