



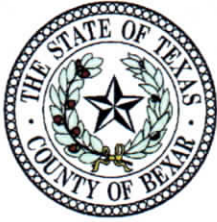
BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES JANUARY 23, 2017

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to order and establish a quorum.**
– The meeting was called to order by Commissioner Benito at 6:55 PM (18:55). A quorum was established with Commissioner Benito, Commissioner Cash, and Commissioner Harris present. Commissioner McGinnis was absent.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – No public speakers. Commissioner Benito addressed Item 4 and Items 8.a. before the other items on the agenda. The meeting entered into a recess at 8:35 PM (20:35). The meeting was called back to order at 9:06 PM (21:06).
3. **Election of Board Positions for President, Vice President, Secretary-Treasurer and Assistant Treasurer.** – A motion was made to by Commissioner to keep the same board positions with Commissioner Benito as President, Richard Cash as Vice President, Commissioner Harris as Secretary/Treasurer, and Commissioner McGinnis as Assistant Treasurer. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
4. **Deliberation and/or Action regarding insurance coverage and renewal** – Ronnie Dutka from Alpha Omega Insurance presented a bid for insurance and gave a presentation on the services provided by the insurance company. No Action Taken.
5. **Review/Approval of the meeting minutes from December 20, 2016.** – A motion was made by Commissioner Cash to approve the meeting minutes from December 20, 2016. A second to the motion was made by Commissioner Harris. The motion carried 2-Yes, 0-No, 1-Abstention from Commissioner Benito.
6. **Command Staff Report** – The Command Staff Report was given by Fire Chief Rodriguez.
 - a. **Updates and/or action on the following items presented by Command Staff:**
 - i. **Station 122 Removal of EMS Office** – Removal Complete – No Action Taken.
 - ii. **Repair to Bathrooms in Hall at Station 121** – 90% Complete. No Action Taken.
 - iii. **Building Inspection of Station 123** – A motion was made by Commissioner Benito to authorize \$5,000 for inspections and testing of Station 123.



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- iv. **Nozzle Forward Training in March 2017** – See Item 6.a.vi.
 - v. **Live Fire Training (San Antonio College) February 2017** – See Item 6.a.vi.
 - vi. **FDIC Training April 24-29, 2017** – A motion was made by Commissioner Benito to approve the funding for 5 members to attend Nozzle Forward, all members to attend San Antonio College Live Fire Training, and 5 members to attend the FDIC Conference. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
 - vii. **Proposal to add at 5000 gal reserve tank to the well at Station 121.** – A motion was made by Commissioner Benito to authorize ½ payment of bid awarded to J.R. Water Wells to start and the second ½ after the job has been completed. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
 - viii. **Special Operations Training Officer Position** – A motion was made by Commissioner Benito to authorize Fire Chief Rodriguez to add a part time Lieutenant Special Operations Training Officer Position at 16 hours per week. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
7. **Deliberation and/or Action regarding:** - The meeting entered into Closed Session at 9:20 PM (21:20). The meeting entered into Open Session at 9:36 PM (21:36) with no action taken during closed session.
- a. **Klonek v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-00621-FB** – No Action Taken.
 - b. **Castillo, Jr. v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-538-OLG** – No Action Taken.
8. **Discussion, updates and/or action on the following items:**
- a. **Implementation of a Sales Tax** – Cliff Avery spoke about sales tax. Department to hold a town hall meeting with the public on March 27th. A motion was made by Commissioner Cash to approve the Bexar County Joint Election Agreement. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
 - b. **Monthly Financial Reports** – A motion was made by Commissioner Benito to approve the Monthly Financial Reports. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
 - c. **Cash Reconciliations Review** – A motion was made by Commissioner Harris to approve the Cash Reconciliations. A second to the motion was made by Commissioner Benito. The motion carried 3-Yes, 0-No.
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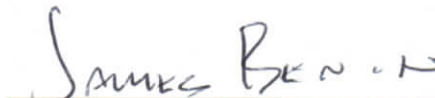


- d. **Authorization to pay/ratify monthly bills due/paid** – A motion was made by Commissioner Benito to pay the monthly bills due. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
 - e. **Transfer of \$600,000 from Frost Operating Account to Frost Payroll Account** – A motion was made by Commissioner Benito to allow the transfer of \$600,000 dollars from the Frost Operating Account to the Frost Payroll Account. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
 - f. **Investment Policy** – Commissioner Harris is currently in training. No Action Taken.
 - g. **Contract with G&K Uniform** – G&K Uniform is no longer pursuing the account. No Action Taken.
9. **Determine date, possible recurring date, time and any additional agenda items for the next meeting** - TBD
10. **Adjourn.** – A motion was made by Commissioner Benito to adjourn the meeting at 10:15 PM (22:15). A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.


ATTEST:




Signature




Name/Title



Date



Signature



Name/Title



Date