

BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES DECEMBER 20, 2016

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to Order and establish a quorum.**
– The meeting was called to order at 7:43 PM (19:43) by Commissioner Cash. A quorum was established with Commissioner Cash, Commissioner McGinnis, and Commissioner Harris. Commissioner Benito was absent.
2. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – No Members of the Public signed up to speak.
3. **Election of Board Positions for President, Vice President, Secretary-Treasurer, and Assistant Treasurer.** Item was deferred to next meeting.
4. **Review/Approval of the meeting minutes from November 18, 2016 and November 28, 2016.** – A motion was made by Commissioner McGinnis to approve the meeting minutes from November 18, 2016. A second to the motion was made by Commissioner Harris. The motion carried 2-Yes, 0-No, 1-Abstention from Commissioner Cash. A motion was made by Commissioner McGinnis to approve the meeting minutes from November 28, 2016. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
5. **Command Staff Report** – Chief Rodriguez gave the command staff report.
 - a. **Updates and/or action on the following items**
 - i. **Station 122 Removal of EMS Offices.** – Update given on status, no action taken.
 - ii. **AACOG Mutual Aid Agreement** – A motion was made by Commissioner McGinnis to approve and sign the AACOG Regional Mutual Aid Agreement. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
 - iii. **Building Inspection of Station 123** – Update, No Action Taken, Second Bid Obtained, waiting on 3rd.
 - iv. **Repair to Bathrooms in Hall at Station 121** - A motion was made by Commissioner McGinnis to accept and approve the bid from Manuel Roman to repair bathrooms in Hall due to a water leak at a cost of \$2,800 and to approve purchase of sinks, toilets, and mirrors from Lowes at a cost of \$2,400 with a total not to exceed \$5,200. A second to the motion was made by Commissioner Cash. The motion carried 2-Yes, 0-No, 1-Abstention by Commissioner Harris due to knowing Manuel Roman.

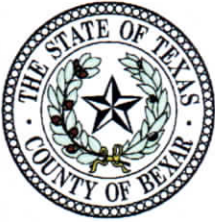


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- v. **TEEX Leadership Symposium January 2017** - - A motion was made by Commissioner McGinnis to approve 8 slots for the Leadership Symposium. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
- vi. **Nozzle Forward Training in March 2017** – Item Deferred to Next Meeting.
- vii. **ISO Audit** – Update, No Action Taken
- viii. **Proposal to add at 5000 gal reserve tank to the well at Station 121.** – A motion was made by Commissioner McGinnis to accept and approve the bid from J.R. Water Wells Service to install a 5000 gal water storage tank at Station 121. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
- ix. **Purchase of Physio Control pads for AEDs and Heart Monitors presented by Assistant Chief Trevor Wortes.** - A motion was made by Commissioner McGinnis to approve the proposal from Phyiso Controls and purchase pads for AEDs and Heart Monitors. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
- x. **Purchase Medical Supplies from Bound Tree presented by Assistant Chief Trevor Wortes.** - A motion was made by Commissioner McGinnis to approve the proposal from Bound Tree Medical to restock medical supplies in the amount of \$20,274.28. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
- xi. **Purchase of Autopulse LifeBands presented by Assistant Chief Trevor Wortes** – No Action Taken.
- xii. **Update and Changes to Annual T-Shirt, Shorts & Sweat Pant Purchase Presented by Battalion Chief Walter Ball** – A motion was made by Commissioner McGinnis to accept the corrected bid from Kel-Lac in the amount of \$11,518.58. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
- xiii. **Purchase of TechGen Light Duty Bunker Gear Presented by Battalion Chief Walter Ball** – A motion was made by Commissioner McGinnis to accept the corrected bid from Ferrara in the amount of \$34,101.60 to purchase 58 sets of TechGen Wildland/Extraction Gear. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.

6. Deliberation and/or Action regarding:



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- a. **Klonek v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-00621-FB – No Action Taken**
 - b. **Castillo, Jr. v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-538-OLG – No Action Taken**

7. Discussion, updates and/or action on the following items:

- a. **Monthly Financial Reports** – A motion was made by Commissioner McGinnis to accept the monthly financial reports. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
 - i. **Cash Reconciliations Review** - A motion was made by Commissioner McGinnis to accept the Cash Reconciliation Report. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
- b. **Authorization to pay/ratify monthly bills due/paid** - A motion was made by Commissioner McGinnis to pay the monthly bills due. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No. A motion was made by Commissioner McGinnis to ratify approval of payment made to District 2 Fire & Rescue in the amount of \$476,635.50. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
- c. **Authorization to post address in Local Newspaper as per Texas Health and Safety Code §775.036** - A motion was made by Commissioner McGinnis to post the ESD2 Address in the newspaper as per Texas Health and Safety Code §775.036. A second to the motion was made by Commissioner Harris. The motion carried 3-Yes, 0-No.
- d. **Investment Policy** – Deferred
- e. **G&K Contract** – Deferred
- f. **ESD2/D2FR Contract** – A motion was made by Commissioner McGinnis to approve and sign the contract with Bexar County Emergency Services District No. 2 and District 2 Fire and Rescue. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
- g. **SAFE-D Conference March 2017** – No Action Taken.
- h. **Implementation of a Sales Tax** – Cliff Avery from GCP Association Services, LLC will be asked to be present at next meeting. No Action Taken.

8. **Discussion and possible action in regards to the Texas Municipal League's Agenda for the 85th Legislative Session** – No Action Taken.



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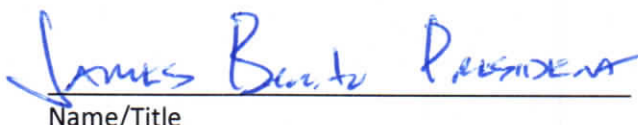


- 9. **Determine date, possible recurring date, time and any additional agenda items for the next meeting**
– Jan 23, 2017.
- 10. **Adjourn.** – A motion was made by Commissioner McGinnis to adjourn at 9:27 PM (21:27). A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.

ATTEST:



 Signature



 Name/Title



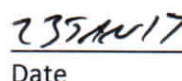
 Date



 Signature



 Name/Title



 Date