

# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2

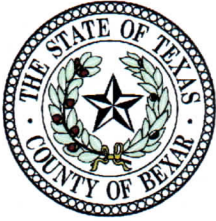


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## MEETING MINUTES JUNE 21, 2017

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**  
– The meeting was called to order by Commissioner Benito at 7:30 PM (19:30) with a quorum established. Commissioner Benito, Commissioner Harris, and Commissioner McGinnis were present. Commissioner Cash was absent.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – No Public Speakers.
3. **Command Staff Report** – The Command Staff Report was given by Chief Rodriguez
  - a. **Updates and/or action on the following items presented by Command Staff:**
    - i. **Building/Foundation Issues at Station 123** – A motion was made by Commissioner McGinnis to accept the A-1 Engineering Proposal not to exceed \$12,700. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
    - ii. **Purchase of EZIO Medical Devices** – A motion was made by Commissioner Benito to purchase EZ-IO Medical Devices accepting the bid and sole source letter from TeleFlex. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
    - iii. **Purchase of Physio Control Lucas 3 Devices** – No Action Taken.
    - iv. **Purchase of SCBA Masks** – A motion was made by Commissioner Benito to purchase SCBA Masks accepting the bid from Municipal Emergency Services. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
    - v. **Purchase of Hose Nozzles** – A motion was made by Commissioner Benito to purchase Nozzles accepting the bid from Metro Fire Apparatus Specialists, Inc. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
    - vi. **Purchase of Tech-Gen Gear** – A motion was made by Commissioner McGinnis to purchase Tech-Gen Gear accepting the bid from Ferrara Fire Equipment. A second to the motion was made by Commissioner Benito. The motion carried 3-Yes, 0-No.
    - vii. **Purchase of Bunker Gear** – A motion was made by Commissioner McGinnis to purchase InnoTech Bunker Gear based on the quality of the gear, accepting the bid from Ferrara Fire



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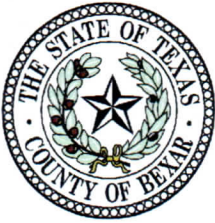


Equipment. A second to the motion was made by Commissioner Benito. The motion carried 3-Yes, 0-No.

The Bexar County Emergency Services District No. 2 Meeting recessed at 7:51 PM (19:51). The meeting was called to order at 8:01 PM (20:01) with Commissioner Benito, Commissioner Harris, and Commissioner McGinnis were present. Commissioner Cash was absent.

- viii. **Purchase of Replacement PPE Items** – A motion was made by Commissioner McGinnis to purchase Replacement/Miscellaneous PPE Items accepting the bid from Ferrara Fire Equipment. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
  - ix. **Purchase of USRX Wildland/Rescue Helmet** – A motion was made by Commissioner Benito to purchase USRX Wildland/Rescue Helmets accepting the bid from Ferrara Fire Equipment. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
  - x. **Purchase Medical Supplies** – Request to Command Staff to look at Purchasing Cooperative and report at following meeting. No Action Taken.
  - xi. **Purchase of Smoke Generator for Training Division** – A motion was made by Commissioner Benito to purchase a Smoke Generator accepting the bid from Froggy's Fog. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
  - xii. **Purchase of Books for Paramedic School** – A motion was made by Commissioner Benito books for members attending paramedic school. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
  - xiii. **Honor Guard Program** – A motion was made by Commissioner Benito to establish and Honor Guard Program sending members to training and purchasing PPE for the Program not to exceed \$16,000. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
  - xiv. **Cummins Southern Plains Service Agreement for Station Generators at Stations 122 & 123.** – A motion was made by Commissioner Benito to renew the Cummins Southern Plains Annual Service Agreement for the Station Generators. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
4. **Review/Approval of the meeting minutes from May 16, 2017.** – A motion was made by Commissioner McGinnis to approve the meeting minutes from May 16, 2017. A second to the motion was made by Commissioner Harris. The motion carried 2-Yes, 0-No, 1-Abstention from Commissioner Benito.





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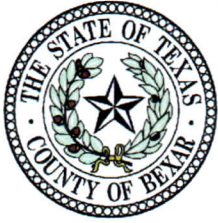


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5. **Deliberation, updates and/or action on the FY2015-2016 Audit.** – A motion was made by Commissioner Benito to approve the FY2015-2016 Annual Audit Report submitted to the County. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
  6. **Deliberation, updates and/or action regarding insurance coverage and renewal.** – A motion was made by Commissioner McGinnis to select the Blue Cross Blue Shield MMF5 Healthcare Plan effective August 1, 2017. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.

A motion was made by Commissioner McGinnis to select the Dental Select Dental Plan effective August 1, 2017. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.

A motion was made by Commissioner McGinnis to select the Met-Life (12 Month Frames Option) Vision Plan effective August 1, 2017. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.

A motion was made by Commissioner McGinnis to select the Met-Life Life/AD&D \$75,000 Plan with buy-up option effective August 1, 2017. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
  7. **Deliberation, updates and/or action regarding Investment Committee and the Strategic Investment Plan.** – A motion was made by Commissioner Benito to approve and accept the Investment Committee's Investment Strategy Review and Annual Certification of Compliance Document. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
  8. **Deliberation, updates and/or action regarding FY2017-2018 Budget.** – Commissioner Harris, Commissioner McGinnis, Chief Rodriguez and General Manager Brown to form a Budget Committee. No Action Taken.
  9. **Deliberation, updates and/or action on legal review regarding request from Vista Community Church to move the building at 2096 Talley Road that was built by the Church.** – Attorney Approved, No Further Action Taken.
  10. **Deliberation, updates and/or action on the following items:**
    - a. **Financial Reports** – A motion was made by Commissioner McGinnis to approve the Financial Reports. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
    - b. **Cash Reconciliations.** – A motion was made by Commissioner McGinnis to approve the Cash Reconciliations. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
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c. **Authorization to pay/ratify monthly bills due/paid.** – A motion was made by Commissioner McGinnis to pay monthly bills due. A second to the motion was made by Commissioner Benito. The motion carried 3-Yes, 0-No.

11. **Deliberation, updates and/or action on bids for email systems and service.** – A motion was made by Commissioner McGinnis to email systems to a hosted service accepting Intermedia’s proposal. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.

12. **Deliberation, updates and/or action on the appointment, employment, evaluation, duties, reassignment of duties of a public officer, member, or employee.** – To be addressed at a special meeting on July 6, 2017. No Action Taken.

a. **Fire Chief**

b. **General Manager**

13. **Deliberation, updates and/or action regarding:** - The board entered into closed session as per 551.071 to consult with an attorney at 9:15 PM (21:15). The board entered into open session at 9:24 PM (21:24) with no action taken during closed session.

a. **Klonek v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-00621-FB.** – No Action Taken

b. **Castillo, Jr. v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-538-OLG.** – No Action Taken

14. **Determine date, possible recurring date, time and any additional agenda items for the next meeting.** – Special Meeting on July 6<sup>th</sup>, 2017. Regular Meeting on July 19<sup>th</sup>, 2017.

15. **Adjourn.** – A motion was made by Commissioner McGinnis to adjourn the meeting at 9:25 PM (21:25). A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.

ATTEST:

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Signature

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Name/Title

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Date

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Signature

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Name/Title

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Date