



# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



## Notice of Meeting November 29, 2017 7:00 P.M.

Bexar County Emergency Services District No. 2 will conduct a meeting in the Bexar County Emergency Services District No. 2 Meeting Room immediately following the scheduled 7:00 PM District 2 Fire and Rescue Meeting, located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.
2. Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)
3. Deliberation, updates and/or action regarding the Mission Statement
4. Command Staff Report
  - a. Deliberation, updates and/or action regarding the following items presented by Command Staff:
    - i. Building/Foundation Issues at Station 123
    - ii. Purchase of a Command Vehicle
    - iii. Purchase of Ambulances
    - iv. Purchase of Foam
    - v. Staffing/Temporary Fire Station in the Alamo Ranch area
    - vi. Annual T-Shirt & Work Out Clothing Purchase
    - vii. Billing Services for EMS Transport
    - viii. 2017 Annual Firefighter Awards Banquet
5. Review/Approval of the meeting minutes from October 23, 2017.
6. Deliberation, updates and/or action regarding the following Policies and Procedures:
  - a. Purchasing Card Policy and Purchase Card Program
  - b. Critical Vendor List
  - c. Purchasing and Reimbursement Policy
  - d. Commissioners Duties, Responsibilities, Compensation, & Emergency Action Plan
7. Deliberation, updates and/or action regarding the following items:
  - a. Financial Reports
  - b. Cash Reconciliations & Investment Reports
  - c. Authorization to pay/ratify monthly bills due/paid
8. Deliberation, updates and/or action regarding Retirement Match Rate with TCDRS.
9. Deliberation, updates and/or action regarding Armstrong, Vaughan & Associates Audit Engagement Letter for the FY2016-2017 Annual Audit.



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10. Deliberation, updates and/or action regarding Payroll Processing Services.
11. Deliberation, updates and/or action regarding a Tuition Assistance and Educational Incentive Pay Program.
12. Deliberation, updates and/or action on the hiring, appointment, employment, vacation, evaluation, duties, reassignment of duties of public officers, members, or employees.
13. Deliberation, updates and/or action regarding the Certified Tax Roll Report from the Tax Assessor-Collector of Bexar County.
14. Deliberation, updates and/or action regarding on the District's Strategic Plan and 10 Year Forecast.
15. Determine date, possible recurring date, time and any additional agenda items for the next meeting.
16. Adjourn.

The above notice was posted at the Bexar County Courthouse and the Bexar County ESD No. 2 Office before 5:00 P.M., November 24, 2017.

*Note: Pursuant to Texas Government Code §551.127, one or more Commissioners of the Bexar County Emergency Services District No. 2 may participate remotely in this properly posted public meeting by means of a two-way video conference call via live video and audio feed clearly visible and audible to each other commissioner and to members of the public in attendance at 2096 Talley Road, San Antonio, TX 78253. The Board of Commissioners reserves the right to adjourn into Closed Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code as it pertains to private consultation with the Board's attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). CLOSED SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.*