

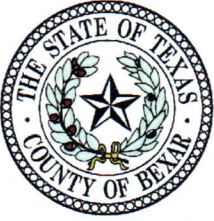
BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES MARCH 6, 2017

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order at 7:15 PM (19:15). A quorum was established Commissioner Benito, Commissioner Cash and Commissioner Harris. Commissioner McGinnis was absent.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** .) – No public speakers. Commissioner Benito addressed 7.a. before the other items on the agenda. The meeting entered into a recess at 7:20 PM (19:20). The meeting was called back to order at 8:08 PM (20:08)
3. **Command Staff Report**
 - a. **Updates and/or action on the following items presented by Command Staff:**
 - i. **Building Inspection of Station 123.** – No Action Taken, Update only, Engineer to inspect the building week of March 20th.
 - ii. **5000 gal reserve tank to the well at Station 121.** – No Action Taken, Update Only, Reserve Tank Installed.
 - iii. **Implementation of Chaplain Service for Employees/Members.** – A motion was made by Commissioner Benito to approve the invoice from Emergency Chaplain Group in the amount of \$3,440.00 to implement Chaplain Services for Employee and Members. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
 - iv. **Purchase of fire hose, nozzles, adapters, appliances, portable scene light generator.**
– A motion was made by Commissioner Benito to approve the Ferrara Quote not to exceed the amount of \$70,000. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
 - v. **2017 Firefighter Banquet** – A motion was made by Commissioner Benito to reserve the Courtyard Marriot Banquet Room for the 2017 Firefighter Banquet and to fund the \$1,000.00 down payment. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
 - vi. **Lawn Mower For Station 122** – A motion was made by Commissioner Benito to approve the bid from DeWinne Equipment Company to purchase of a riding lawn mower for Station 122 not to exceed \$5,000.00. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.



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4. Deliberation and/or Action on Municipality Annexation

- a. **Presentation from Art de Martinez on Annexation of a Municipality** – Item Deferred to March 27th, 2017.

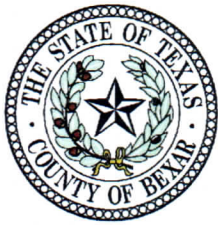
5. Election of Board Positions for President, Vice President, Secretary, Treasurer, and Assistant Treasurer. – Item Deferred to March 27th, 2017

6. **Review/Approval of the meeting minutes from January 23, 2017 and February 10, 2017.** – A motion was made by Commissioner Benito to approve the meeting minutes from January 23, 2017 and February 10, 2017. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.

7. Discussion, updates and/or action on the following items:

- a. **Deliberation and/or Action regarding insurance coverage and renewal.** – No Action Taken, Danny Kenecman from VFIS spoke about the Services and Products that VFIS supplies to the District.
- b. **Implementation of a Sales Tax.** – No Action Taken, Town Hall Meeting Scheduled for March 28th, 2017.
- c. **Financial Reports.** – A motion was made by Commissioner Benito to approve the Monthly Financial Reports. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
- d. **Cash Reconciliations.** – A motion was made by Commissioner Harris to approve the Cash Reconciliations. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
- e. **Authorization to pay/ratify monthly bills due/paid.** – A motion was made by Commissioner Harris to pay the monthly bills due. A second to the motion was made by Commissioner Benito. The motion carried 3-Yes, 0-No.
- f. **Engagement Letter with Armstrong Vaughan & Associates to perform the Financial Audit for FYE September 30, 2016.** – A motion was made by Commissioner Benito to the Engagement Letter with Armstrong, Vaughan & Associates to perform the Financial Audit for Fiscal Year Ending September 30, 2016. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
- g. **FY2016 Audit** – No Action Taken

8. Deliberation and/or Action on the appointment, employment, evaluation, duties, reassignment of duties of a public officer, member, or employee. – Commissioner Benito suggested that a self-



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evaluation form to be presented to the ESD Board at the March 27th, 2017 Meeting for discussion and approval. – No Action Taken.

- a. **Fire Chief** – No Action Taken
- b. **General Manager** – No Action Taken


9. Deliberation and/or Action regarding:

- a. **Klonek v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-00621-FB** – No Action Taken
- b. **Castillo, Jr. v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-538-OLG** – No Action Taken

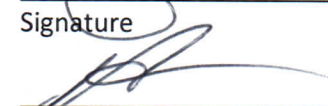
10. Determine date, possible recurring date, time and any additional agenda items for the next meeting. March 27th, 2017.

11. Adjourn. A motion was made by Commissioner Benito to adjourn the meeting at 8:57 PM (20:57). The motion carried 3-Yes, 0-No.

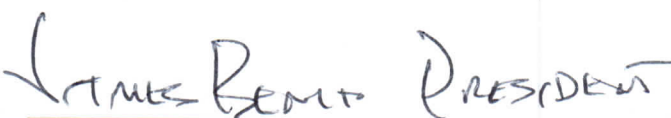
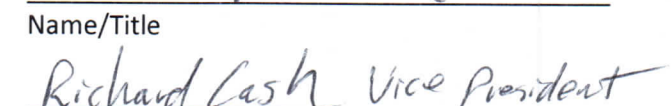
ATTEST:



 Signature



 Signature

 _____ Name/Title	 _____ Name/Title	<u>4/19/17</u> Date
		<u>4/19/17</u> Date