

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

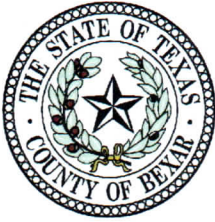


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## MEETING MINUTES JULY 27, 2017

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

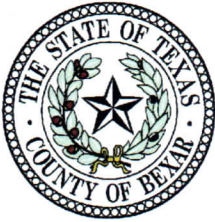
1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
  - The meeting was called to order by Commissioner Benito at 7:34 PM (19:34) and a quorum was established with Commissioner Benito, Commissioner Harris, & Commissioner McGinnis present. Commissioner Cash was absent.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – No Public Speakers.
3. **Command Staff Report**
  - a. **Deliberation, updates and/or action regarding the following items presented by Command Staff:**
    - i. **Building/Foundation Issues at Station 123.** – No Action Taken, waiting on report from A-1 engineers.
    - ii. **Medical Supplies** – A motion was made by Commissioner Benito to ratify the approval of the purchase of 4 Cyanokits from Bound Tree Medical in the amount of \$4,999.60. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
    - iii. **2017 BC2FD Area Fire School** – A motion was made by Commissioner Benito to approve the 2017 BC2FD Area Fire School to be held at the San Antonio College Fire Academy. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
    - iv. **Bexar County Hazardous Materials Team Memorandum of Understanding (MOU)** – No Action Taken, waiting on MOU from the County.
4. **Review/Approval of the meeting minutes from June 21, 2017 & July 06, 2017.** – A motion was made by Commissioner Benito to approve the meeting minutes from June 21, 2017 and July 6, 2017. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
5. **Deliberation, updates and/or action regarding the FY2017-2018 Budget.** – No Action Taken, Review and Discussion only.
6. **Deliberation, updates and/or action regarding the following items:**



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- a. **Financial Reports.** – A motion was made by Commissioner Benito to approve the financial reports submitted. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
  - b. **Cash Reconciliations.** – A motion was made by Commissioner Benito to approve the cash reconciliations. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
  - c. **Authorization to pay/ratify monthly bills due/paid.** – A motion was made by Commissioner Benito to approve payment of the monthly bills submitted. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
7. **Deliberation, updates and/or action regarding Order 2017-07-19-001 to Repeal the Application of the Exemption from Sales and Use Tax for Telecommunications Services.** – A motion was made by Commissioner Benito to approve Order 2017-07-19-001 to Repeal the Application of the Exemption from Sales and Use Tax for Telecommunications Services. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
  8. **Deliberation, updates and/or action regarding the Engagement Letter from Martinez, Rasario & Company to conduct a financial review in preparation of the FY2016-2017 Audit.** – A motion was made by Commissioner McGinnis to approve the Engagement letters from Martinez, Rosario & Company for the financial review and audit preparation for FY2016-2017 with Milo Martinez from Martinez, Rosario & Company in agreement on changing the verbiage in the agreement to include a 5% deduction in fees for every 30 days past the deadline of January 26, 2017. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
  9. **Deliberation, updates and/or action on the ratification of the completed Effective / Rollback calculation worksheet submitted to the Tax Assessor – Collector’s office prior to the deadline of July 14<sup>th</sup> 2017 and approval of the San Antonio Express News for the publication record.** – A motion was made by Commissioner Benito to ratify the approval and completion of the Effective / Rollback Calculation Worksheet submitted to the Tax Assessor-Collector’s office prior to the deadline of July 14<sup>th</sup>, 2017 and approve the publication in the San Antonio Express News. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
  10. **Deliberation, updates and/or action on the updated Depository Agreement for Frost Bank.** – A motion was made by Commissioner Benito to approve the Frost Bank Depository Agreement. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
  11. **Deliberation, updates and/or action regarding:** - The meeting entered into closed session at 8:15 PM (20:15) under section 551.071 to consult with their attorney. The meeting entered into open session at 8:30 PM (20:30) with no action taken during closed session.
    - a. **Klonek v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-00621-FB.** – No Action Taken.
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b. Castillo, Jr. v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-538-OLG. – No Action Taken.

12. Determine date, possible recurring date, time and any additional agenda items for the next meeting. – To Be Determined.

13. Adjourn. – A motion was made by Commissioner Benito to adjourn the meeting at 8:31 PM (20:31). A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.

ATTEST:

Signature

Signature

Name/Title

Name/Title

Date

Date

*James Benito President*

*DAVID HARRIS sec/Tre*

*24 Aug 17*

*24 Aug 17*